

Mission Statement

Rangely School District RE-4's mission is to create a learning community dedicated to high achievement and safety for all.

Vision Statement

Rangely School District RE-4's vision is to be a district of innovation that inspires students to become life-long learners and positive difference-makers in society.

BOARD MEMBERS

President- Kurt Douglas
Vice Pres- Joyce Key
Secretary- Samuel Tolley
Director- Jason Cox
Director – Casey Ducey

**RANGELY SCHOOL DISTRICT RE-4
Board of Education
Tuesday, May 15, 2018
EARLY EDUCATION CENTER 6:15pm
AGENDA**

(This agenda is tentative until approved by the board)

BOARD'S CORE VALUES

Respect
Focus
Transparency
Achievement

NOTES

Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person among the district's many leaders.

Public participation is an opportunity to present brief comments or questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes and sign in on the podium.

The consent agenda is based around "need for action" decisions which are highly routine or backed by prior information and discussion.

If you are interested in helping the district's efforts, please speak with any member of the district or call the district office at 675-2207. Opportunities abound and your participation is highly desired.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF AGENDA

Recommended Motion: I move to approve the Agenda as presented

- 5. APPROVAL OF CONSENT AGENDA
The Consent agenda allows the Board of Education to act on several items in one motion. If you would like to comment on any of these items please notify the board by registering on the sign-in sheet.
 - 5.1 Approval of board meeting minutes for April 17, 2018
 - 5.2 Approval of financial information for the month of April 2018.
 - 5.3 Personnel Addendum

Recommended Motion: I move to approve the Consent Agenda as presented

- 6. RECOGNITIONS
 - 6.1 STUDENT OF THE MONTH
 - 6.2 OTHER
- 7. REQUESTS TO ADDRESS THE BOARD

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8. REPORTS FROM SUPERINTENDENT, ADMINISTRATORS AND COMMITTEES

- 8.1 PVE – Mike Kruger
- 8.2 JSHS – Crandal Mergelman
- 8.3 BOCES – Teresa Schott
- 8.4 RDA update – Joyce Key
- 8.5 Superintendent – Matt Scoggins

9. DISCUSSION ITEMS:

- 9.1 Old Business:
 - 9.1a Safety
 - 9.1b Budget

- 9.2 New Business:
 - 9.2a School-Wide Behavior Expectation & Discipline Plan
 - 9.2b Board Retreat date
 - 9.2c Board Meeting summer dates
 - 9.2d 1st Grade – moving to EEC
 - 9.2e Graduation

10. EXECUTIVE SESSION:

10.1 Personnel Matters

Recommended Motion: "I move that the Board of Education go into executive session to discuss personnel matters required to be kept confidential by the Colorado Open Records Act C.R.S. 24-6-402(4), and that by this motion the Board announces that such is the purpose of the executive session."

11. ACTION ITEMS:

11.1 Principal Contract – Mike Kruger

Recommended Motion: I move to approve the contract of Mike Kruger, Elementary School Principal, as presented.

11.2 Principal Contract – Crandal Mergelman

Recommended Motion: I move to approve the contract of Crandal Mergelman, Jr/Sr High School Principal, as presented.

12. Good of the Order

13. Adjournment

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RANGELY SCHOOL DISTRICT RE-4

Board of Education

Tuesday, April 17th, 2018

EARLY EDUCATION CENTER 6:15pm

MINUTES

(This agenda is tentative until approved by the board)

BOARD MEMBERS

- President- Kurt Douglas*
- Vice Pres- Joyce Key*
- Secretary- Samuel Tolley*
- Director- Jason Cox*
- Director – Casey Ducey*

BOARD'S CORE VALUES

- Respect*
- Focus*
- Transparency*
- Achievement*

NOTES

Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person among the district’s many leaders.

Public participation is an opportunity to present brief comments or questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes and sign in on the podium.

The consent agenda is based around “need for action” decisions which are highly routine or backed by prior information and discussion.

If you are interested in helping the district’s efforts, please speak with any member of the district or call the district office at 675-2207. Opportunities abound and your participation is highly desired.

1. CALL TO ORDER

The meeting was called to order at 6:15pm by President Douglas

2. ROLL CALL

All present with Sam Tolley and Casey Ducey via phone

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Recommended Motion: I move to approve the Agenda as presented

MOTION: Key

SECOND: Cox

ROLL CALL: All ayes

5. APPROVAL OF CONSENT AGENDA

The Consent agenda allows the Board of Education to act on several items in one motion. If you would like to comment on any of these items please notify the board by registering on the sign-in sheet.

5.1 Approval of board meeting minutes for March 13, 2018

5.2 Approval of financial information for the month of March 2018.

5.3 Personnel Addendum

Recommended Motion: I move to approve the Consent Agenda as presented

MOTION: Cox

SECOND: Key

ROLL CALL: All ayes

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6. RECOGNITIONS

6.1 STUDENT OF THE MONTH

The February Student of the Month award is presented by the Rangely Elks Lodge by Ross Alire; the female student of the month is Kaitlyn Brown, she will be attending CNCC going through the Dental Hygiene program and playing basketball for them. The male student of the month for February is Rylie Boydston and is looking at going into wildlife and parks management. The March Student of the Month award is presented by the Rangely Police Department by Chief Wilczek; the female student of the month is Kaylee Meham, she will be attending Utah State University to be a Social Studies teacher. The male student of the month is Jonathan Pennell. He will be majoring in Mechanical Engineering and wants to work in the automotive industry and design engine components, he will be attending CNCC for the first year and then transfer from there.

