



# PALMYRA BOARD OF EDUCATION

## PALMYRA, NJ 08065

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Superintendent of Schools

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William R. Blatchley  
Business Administrator/  
Board Secretary

*The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.*

+Document Provided  
\*Added after meeting notice

### AGENDA JANUARY 6, 2021 • 7:00 pm

**This meeting will be conducted remotely using virtual and telephonic technology.  
The meeting will also be broadcast on our FACEBOOK page: Palmyra School District**

To join the meeting via Internet link, click below and follow the directions for joining the meeting:

<https://xtel.accessionmeeting.com/j/1154822466>

One tap mobile  
+18568070288,,1154822466# US  
+14696460381,,1154822466# US

Dial by your location  
+1 8568070288 US  
+1 4696460381 US

**Meeting ID: 115 482 2466**

Public comments for Agenda items or other topics can be submitted,  
both prior to the meeting or during the meeting, using the link below:

[Palmyra BOE Agenda Comments](#)

All comments received by the Board will be read aloud.

In accordance with Palmyra Board of Education Policy 0151, *Organization Meeting*, the Board Secretary will act as temporary chair to conduct the meeting prior to the election of the President of the Board.

#### 1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on **December 22, 2020**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Official Election Results

Three Year Term

Judy Belton	2947
John Liebe	2846
Sean Toner	2843
Personal Choice	81

- 5 The Board Secretary administers the oath of office to elected members: Judy Belton, John Liebe and Sean Toner.

6 Roll Call

Sean Toner	Erica Campbell
Mark Russell	James Dickinson
Kate Allen-Yoakum	John Liebe
Amy Austin	Joseph Russell, Student Representative
Laurie Beck	Beverly Representative
Judy Belton	Riverton Representative

7 Election of President of the Board

8 Election of Vice President of the Board

9 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately **30 MINUTES** this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government
- \_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- \_\_\_\_\_ Any investigations of violations or possible violations of the law
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

#### **Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

#### Return from Closed Session

#### **Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

#### 10 Board Member Appointments

- 10.01 Delegate to the Burlington County School Boards Association
- 10.02 Dr. Clarence B. Jones Institute for Social Advocacy Advisory Council Representative
- 10.03 Delegate to the New Jersey School Boards Association
- 10.04 Alternate delegate to the New Jersey School Boards Association
- 10.05 Committee Chairs
  - Finance and Physical Plant
  - Human Resources
  - Policy and Curriculum
  - Strategic Planning

#### 11 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

#### 12 Reports – none

#### 13 Correspondence

- +Riverton Board Member representation letter
- +Beverly Board Member representation letter

#### 14 Old Business – none

#### 15 Policy and Curriculum

- 15.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 15.01a The following list of dates for the regular meetings of the Palmyra Board of Education are hereby approved by the Board until the next reorganization meeting as per Board of Education Policy.

#### **2021 Board Meetings**

In accordance with current public health guidelines, the Board of Education meeting format may be in-person, virtual or both. Prior to the meeting, please visit the district's website, [www.palmyraschools.com](http://www.palmyraschools.com), for information on how the meeting will be conducted and to access login instructions for virtual meetings. Exceptions to this schedule will be publicly advertised when and as appropriate in accordance with N.J.S.A 18A:17-7. Action will be taken at these meetings.

January 13, 2021	July – No meeting
February 10, 2021	August 25, 2021
February 27, 2021 (Board Retreat)	September 15, 2021
March 10, 2021	October 13, 2021
April 14, 2021	November 10, 2021
May 5, 2021 (tentative Budget Hearing)	December 8, 2021
May 12, 2021	January 5, 2022 (Reorganization)
June 9, 2021	

- 15.01b The following list of dates for the committee meetings of the Palmyra Board of Education are hereby approved by the Board until the next reorganization meeting as per Board of Education Policy.

#### **2021 Committee Meetings**

January 27, 2021	July – no meeting
February 24, 2021	August 18, 2021
March 24, 2021	September 29, 2021
April 28, 2021	October 20, 2021
May 26, 2021	November 23, 2021
June 23, 2021	December – no meeting

- 15.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 15.02a That the Board hereby re-adopts the existing bylaws, policies and practices and all current appointments and contracts currently in force through the end of the 2020-2021 school year for the Board's operation and the operation of the school system.
- 15.02b That the Board hereby approves the current curriculum for all grades.
- 15.02c That the following authorized newspapers are hereby approved for advertising:
- Camden Courier Post
  - Burlington County Times

#### **16 Business, Finance and Operations**

- 16.01 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby reapproved as recommended by the Superintendent:

That Investors Bank is hereby appointed as the depository for school district funds for the 2020-2021 school year;

That checks drawn on the Palmyra School District General Account, #1000585209, Payroll Account #1000585214 and Agency Account #1000585228 in Investors Bank, be signed by the Board President, Business Administrator, and School Treasurer;

That checks drawn on the Palmyra School District Unemployment Account, #1000585247, Cafeteria Account #1000585252, Child Care Account #1000585266, Flexible Spending Account #1000585271, and Reserve Account #1000585285 in Investors Bank, be signed by the Business Administrator;

That checks drawn on the Palmyra School District Student Activity Account #1000585233 in Investors Bank, be signed by the Superintendent and Business Administrator; and

That the Business Administrator is hereby authorized to initiate fund transfers on all Palmyra School District accounts in Investors Bank.

17 Personnel

17.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

That the Board hereby appoints William R. Blatchley as Board Secretary.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

18 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

18.01 Recognition of members of the Public

18.02 Recognition of members of the Board

19 Board of Education Workshop to be conducted by the NJ School Boards Association

20 Adjournment

**Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Time: \_\_\_\_\_