

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, DECEMBER 14, 2020, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE AND VIA ZOOM VIDEO CONFERENCING with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Scott Reder and Mike Tyndall present. Board member Tara Knapp was absent. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principal Julie Hatling, Activities Director Adam Nowowiejski, Special Education Director Caleb Case and Director of Facilities and Transportation Tommy Coyle. Visitors: Dave Schanzenbach, Brandi VanSickle, Jeanne Burckhard-McKenna, Karen Schlekeway and Lacey Peterson.

Unless otherwise noted, all Board action was by roll call and all voted in favor.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Gilbert, second Tyndall to approve the agenda as amended. Motion carried.

Routine Business

Motion Tyndall, second Reder to approve the meeting minutes of November 9, 2020. Motion carried.

Motion Justice, second Gilbert to approve the November financial statement as presented and the financial report for the Custodial Funds Beginning Balance \$202,397.05, Income \$21,642.27, Expenditures \$12,047.88, Ending Balance \$211,991.44 and the financial report for Private Purpose Trust Funds Beginning Balance \$23,787.45, Income \$40.16, Expenditures \$0.00, Ending Balance \$23,827.61. Motion carried.

Motion Gilbert, second Justice to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$757,213.21 and Special Education \$190,225.42. Total Current Claims by fund: General Fund \$60,824.49; Capital Outlay \$156,681.09; Special Education \$14,410.56; and Food Service \$65,759.11. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

High School Student Council Treasurer Morgan Mackaben reported on the activities of the Council and student body.

Gilbert reported on the School Improvement Committee meeting held November 12, 2020. Meeting minutes were shared with the Board.

Reder reported on the Community Council for Education Committee meeting held November 19, 2020. Meeting minutes were shared with the Board.

Helmer reported on the Black Hills Special Services Cooperative meeting held in November 2020.

Helmer and Proefrock reported the Board of Directors of the Black Hills Educational Benefits Cooperative held its quarterly meeting on November 19, 2020. The BHEBC provides health benefit services to employees of Belle Fourche School District. Regular business was conducted, and a report of activities was presented. A contribution holiday was approved for district participants for the month of January 2021.

Administrative reports were given.

Activities Director Adam Nowowiejski presented the proposed changes to the Belle Fourche School District's COVID-19 Standardized Procedures for the Winter Sports and Activities as follows: Continue to issue three (3) tickets per rostered individual; allow staff from Belle Fourche High School and visiting school to attend with their staff identification; allow students from Belle Fourche High School and visiting school to attend with their student identification; and continue with no fans protocol at any tournaments hosted by Belle Fourche School District. Discussion was held and questions were answered.

Consent Agenda

Motion Helmer, second Gilbert, and carried to approve the following consent agenda items (1-6):

- (1) Second reading and final approval of the revised Board Policy JHE (Enrollment of Students from Non-Accredited Schools) and revised Board Policy JN (Co-Curricular "Activities" Policies).
- (2) Additional compensation as follows: Curriculum/ professional development stipends – T Adel \$130.00, M Anderson \$130.00, P Austin \$65.00, A Bergman \$65.00, M Bevier \$65.00; C Coulter \$130.00, C Edwards-Lambert \$65.00, J Erskin \$195.00, J Esmay \$130.00, N Hayworth \$130.00, L Janish \$130.00, L Kirsch \$65.00, Taylor Krogman \$65.00, P Louks \$130.00, S Morgan \$65.00, C Parker \$130.00, R Potter \$130.00, L Ward \$65.00, M Wattier \$130.00 and R Wenk \$130.00.
- (3) Administrative recommendations for personnel as follows: hire Nicole Fox as a special education paraprofessional, \$10.00/hour, effective 11/16/2020; approve Brandon Hatling as a volunteer driver for 7th grade girls basketball; and approve John McCoy and Tevin Gomez as a volunteer high school wrestling coaches.
- (4) Resignations submitted by Felicia Lawson as a custodian, effective 12/08/2020; Madeline Foerster as a paraprofessional, effective 12/18/2020; Sandi Hespe as a school secretary, effective 06/30/2021; and Connie Parker as a Title IA teacher, effective the end of the 2020-2021 school year. Also approve compensation of \$700 each as early resignation incentive to be paid with the last paycheck to Parker.
- (5) Superintendent's recommendation to terminate the employment of Alaethia Thompson, paraprofessional, effective 12/03/2020.
- (6) Declare as surplus property the 2015 GMC Yukon XL 1500, Black VIN 1GKS2GEC4FR513193, purchased 09/13/2015, \$40,6150.00, from Hersruds of Belle Fourche. Approve to trade in on a 2019 Chevrolet Suburban LT to be purchased from Hersruds of Belle Fourche.

Rescind previous School Board action on November 9, 2020: declare as surplus property seven (7) old acoustic shells, purchase date, cost unknown - six (6) acoustic shells are fair condition and no longer useful - approve to be sold at auction and one (1) acoustic shell is damaged/poor condition and no longer useful - approve to be disposed of.

