



# MEDFIELD PUBLIC SCHOOLS

Office of the Superintendent  
459 Main Street - 3<sup>rd</sup> Floor  
Medfield, Massachusetts 02052

Jeffrey J. Marsden, Ed.D  
Superintendent  
jmarsden@email.medfield.net  
(508) 359-2302

To: Medfield School Committee  
From: Jeffrey J. Marsden  
Subject: Mid-Cycle Update on 2019-2020 and 2020-2021 Goals  
Date: December 16, 2020

Thank you for an opportunity to present my mid-cycle goals update. The pandemic forced attention away from my 12/5/2019 approved goals, but there has been forward movement in many areas. I welcome your feedback on the status of these goals and any other way I can improve in leading the district. As you know, these goals are aligned with our strategic plan "Medfield 2021".

## Student Learning

### **1. Goal #2 - Strategy 1.1.3**

***Collaborate with the School Committee, Administration, Staff and Community to move forward SEL indicatives district wide. Focus on reducing the number of students self-reporting issues of mental health and substance abuse on the MetroWest Adolescent Health Survey, as well as data from SOS and Interface.***

- SEL Task Force - Key topic include Staff Wellness, Parent Engagement, School Start Time, School Schedule, Student Wellness, and SEL Curriculum
- Member of Challenge Success
- Medfield Talks Speakers
  - Building Resiliency in Students, Jim McCauley, November 21, 2019
  - The Importance of Sleep, Dr. Judith Owens, February 11, 2020
- Approved the administration of the MCAP Student Surveys
- Will use data from MWAHS, MCAP Survey, SOS, and Interface in the final report

## Professional Practice

### **2. Goal #5 - Strategy 4.1.1 and 4.1.2**

***Work on all aspects of the Dale Street Project including: secure project funds, active member of School Building Committee, management of communications with the OPM, Architect, and construction, and meeting all of the MSBA timelines.***

- Appointed member of the School Building Committee (SBC)
- Worked with SBC, OPM, and Arrowstreet to complete PDP
- Attended 36 Working Group meetings on Monday afternoons from 3:00 - 5:00 pm
- Presented at and attended 31 public meetings related to the Dale Street School Project (see attached)

## **District Improvement**

### **3. Goal #1 - Strategy 4.1.1**

***Pilot two elementary classrooms focused on project based learning. Provide teachers and principal support with training, planning time and budget.***

- Identified the pilot school and held several meetings with Principal, Steve Grenham
- Identified two teachers to conduct the pilot for the 2020-2021 school year
- Scheduled teacher training for Spring 2020; cancelled due to pandemic
- The plan is to try again in the 2021-2022 school year

### **4. Goal #2 - Strategy 4.1.1**

***Collaborate with the Leadership Team to expand cultural proficiency in classrooms and curricula in grades Pre-K-12.***

- Civil Rights Self- Evaluation Committee
  - Year One: January - April 2019
  - Year Two: December 2019 - February 2020
  - Year Three December: 2020 - February 2021
- Medfield Model for Evaluation of Bias in Content in Instructional Materials
  - All staff trained in Spring of 2019
  - Shared with the Director on Instruction and Innovation in Fall of 2020
  - Used to support roll out of new curriculum for Civics
- Book Groups Anti-Racism
  - Book groups focused on race started at Blake in the 2018-2019 School Year
  - Moved to district wide book groups in the summer of 2020
- Support MERJ (Medfield Educators for Racial Justice)
  - District wide book group discussed creating a district wide group to focus on discussions around race
  - Meet at the building level on own
  - Meet monthly, in the evenings, as a full district group
- District wide discussion groups as PD in September of 2020
  - Broke into 20 small groups facilitated by members of MERJ
  - Used videos and Hometown Weekly article to lead discussion on race and impact on education in general as well as in Medfield specifically
  - Every group created a padlet to highlight themes, questions, next steps and actions
  - Plan to use these questions, next steps and actions to build on PD within district moving forward
- Native Americans Consultant to work with Elementary Teachers
- Cultural Proficiency professional development for leadership team at annual retreat (postponed)

**5. Goal #3 - Strategy 4.1.1 – For 2020-2021**

***Plan for and complete a new strategic plan process that will result in a five year strategic plan for the district***

- The item is in the FY22 Budget and the process will take place during the 2021-2022 school year

**Other items that were not formalized goals but accomplished in the past year:**

- Worked with parents and town officials to organize the “Rolling Rally for our Class of 2020
- Provided numerous Covid-19 Updates for all families
- Negotiated Two MOA’s with the MTA for March 2019 - June 2019 and August 2020 – June 2021
- Continued the work of Challenge Success at the High School and Middle School
- Continue to partner with Beginning Years to establish a daycare for the children of teachers and staff
- Held monthly meetings with MCPE co-presidents and attended their board meetings
- Continued the work of “Medfield Talks”
- Served on the ACCEPT and TEC Board of Directors
- Co-President of the Tri County Superintendents Roundtable
- Appointed the Massachusetts Association of School Superintendents Executive Committee
- MASS representative on the MIAA Statewide Football Committee
- Appointed to Board of Directors of SEEDS, a nonprofit science education company
- Collaborated with Medfield Park and Rec to allow them to expand their summer program and to allow Extended School Year students to attend day camp as part of their program
- Scheduled “walkthrough” visits with every principal to visit classrooms and discuss what we observe



**DALE STREET SCHOOL PROJECT  
MEETINGS ATTENDED  
1/23/2019 – 11/2/2020**

• SBC Meeting	January 23, 2019	Town Hall, Chenery Rm.	7:00 PM
• SBC Meeting	March 27, 2019	Town Hall, Chenery Rm.	7:00 PM
• SBC Meeting	April 18, 2019	Town Hall, Warrant Committee Rm.	7:00 PM
• SBC Meeting	April 25, 2019	Medfield High School Library	7:00 PM
• SBC Meeting	May 6, 2019	Public Safety Bldg., Training Rm.	7:00 PM
• SBC Meeting	September 23, 2019	Town Hall, Chenery Rm.	7:00 PM
• SBC Meeting	October 23, 2019	Town Hall, Chenery Rm.	7:00 PM
• SBC Meeting	November 13, 2019	Town Hall, Chenery Rm.	7:00 PM
• SBC Meeting	December 11, 2019	Public Safety Bldg., Training Rm.	7:00 PM
• SBC Meeting	December 17, 2019	Town Hall, Chenery Rm.	7:00 PM
• SBC Meeting	January 8, 2020	Public Safety Bldg., Training Rm.	7:00 PM
• SBC Meeting	February 26, 2020	Public Safety Bldg., Training Rm.	7:00 PM
• SBC Meeting	March 4, 2020	Public Safety Bldg., Training Rm.	7:00 PM
• SBC Meeting	March 26, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	April 22, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	May 13, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	May 27, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	June 17, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	July 07, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	August 12, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	September 09, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	September 16, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	October 21, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	November 23, 2020	Online Webinar Meeting	7:00 PM
• SBC Meeting	December 09, 2020	Online Webinar Meeting	7:00 PM
• Public Forum	December 9, 2019	Dale Street School Cafeteria	6:00 PM
• Public Forum	January 28, 2020	Dale Street School Cafeteria	6:00 PM
• Public Forum	March 9, 2020	Dale Street School Cafeteria	6:00 PM
• Public Forum	May 19, 2020	Online Webinar Meeting	7:00 PM
• Public Forum	October 14, 2020	Online Webinar Meeting	6:00 PM
• Public Forum	November 02, 2020	Online Webinar Meeting	7:00 PM