

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender Public Schools – Heese Event Center**  
**November 9, 2020 – 7:00 p.m.**

The Pender Public Schools Board of Education met in regular session in the Heese Event Center on Monday, November 9, 2020. President Matt Peters called the meeting to order at 7:06 p.m. with the following members present: Jason Roth, JJ Maise, Jean Karlen and Matt Peters. Board member Mandy Johnson joined the meeting via Zoom due to COVID quarantine. Absent: Matt Heineman. Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger and Superintendent Jason Dolliver all joined the meeting via Zoom. Also present at the meeting was Deanna Hansen, Recording Secretary.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Karlen and seconded by Maise to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Heineman absent), motion carried.

A motion to excuse the absence of Heineman was made by Roth and seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes (5-0), motion carried.

A motion to approve the minutes of the October 12, 2020 regular meeting was made by Johnson and seconded by Roth. President Peters stated the motion and the result of roll call vote being 4 ayes, 1 abstain and 1 absent, motion carried.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - \$353,600.53; School Nutrition Fund - \$21,213.19; Payroll - \$205,481.21; Activity Fund - \$13,440.83; Bond Fund - \$267,053.43 and Special Building Fund \$2,283.30 was made by Roth, seconded by Karlen. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Superintendent Jason Dolliver, Secondary Principal Eric Miller and Elementary Principal Kelly Ballinger presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab and selecting eMeetings. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

Superintendent  
Mission Statement  
Professional Goals

Secondary Principal  
Mission Statement  
Professional Goals

Elementary Principal  
Mission Statement  
2020-21 Vision

Conferences, Workshops, Meetings  
School Improvement  
Cognia External Visit  
Thriftique Donation  
CARES Act Funding  
Veteran's Day  
2019-2020 Audit  
December Board Meeting

Past Events  
Past Activities  
Parent/Teacher Conferences  
Secondary Schedule Change  
Activities  
Upcoming Events

Professional Goals  
Workshops/Meetings Attended  
Parent Teacher Conferences  
Thanksgiving Challenge  
Red Ribbon Week  
Golden Spoon Award  
Veteran's Day  
Elementary PRIDE  
Upcoming Events

President Peters implemented the Procedures for Public Comment. No one took advantage of the opportunity to address the Board of Education.

Superintendent Dolliver shared COVID-19 information with the Board and visited the Return to School plan. No action was needed.

Superintendent Dolliver told the Board that Dan Swinton was one of three applicants and one of two interviewed for the position of Transportation Director. He began working on November 2, which means PPS was only without a person in that position for 2 weeks. His recommendation to the Board was to approve the work agreement as presented and welcome Dan Swinton to the team.

A motion was made by Roth and seconded by Johnson to approve the work agreement with Dan Swinton for the Transportation Director / Maintenance position as reviewed. President Peters restated the motion and the result of roll call vote being all ayes (5-0), motion carried.

Dr. Dolliver informed the Board that Hallie Ballinger recently requested to be placed on the certified sub list; she has completed all steps necessary and received the proper certification. He recommended approving her to be a substitute teacher in Pender.

A motion was made by Roth and seconded by Karlen to approve Hallie Ballinger and add her to the certified sub list. President Peters restated the motion and the result of roll call vote being all ayes (5-0), motion carried.

Superintendent Dolliver shared a letter of resignation/retirement from Tami Nelson, effective the end of the 2020-21 school year. Tami began her employment at Pender Public Schools with the 1990-1991 school year and is currently in her 30<sup>th</sup> year with the District. Dr. Dolliver recommended approving Tami's retirement, and thanking her for her many years of service to the District.

A motion was made by Johnson and seconded Roth by to accept the letter of resignation from Tami Nelson, approve her retirement from PPS effective at the end of the 2020-21 school year and thank her for her years of service. President Peters restated the motion and the result of roll call vote being all ayes (5-0), motion carried.

Dr. Dolliver reviewed Board Policy 4025, 4031, 4270, 5008 and 8342 that had first reading approval at the October 12, 2020 meeting. The Board asked questions discussed the changes.

Superintendent Dolliver recommended approving the second and final reading of the policies as updated.

A motion was made by Johnson and seconded by Karlen to approve the second reading of Policy 4025, 4031 as amended, 4270, 5008 and 8342. President Peters restated the motion and the result of roll call vote being all ayes (5-0), motion carried.

President Peters reviewed with Board members the process for evaluating Superintendent Dolliver. The same Google Doc tool used in 2019 to evaluate the superintendent will be used for the 2020 evaluation. He asked that if Board members have suggestions for changes / improvements to please let him know. A link to the tool will be emailed to Board members along with steps to complete the evaluation and a due date. A formal review of the Superintendent's evaluation will occur during the regular December meeting.

Board Member Maise left the meeting at 7:50 p.m. He participated in the remaining meeting via Zoom at home but could not be a voting member.

Superintendent Dolliver gave an update on the progress of the Pendragon Sports Complex. He shared that since the last meeting he had been in contact with Olsson Associates numerous times, had a phone conference with 2 Village Board members, and conducted a Zoom meeting with members of the Facilities/Transportation Committee. The cost estimate for Option 2A was shared with Board members again also. It was decided to not take action on this item until the December meeting when hopefully all 6 Board members could be present.

Dr. Dolliver recommended the Board move into Executive Session to discuss the 2021-2022 Negotiations process.

A motion was made by Roth and seconded by Karlen to move into executive session for a strategy session with respect to collective bargaining clearly necessary for the protection of the public interest in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes (4-0); motion carried.

President Peters restated the reason for going into executive session for a strategy session with respect to collective bargaining. Board members moved into executive session at 8:01 p.m.