Declare as surplus property seven (7) old acoustic shells, purchase date, cost unknown - six (6) acoustic shells are fair condition and no longer useful – transfer to the Lead-Deadwood School District 40-1 at no cost and one (1) acoustic shell is damaged/poor condition and no longer useful – approve to dispose of.

Also declare as surplus property old laptop computers, iPads, smartboards, keyboards, printer, misc. technology equipment, audio visual and misc. electronic equipment and carts as per list presented – all items are no longer used. Appoint Robin Montgomery, Dave Schanzenbach and Steve Willard to appraise the value of the equipment. Pursuant to SDCL 6-13-4 authorize Supt. Willard and Business Manager Proefrock to negotiate the private sale of the items appraised five hundred dollars or less. If necessary, bids shall be opened by Business Manager Proefrock and witnessed by Superintendent Willard at the advertised time. Items not sold may be disposed of.

Also declare as surplus property athletic department items: (14) wooden figures, (1) Bronc wooden head, (12) purple cheer duffle bags, (24) cheer S/L jackets and (9) box of misc. picture frames, purchase dates and costs unknown, fair condition and no longer useful – approve to sell at auction. (75+) flexback outdoor stadium seats, leased 2009-10 and 2010-11 from Cushion Seats, Inc., good condition and no longer used, no need to return per company's confirmation email dated 12/10/2020 – approve to sell at auction. (1) down marker set (broken), purchase date and cost unknown, no longer useful – approve to dispose of.

Request for Release of Open Enrollment

Motion Tyndall, second Reder to approve the administrative recommendation to accept the request for release of open enrollment for one (1) elementary student and one (1) middle school student to return to the Belle Fourche School District from Spearfish School District. Motion carried.

Student Assignment Request

Motion Tyndall, second Justice to approve the administrative recommendations for a student assignment requests for three (3) elementary students and one (1) middle school student to be assigned school residency in the Belle Fourche School District 9-1 beginning the 2020-2021 school year. Motion carried.

Intent to Continue Accreditation Review

On December 9, 2020 Governor Noem signed Executive Order 2020-33 allowing districts who are subject to an accreditation review during the 2020-2021 school year to delay that review until the 2021-2022 school year.

Motion Reder, second Helmer to return the form to the Office of Accreditation and indicate that per Executive Order #2020-33, the Belle Fourche School District is choosing to continue with their state accreditation review as scheduled for the 2020-2021 school year. Motion carried.

COVID-19 Standardized Procedures Winter Season

Motion Gilbert, second Reder approve the administrative recommendation to adjust the Belle Fourche School District's COVID-19 Standardized Procedures for the Winter Sports and Activities. Motion carried.

Certificates of Excuse from school attendance (2020-2021 application numbers 58-64) were signed at this time. One hundred twenty-three (123) students approved to date.

A special board meeting is scheduled on Monday, January 25, 2020, at 5:15 p.m. for the purpose of a Board Retreat.

There being no further business to come before the Board at this time, the meeting adjourned at 6:23 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager

November 30, 2020 Financial Statement

General Fund: Balance: \$1,689,238.24; Receipts: Local Sources: Taxes \$818,104.43; Interest Earned \$16.93; Activity Tickets \$50.00; Admissions \$1,343.00; Other Cocurricular Income \$375.00; Armory Rental \$2,850.00; Donations \$6.00; Judgements \$119.00; Misc. \$306.00; Medicaid Administration \$14,059.12; Intermediate Sources: State Fines \$12,218.80; State Sources: State Aid \$476,256.00; Federal Sources: Title I Part A \$34,041.00; Title II Part A \$9,471.00; Title IV SSAE \$24,117.00; Fresh Fruits & Veg Program \$4,103.32; Total Receipts \$1,397,436.60; Disbursements: Claims \$129,042.41; Payroll & Benefits \$732,647.41; Medicaid Admin Fee \$776.68; Credit card processing ACH charges \$74.33; Auto bank draft (fees) \$3.40; Balance \$2,224,130.61

Capital Outlay: Balance: \$2,783,082.35; Receipts: Local Sources: Taxes \$609,843.45; Interest Earned \$26.07; Total Receipts: \$609,869.52; Disbursements: Claims \$57,992.43; Balance \$3,334,959.44

Special Education: Balance: (\$15,019.21); Receipts: Local Sources: Taxes \$330,571.06; Interest \$1.73; Medicaid Administration \$2,718.00; State Sources: State Aid \$76,617.00; Federal Sources: IDEA Part B \$27,512.00; Total Receipts: \$437,419.79; Disbursements: Claims \$11,584.96; Payroll & Benefits \$189,554.66; Refunds/Reimb. (\$126.55); Balance \$221,387.51

Food Service: Balance: \$96,480.22; Receipts: Local Sources: Interest Earned \$0.73; School Nutrition Program Receipts \$3,738.78; Federal Sources: Special Milk Reimb \$15.12; SSO Breakfasts/Lunches Reimb. \$80,665.32; Total Receipts: \$84,419.95; Disbursements: Claims \$87,706.43; Balance \$93,193.74

Other Enterprise: Balance: \$65,099.97; Total Receipts: \$0.00; Disbursements: Claims \$0.00; Balance \$65,099.97