

# Tuxedo Board of Education- Regular Meeting

Thursday, November 19, 2020

Tuxedo Union Free School District  
Board of Education  
Google Meet Video Conference

7:00PM

Generated by Kristine DiFrancesco on Tuesday, November 24, 2020

## **Members present**

Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully (7:34pm), Joe Rickard

## **Meeting called to order at 7:00 PM**

### **1. Meeting Opening**

**Procedural: 1.1 Call to Order**

**Procedural: 1.2 Pledge of Allegiance**

**Procedural: 1.3 Roll Call and Quorum Check**

### **Action: 1.4 Approval of the Agenda**

Motion to approve the agenda.

Motion by Meg Vaught, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Michael Arone, Kimberly Breiland, Daniel Castricone, Joe Rickard

Not Present at Vote: Dorothy Ziegelbauer, Lucy Cerezo Scully

### **2. Public Comment**

**Information, Procedural: 2.1 Guidelines for Public Comment**

None

### **3. Administrators' Reports**

#### **Reports: 3.1 Assistant Principal of Student Services Report**

AP of Student Services, Nicole Scariano welcomed Ms. Rabideau the new district Occupational Therapist. The district looked into educational pods for special education students and polled parents for interest. Additional aides are needed to support that program.

St. Mary's donated giftcards to free and reduced lunch families.

Staples in Woodbury made a second donation of school supplies.

Ms. Scariano reported the list of colleges this year's seniors have already applied to, as well as two acceptances to Sienna and Penn State.

### **Reports: 3.2 Elementary Principal's Report**

Elementary Principal, Paul Brown reported that the GGM newsletter had just been sent out. GGM welcomed back students for in-person learning Pre-K on 10/27, Kindergarten on 10/28, and Grades 1-5 on 11/3. The PTO hosted a second "Parent Academy" which was a roundtable with some of the GGM teachers to answer parent questions. Another will be scheduled next month. The PTO and Ms. Martin continued the wreath sale this year to raise money for the music program.

### **Reports: 3.3 School Business Administrator Report**

Business Administrator, Kevin Ziemba, presented the Business Office reports to the board. Bid specifications for the buses are currently under attorney review. Mr. Ziemba welcomed the district's new Treasurer, Alyssa Hasbrouck.

Dan Castricone requested a supplemental report be included in the business office reports of items purchased from vendors. Mike Arone questioned late fees on credit card statements. The company has been reversing those fees due to Covid delays.

### **Reports: 3.4 Middle/High School Principal/Superintendent's Report**

Superintendent & High School Principal Timothy Bohlke welcomed back GFB students. Additional plexiglass barriers have been installed and the temperature scanners are soon to be installed.

Additional parents have opted their children for 100% remote for a total for 43 students.

Mr. Bohlke welcomed Dr. Valenti, the district's Human Resources Consultant. Additional new staff members were on the board agenda for approval.

A chain of communication document was shared with the board and would be added to the website.

District Phone numbers/lines are being reviewed for consolidation.

Mr. Bohlke presented two options given by Dr. Gelman at the Orange County Department of Health which strongly recommended Superintendent's add at "Holiday Pause" to the school calendar in order to reduce the spread of Covid-19 and avoid a forced closure during the holidays. The first option known as the "collegiate" would pause in person learning and switch to 100% remote from Thanksgiving through January 19th. The second option known as the "Burke", would pause in person learning for two weeks after Thanksgiving, return to in person learning on December 14th for 6 school days and then go back to remote until January 19th. He also proposed the option of making Tuesday, November 24th a remote learning day.

The board supported the collegiate option and the remote learning day on 11/24. Teachers would have the option to teach from their classrooms or at home. Mr. Bohlke would be putting information out to the parents.

The Institute for Student Achievement sent a proposal for Equity training. Mr. Bohlke recommended the district move forward with that training, the board was in agreement.

## **4. OCSBA**

### **Information, Reports: 4.1 OCSBA**

Meg Vaught reported on her most recent OCSBA meeting. The topic was Cyber Security- hackers were working overtime during Covid-19. She stressed that the district should make sure all security protocols were being followed and security software is up to date. She recommended password changes every 30 days and to beware of suspicious emails/links. A data protection officer should be designated. An incident response plan should be put in place. She also recommended the Policy Committee review district policies related to cyber security.

