



Lincoln Lutheran School Association Board of Directors
MEETING Minutes
Monday, November 23, 2020 – 6:00 pm (Zoom)

Opening Devotion and Prayer – Presented by Scott Ernstmeyer

1. Recording of Members Present / Recognition of Guests
Present: Matt Heibel, Joel Rodencal, Bill Miller, Scott Ernstmeyer, Tina Barrett, Chris Schaedel, Michael McClellan, Fran Benne
Absent: Lori Lane, Treva Ptaschek, Pastor Will Miller
Guests: None
2. Agenda Review
Motioned to Approve by: Michael McClellan 2nd by: Tina Barrett Motion Carried
3. Consent Agenda
 - a. Approval of Prior Meeting's Minutes – October 2020 – Doc 2
 - b. Approval of Financial Reports
 - October Month End Account Balances – Doc 3a
 - October Month End Balance Sheet – Doc 3b
 - October Month End Operational Budget and Treasurer's Report – Doc 3c
 - c. Advancement Report – Doc 4
 - d. Principal Report – Doc 5
 - e. Executive Director Report – Doc 6
 - f. Policy 5.2 – Advertising – Doc 7
 - g. Congregational Reports – Holy Savior – Calvary – Redeemer – Immanuel – Doc 8
Motioned to Approve by: Chris Schaedel 2nd by: Joel Rodencal Motion Carried
4. Board Education
 - a. Book Discussion – Conclusion
Continued discussion on “best practices” to consider for Lincoln Lutheran.
 - b. Policy 5.14 – Planned Giving Gift Guidelines – Doc 9
Review on how gift giving is handled at Lincoln Lutheran. Wording change around guidelines on gifts of stock.
5. Reports
 - a. Executive Director
 - Strategic Planning Update – Doc 10
Meetings have started for all 4 committees. Progress is moving forward as much as our current conditions allow. There will be plenty of work ahead.
 - Christmas Gifts for Staff – Doc 11
Reviewed annual Christmas gifts to those employed at Lincoln Lutheran.
 - Staff “Thank-You” Gift – Doc 12
Proposal to provide additional “Hero Pay” to those employed at Lincoln Lutheran.
 - December Board Meeting – Date Adjustment to December 21 @ 6:00
Date Adjusted for Christmas Break

- All Boards Retreat – January 8 @ 2:00 (Zoom)
 - Delegate Assembly Date – January 14 @ 7:00 (Zoom)
- Unless things change both of these meetings will be conducted via Zoom**

b. Principal

- Covid Impacts – Potential Schedule Impacts
 - Jan 4 Work Day

Discussed teacher needs and potential additional work days and other schedule changes.
- School Calendar – 2021-2022 – Doc 13

Discussed timeline of next year, when to start, when to end and what that looks like for days off and graduation.
- Teacher Supervision/Evaluation Adjustments

With all of the extra responsibilities a decision has been made to push these off a year to not put extra work on the teachers and staff.

c. Treasurer

- PPP Loan and Forgiveness Update

Documentation is continuing to be provided as the bank requests it.
- 2019-20 Audit – Doc 14

Audit paperwork was discussed and reviewed.

6. Action Items

a. Staff Christmas Gift

Motioned to Approve by: Chris Schaedel 2nd by: Tina Barrett Motion Carried

b. Staff Thank-you Gift

Motioned to Approve by: Joel Rodencal 2nd by: Michael McClellan Motion Carried

c. Board Meeting – December 21

Motioned to Approve by: Tina Barrett 2nd by: Chris Schaedel Motion Carried

d. Delegate Assembly – January 14

Motioned to Approve by: Chris Schaedel 2nd by: Tina Barrett Motion Carried

e. School Calendar Adjustment provide additional Work Day for teachers – Jan 4

Motioned to Approve by: Michael McClellan 2nd by: Chris Schaedel Motion Carried

f. 2019-2020 – Audit

Motioned to Accept by: Chris Schaedel 2nd by: Joel Rodencal Motion Carried

7. Discussion Agenda

a.

8. Closed Session

9. Closing & Adjournment

Motioned to Adjourn by: Tina Barrett 2nd by: Chris Schaedel Motion Carried

Next Meeting – December 21, 2020 @ 6:00 pm