

December 11, 2020

Dear Mr. LaFrancesca, Dr. Marsden, and School Committee members,

Blake Theater, as you know, is responding to the times and doing things differently this year. One thing we've changed for the rest of the season is the cost to see Blake Middle School shows. Starting with our December 4th performance of 12 Incompetent Jurors, our shows for the 2020-2021 school year will be free to view. We are hoping that this will encourage more people to see the amazing performances and artwork by our students in lesser known shows than we normally do. This decision will impact our budget which is usually made up of participation fees, ticket sales and concessions. We have received some donations from community members showing appreciation for and support of our program. The donations are listed below.

\$100 - Amazon Gift Card from the Teany family

\$50 - Donation from the LaRowe family

\$100 - Donation anonymous

The Blake Theater adults - Joe Knaus, Maureen Doctoroff, Nancy McLaughlin and I - are thrilled to have the opportunity to continue this important program this year and are grateful for the support of our students, families, and administrators.

Wishing you all a safe and healthy holiday season.

Tracy Allen

DEC 11 2020

December 10, 2020

To: Michael LaFrancesca
Director of Finance and Operations

From: Nat Vaughn
Principal, Blake Middle School

Enclosed is a check from the Blake PTO to be deposited in the Blake Gift Account:

\$255 Pathfinders Grant

CSA OF MEDFIELD INC
BLAKE MIDDLE SCHOOL PTO
59 ADAMS STREET
MEDFIELD, MA 02052

DEC 11 2020

DEC 10 2020

Date

CHECK ARMOR
Photo Safe Deposit®
Details on back

Pay to the

Order of TOWN OF MEDFIELD BLAKE MS \$ 255.00

TWO HUNDRED FIFTY FIVE DOLLARS XX/100 Dollars

NB Needham Bank

For PATHFINDERS GRANT

[Signature]



MEDFIELD PUBLIC SCHOOLS

Memorial School

59 Adams Street
Medfield, MA 02052

Melissa D. Bilsborough, Ed.D.
Principal

TEL: 508-359-5135
FAX: 508-359-1419
mbilsborough@email.medfield.net

December 14, 2020

Mr. Michael LaFrancesca
Director of Finance and Operations
Medfield Public Schools
459 Main Street
Medfield, Massachusetts 02052

Dear Mr. LaFrancesca:

I am requesting that the donation in the amount of \$528.59 be presented to the Medfield School Committee for acceptance and deposit into the Memorial Gift Account. The Memorial PTO has donated this amount in support of a grant to purchase the following items:

Recess Equipment Bags for Memorial School

Thank you for your consideration.

Sincerely,

Melissa D. Bilsborough

Melissa
Principal

PTO OF MEDFIELD INC MEMORIAL SCHOOL		Date <u>12/11/2020</u>	71
Pay to the Order of	<u>Medfield Public Schools</u>	\$ <u>528.59</u>	ACHECK AMOUNT
<u>five hundred + twenty eight dollars + 59 cents</u>		Dollars	Photo Safe Deposit Details on back
NB Needham Bank			
For	<u>Recess Bags Grant</u>	<u>Kathleen Weiss</u>	MP