

**SENECA EAST LOCAL SCHOOL DISTRICT --- MONTHLY TRAVEL REPORT (2021 RATES)**

NAME \_\_\_\_\_ MONTH \_\_\_\_\_ YEAR \_\_\_\_\_

<i>DATE</i>	<i>DESTINATION</i>	<i>PURPOSE</i>	<i>MILES</i>

TOTAL MILES                 X \$ .56 PER MILE = AMOUNT DUE

EMPLOYEE SIGNATURE

APPROVED BY