A motion was made by Karlen and seconded by Johnson to resume the meeting in open session. President Peters stated the motion and the result of roll call vote being all ayes (4-0); motion carried.

The Board of Education reconvened in open session at 8:20 p.m.

No action was taken as a result of executive session on this agenda item. Members of the Board Negotiations Committee (Heineman, Johnson and Maise) asked Superintendent Dolliver to schedule a meeting with the Pender Education Association Committee members to continue the process of negotiating the 2021-2022 contract.

President Peters shared with the Board a letter received from Clay Haymart on behalf of the Pender Education Association. The PEA asked to be recognized as the official bargaining unit for the District's non-supervisory certificated staff for the 2022-2023 contract year.

A motion was made by Karlen and seconded by Roth to approve the request from the Pender Education Association to be recognized as the exclusive bargaining agent for the District's non-supervisory certificated staff for the 2022-2023 contract negotiation process. President Peters restated the motion and the result of roll call vote being all ayes (4-0), motion carried.

President Peters reminded Board members that the next Board meeting will be December 14, 2020 at 7:00 p.m. If interested participating in the 2020 State Education Conference in Omaha November 18-20, or the NCSA Legislative Preview Conference on December 2, let Dr. Dolliver know and registration will be completed.

A motion to adjourn was made by Roth and seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes (4-0) the meeting was adjourned at 8:25 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

## Pender Public Schools

### November Payables

Check Number	Payee	Description	Amount
38392	AFLAC-12	November Payroll Liability	\$1,304.57
38393	AFLAC-10	November Payroll Liability	\$256.93
EFT	AxisPlus Benefits	November Payroll Liability	\$2,604.13
38394	Blue Cross Blue Shield of NE	November Payroll Liability	\$64,142.34
38395	Department of Revenue	November Payroll Liability	\$9,604.75
EFT	Employee Benefit Fund	November Payroll Liability	\$1,316.26
38396	Frontier Bank	November Payroll Liability	\$63,304.05
38397	Madison National Life Ins Co, Inc	November Payroll Liability	\$1,668.25
38398	Nebraska School Retirement	November Payroll Liability	\$51,896.39
38399	Pender General Fund	November Payroll Liability	\$93.21
38400	Pender/Thurston Education & Community Foundation	November Payroll Liability	\$280.24
38401	Special Building Fund	November Payroll Liability	\$135.00
38402	Vision Service Plan	November Payroll Liability	\$825.28
EFT	HSA Account Contributions	November Payroll Liability	\$4,925.84
38403	Amazon Capital Services	Supplies	\$323.82
38404	American Broadband	Telephone	\$303.05
38405	Apothecary Shop	Nurse Supplies	\$610.00
38406	Appeara	Rug Rental	\$44.61
38407	Apptegy	Annual Renewal	\$3,700.00
38408	Canon Financial Services	Copier Lease	\$1,070.72
38409	Carpenter Paper Company	Custodial Supplies	\$3,013.08
38410	CDW*G	Microsoft Renewal	\$2,497.55
38411	Cognia	Accounts Payable	\$1,100.00
38412	Craig Frerichs	Safety & Security Audit	\$435.00
38413	CTL	Chromebook Chargers	\$295.00
38414	Cubbys	Fuel & Misc. Supplies	\$1,867.51
38415	Educational Service Unit #1	SPED Services	\$47,230.81
38416	Educational Service Unit #8	APEX Seats	\$200.00
38417	Egan Supply Company	Custodial Supplies	\$713.70
38418	First National Bank	Accounts Payable	\$1,430.45
38419	Frazeys	Supplies	\$54.95
38420	Grainger	Maintenance Supplies	\$327.88
38421	Heinemann	Classroom Supplies	\$467.50
38422	Hugo Plumbing and Heating, Inc.	Repairs	\$1,945.03
38423	J.F. Ahern Co.	Spinkler Inspections	\$237.00
38424	Janke Auto Co.	Van Maintenance	\$161.07
38425	Jensen Sprinkler	Winterizing	\$275.00
38426	Lamp Auto Parts	Transportation Supplies	\$134.37
38427	Loffler Corporation	Copy Machine Supplies	\$94.00
38428	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$103.47
38429	Menards Sioux City	Maintenance Supplies	\$246.04
38430	NASB ALICAP	Insurance Premium	\$57,643.00
38431	NE Council of School Admin	Professional Dues	\$1,155.00
38432	Northwest Area Education Agency	Newsletter Printing	\$715.34
38433	One Source	Background Checks	\$65.00
38434	Pender Ace Hardware	Supplies	\$90.75
38435	Pender Activity Fund	Reimbursement	\$30.00
38436	Pender Community Hospital	DOT Physicals	\$241.00
38437	Pender Municipal Utilities	October Usage	\$11,003.33
38438	Pender School Nutrition Fund	Reimbursement	\$649.50
38439	Petty Cash Fund	Reimbursement	\$720.66
38440	PGH & G, P.C., LLO	Professional Fees	\$75.00
38441	Porter & Company, P.C.	2019-20 Audit	\$8,525.00
38442	Rays Midbell	Classroom Supplies	\$525.37
38443	Sturek Media, Inc.	Printing	\$342.01
38444	Superior-Showboard Co.	Classroom Supplies	\$500.70
38445	Verizon Wireless	Wifi	\$80.02
		<b>General Fund Total</b>	<b>\$353,600.53</b>
		<b>Payroll Total</b>	<b>\$205,481.21</b>
		<b>School Nutrition Fund Total</b>	<b>\$21,213.19</b>
		<b>Activity Fund Total</b>	<b>\$13,440.83</b>
		<b>Special Building Fund Total</b>	<b>\$2,283.30</b>