

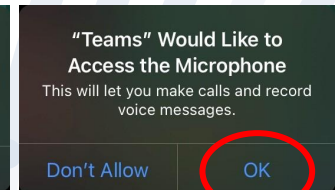
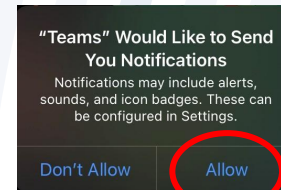
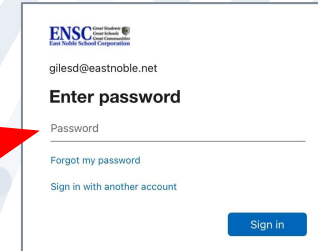
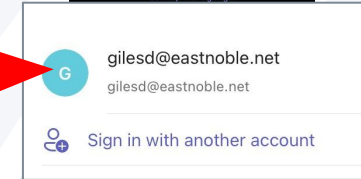
# Teams for Students



# Signing into Teams

# Signing into Teams

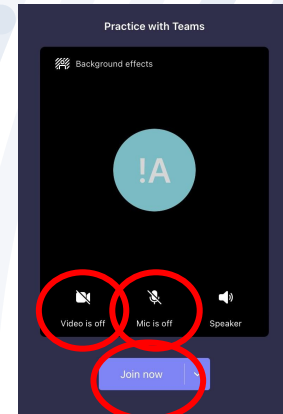
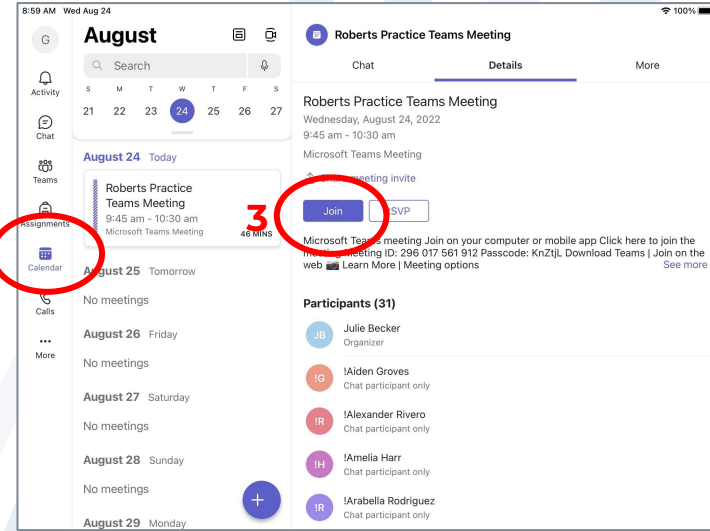
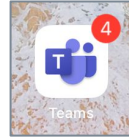
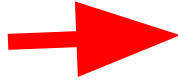
1. To sign into Teams, enter your email address. If you have already signed into Teams, click on your email address.
2. Enter your East Noble password.
3. You should allow access on the popups (microphone, video).



