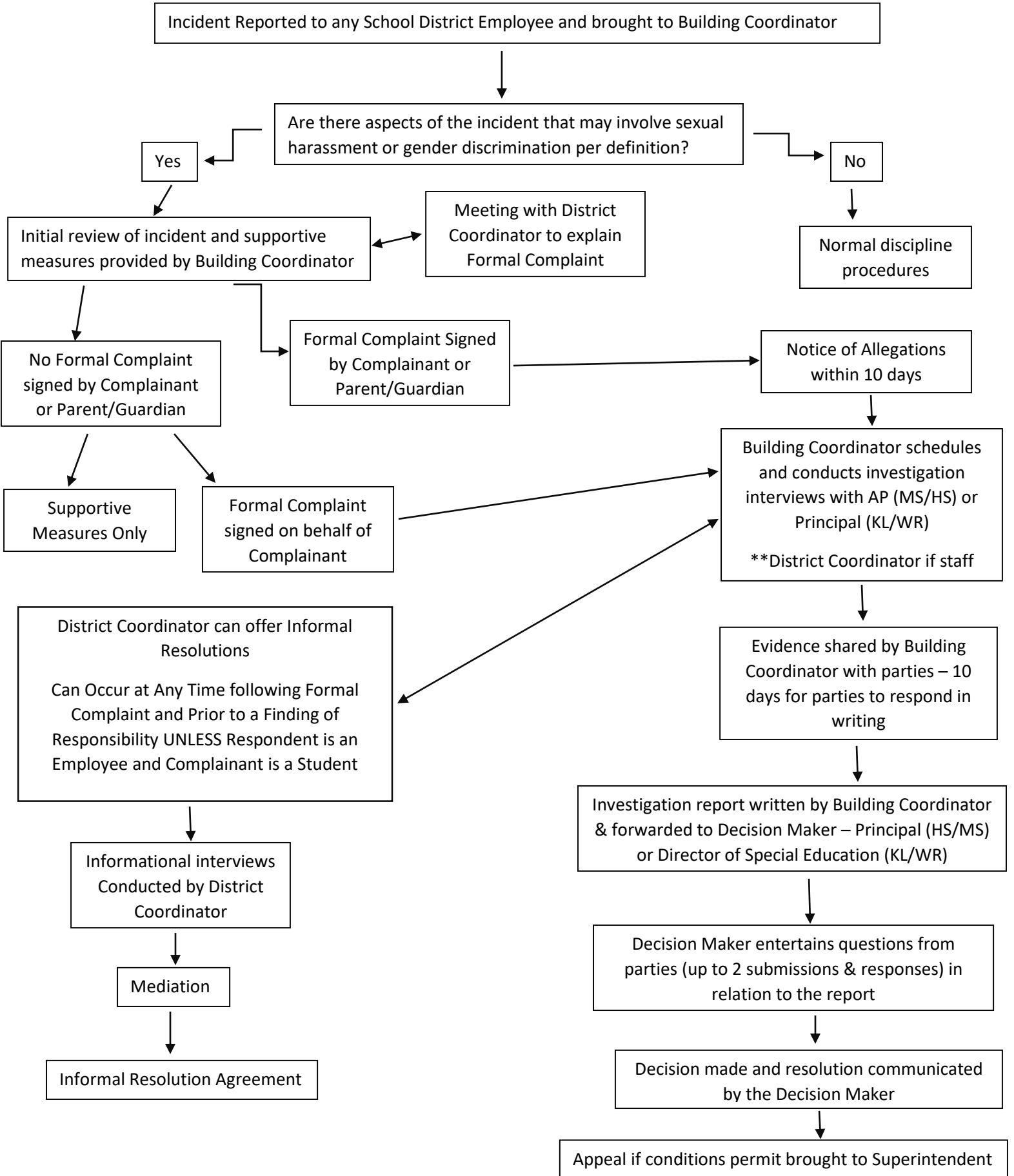


# Title IX Process Flow Chart for Granby Public Schools



Incident Reported to any School District Employee and brought to Building Coordinator

Are there aspects of the incident that may involve sexual harassment or gender discrimination per definition?

Yes

No

Initial review of incident and supportive measures provided by Building Coordinator

Meeting with District Coordinator to explain Formal Complaint

Normal discipline procedures

No Formal Complaint signed by Complainant or Parent/Guardian

Formal Complaint Signed by Complainant or Parent/Guardian

Notice of Allegations within 10 days

Supportive Measures Only

Formal Complaint signed on behalf of Complainant

Building Coordinator schedules and conducts investigation interviews with AP (MS/HS) or Principal (KL/WR)  
\*\*District Coordinator if staff

District Coordinator can offer Informal Resolutions  
Can Occur at Any Time following Formal Complaint and Prior to a Finding of Responsibility UNLESS Respondent is an Employee and Complainant is a Student

Evidence shared by Building Coordinator with parties – 10 days for parties to respond in writing

Informational interviews Conducted by District Coordinator

Investigation report written by Building Coordinator & forwarded to Decision Maker – Principal (HS/MS) or Director of Special Education (KL/WR)

Mediation

Decision Maker entertains questions from parties (up to 2 submissions & responses) in relation to the report

Informal Resolution Agreement

Decision made and resolution communicated by the Decision Maker

Appeal if conditions permit brought to Superintendent