**5. Consent Agenda**

**Action (Consent): 5.1 Approval of Consent Agenda Items**

Resolution: Motion to approve consent agenda items 5.1-5.12

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent), Minutes: 5.2 Meeting Minutes 10-15-20**

Resolution: Motion to Approve Minutes from the 10-15-20 meeting.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent), Minutes: 5.3 Meeting Minutes 11-2-20**

Resolution: Motion to approve the minutes of the 11-2-20 meeting.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent), Minutes: 5.4 Meeting Minutes 11-5-20**

Resolution: Motion to approve the minutes from the 11-5-20 meeting.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.5 Personnel Instructional Appointments**

Resolution: Motion to approve Personnel Instructional Appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY

Cynthia Finrock	Elementary Teacher*	11-20-20	\$76,063 MA30
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\*Four Year Probationary Appointment

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.6 Personnel Non-Instructional Appointments**

Resolution: Motion to approve non-instructional personnel appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Andrew Deverlein	Custodian FT	11-30-20	\$47,152
Nicole Clark	School Psychologist*	1-4-21	\$73,086 MA15
Stephanie Mancini	School Psychologist**	12-1-20 - 12-31-20	\$470.13/Day

\*Four Year Probationary Appointment

\*\*Employee resignation approved 11-5-20. Will work per diem until December 31, 2020.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.7 Retirement**

Resolution: Motion to approve retirements as presented.

NAME	POSITION	EFFECTIVE DATE
Diane Winne	Special Education Teacher	3-1-2021

Meg Vaught acknowledged Diane Winne for her years of service.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.8 Substitute**

Resolution: Motion to approve substitutes as presented.

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>SALARY</b>
Olivia Manhart	Substitute Non-Certified	2020-21	\$80/day

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.9 Clubs**

Resolution: Motion to approve clubs as presented.

<b>NAME</b>
Anime Club
Modified Volleyball
Jazz Ensemble
Spring Musical

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.10 Team Coach/Club Advisor**

Resolution: Motion to approve team coach and club advisors as presented.

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>SALARY</b>
Clayton Chan	Anime Club	2020-21	\$1248.78 A1
Clayton Chan	Modified Volleyball	2020-21	\$2185.37 B2
Clayton Chan	Jazz Ensemble	2020-21	\$3434.15 C4
Clayton Chan	Spring Production (Music Director)	2020-21	\$4370.73 D5
Clayton Chan	Spring Production (Director)	2020-21	\$3746.34 D3
Clayton Chan	Production Crew	2020-21	\$2497.56 A5
Mark Stankiewicz	Yearbook Advisor	2020-21	\$3434.15 C4
Jenna Park*	Student Council 6-8(Co-Advisor)	2020-21	\$624.39

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.11 CSE/CPSE and Guidance Recommendations**

Resolution: Motion to approve the CSE/CPSE recommendations.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 5.12 Business Office Report**

Resolution: Motion to accept the business office reports.

Motion to approve consent agenda items 5.1-5.12

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**6. Policies**

**Action: 6.1 Policy 3520**

Tabled until next meeting.

**Action: 6.2 Policy 6570**

Tabled until next meeting.

**Action: 6.3 Policy 7150**

Tabled until next meeting.

**7. Items for Discussion**

**Information: 7.1 Salary Adjustments**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>SALARY</b>
Dylan Lohmeyer	Custodian	9/20/20	\$52,832*
Marie Castricone	School Nurse	9/1/20	\$62,330*

**Action: 7.2 Elementary Spanish .5 Position**

Motion to approve the creation of a .5 Spanish Teacher position.

Motion by Meg Vaught, second by Dorothy Ziegelbauer.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Discussion: 7.3 Snow Days**

The board discussed the issue of snow days and whether the district should keep those or replace them with remote learning days. Mr. Bohlke plans to still honor snow days as needed.

## **8. New Business**

### **Action, Discussion, Future Agenda Items: 8.1 Possible Items for New Business**

Dan Castricone asked that the board consider having public comment at all meetings including workshop meetings and asked that the discussion be put on the next regular board meeting.

Kimberly Breiland asked about student attendance during COVID.

Dorothy Ziegelbauer asked that the student enrollment report be included in future meetings. She also asked that the Flowcharts attachment be translated into Spanish and sent to parents.

Motion to add public comment as a discussion item for the next meeting.

Motion by Daniel Castricone, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

## **9. Public Comment**

### **Information, Procedural: 9.1 Guidelines for Public Comment**

Jenn Creamer made a comment about the new Covid Flow Charts and asked that they be made available to parents. She asked when 2nd graders would be getting new Chromebooks. Mr. Bohlke explained they had been ordered but no delivery date was available.

Aoife Geoghegan made a comment about students going remote and questioned how students would get their devices.

Greg Beard had comments about the buses and the bus vote. He also had comments and questions about district finances.

Kelly Spranger had a comment about snow days, district mailings and the district website.

Susan Mitchell had a comment about the school going remote for the holidays. She was not in favor.

George Michael also had a comment about the school going remote for the holidays. He was not in favor.

Mr. Bohlke read an excerpt from the letter from Dr. Gelman from the OCDOH and reiterated why the decision was being made.

## **10. Adjournment**

### **Action: 10.1 Adjourn Meeting**

Motion to adjourn the meeting.

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

## **11. Additional Documents**

### **Information: 11.1 COVID Flowcharts**

### **Information: 11.2 Staff Totals**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Kristine DiFrancesco', written in a cursive style.

Kristine DiFrancesco  
District Clerk