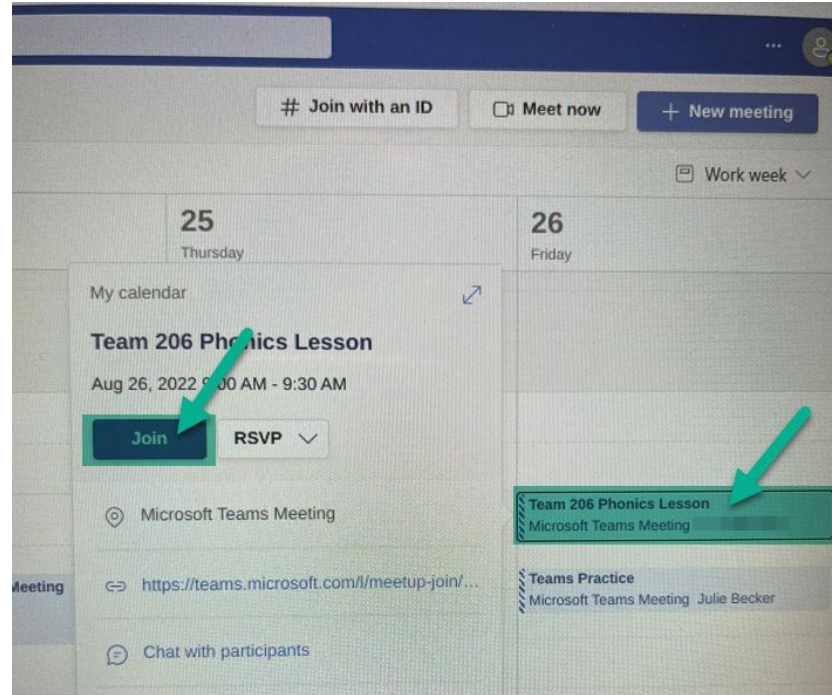
# Joining a Teams Meeting

# Joining a Teams Meeting

1. Open the Teams app.
2. Click on Calendar. Depending on the orientation of your iPad, you will either click Calendar from the bottom side or the left side.
3. You should now see the meeting(s) your teacher has created. Click the purple Join button.
4. Now you will see a screen to toggle your video and microphone on/off. Please check with your teacher to know their preference for joining meetings. Then click Join Now.



# Accessing Teams with Chromebooks

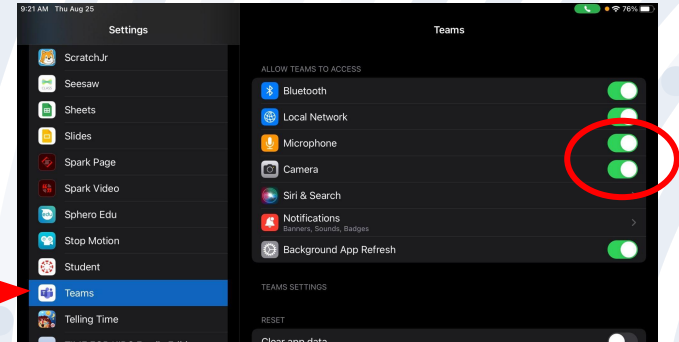
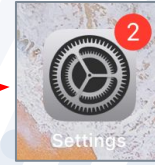
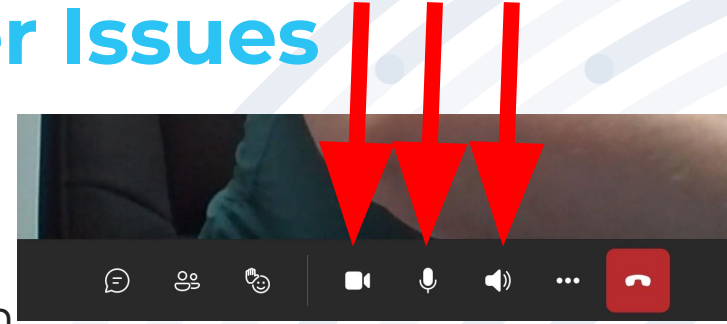


If you have a Chromebook, you will need to go to [teams.microsoft.com](https://teams.microsoft.com) in Chrome. From your calendar in Teams, click on the invitation, then choose Join.

# Troubleshooting a Teams Meeting

# Video, Microphone, Speaker Issues

1. When in a Teams meeting, at the bottom you will see buttons for Video, Microphone, and Speaker. Make sure these are turned on if you need to use them.
2. If you are still having issues, go to the Settings App.
3. Scroll down until you see Teams and click it.
4. Check that the microphone and camera are toggled on.



Another tip: close out of all other apps. Sometimes they use sound and sounds on Teams cannot work at the same time.



# East Noble Tech Support

When having technology issues, contact the EN Tech Department.



**EAST NOBLE SCHOOL CORPORATION**  
**STUDENT TECH SUPPORT**

**FOR SUPPORT OVER EMAIL:**

EMAIL [TECHSUPPORT@EASTNOBLE.NET](mailto:TECHSUPPORT@EASTNOBLE.NET)

- Include full student name
- Contact phone number
- Enter complete description of problem

**M-F FROM 7:30-4:00**

**ONLINE SUPPORT PORTAL:**

GO TO [2HELP.EASTNOBLE.NET](http://2HELP.EASTNOBLE.NET)

- Choose issue from drop-down
- Enter full student name
- Enter complete description of problem and wait for a technician to respond.