6.2 OTHER

Mr. Scoggins recognized Gretchen Huebner, Kristy Boydston for coordinating and decorating Prom and what a success it was. Also to all those who helped with rowdy worm. He also mentioned the success of the staff years of service appreciation lunch and everyone who helped with that being a great success.

7. REQUESTS TO ADDRESS THE BOARD

Mr. Aaron Peacock addressed the board with concerns of the safety in the school. His concern is how things aren't being dealt with as far as a student assaulting/bullying other students. He stated that this isn't providing a safe environment and is a distraction from education, it is a problem at the elementary school and he would like the board to do something.

The FFA addressed the board to give them a quick update on their chapters District's CDE's competition in Craig. The Livestock Judging Team placed 4th, the Agricultural Mechanic Team and Floriculture Team both placed 6th. The board congratulated them. They also invited the board to their annual dinner/auction which will be Saturday, April 28th, doors open at 6pm and dinner served at 7pm.

8. REPORTS FROM SUPERINTENDENT, ADMINISTRATORS AND COMMITTEES

8.1 PVE – Mike Kruger

8.2 JSHS – Crandal Mergelman

8.3 BOCES – Teresa Schott

8.4 RDA update – Joyce Key

8.5 Superintendent – Matt Scoggins

*Matt informed the board that Crandal and Mike have gone to job fairs for recruiting. We will also try sending letters and will be creating a video. He stated that it is hard when there is such a shortage of teachers.

*He informed the board that the transportation state statute that they had discussed a couple of meetings ago has been changed and the statute now is disallowing it. But he will still be fighting for it. He stated that the county is still agreeable to use the funding

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for other projects.

*We have also been participating in a transportation audit, we submit annually in August our mileage and theirs a reimbursement percentage portion of transportation reimbursement based on route mileage. They were auditing 2014-2015 and 2015-2016 and anticipate \$25,000 - \$60,000 back.

*He informed the board of the health insurance that is out to bid and we have changed our representative for our workman's comp. and will be able to find some savings.

The board reports are available in the District Office

9. DISCUSSION ITEMS:

9.1 New Business:

9.1a 2018-2019 School Calendar - the only two changes suggested is if we want to have the last day of school a half day, we will keep it on the calendar as full day but can adjust it and work with transportation, Mike and Crandal.

Recommended Motion: I move to accept the next year school calendar as presented.

MOTION: Ducey

SECOND: Cox

ROLL CALL: All ayes

9.1b Cell Phone use

Matt asked the board if they will be in favor and support of him developing a policy or regulation, with the admin. Team, on eliminating the use of cell phones in the classrooms. He stated he had spoken with the teachers and it was a unanimous support of eliminating the student use of cell phones. The board was in support as long as there is an assurance that the phone will be answered, by a person, if parents call the school. Matt stated we would make every effort to make that happen.

9.1c Safety

Matt informed the board that the administration and some of the staff have gone through training on safety. We have had an audit from The School Resource out of Denver which gave us high marks. We have used "I Love You Guys", and their research shows that there hasn't ever been a student hurt behind a locked classroom door. In our schools we operate under "locked and propped" so our doors are always locked and propped so if there is an emergency they pull the doors shut. We will be putting proto call posters up in the hallways. He stated that the town uses ALICE, and that protocol is you fight back if someone tries to get into the classroom. We are pursuing, to provide through VISIPEX, a system we can use that will alert everyone without having to use the intercom, which is a concern. With the new alarm system the staff would know to shut the door immediately and if the fire alarm went off as well you would know not to go outside of the classroom. They are sending a demo to us and we will try it in the EEC building. We will try to have a community wide drill, and will be coordinating with the

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police department, fire department, hospital, town, etc. We have fixed the front door at the high school. The county has agreed to pay for the equipment for both Meeker and Rangely School Districts if the school district and the town share the cost of an officer. In the long bill there is \$34 million dollars to be set aside for safety - specifically for resource officers. Without any extra support it will be about \$42,000 for us and \$42,000 for the town. We are trying to be proactive and have met with the town manager and the chief of police Mr. Wilczek and will continue to do so. To make sure we put our student's safety first. Joyce asked about the internet safety. Have changed to a new system. Matt shared that we are working on the limitation of what the students have access to.

9.1d Budget

Matt informed the board that the larger class sizes with para's that we went with this year isn't working as well as we had hoped. We will be looking at staffing and the revenue. We are looking to see what type of funding we can get from the state, one thing we are seeing is a one-time funding for small districts that are under 1000 students and allocate it through the student count, but we are waiting to see how that comes out. The state is talking about the reduction of the negative factor that may help us. We will no longer have the specific ownership tax once the bond is paid off so will see a loss but will get a little bit from the mill levy override, although it will be less than what we had hoped for. We will be receiving \$72,000 from the county reserve impact fees and need to thank Jeff Rector and the other commissioners for this. Our health insurance will be going up more than 18 percent and will get it out to bid. He stated he will be sending information out and will have a budget conversation in May and then approve a budget. He explained to the new board members that we don't determine our final revenue until after the October count, and going into January we can revise the budget. So we adopt in June and revise in January.

9.2 Old Business:

9.2a Weighted GPA

Matt added wording on the policy just for clarification. It will now will read a GPA will be capped at a 4.0 for cumulative purposes. A cumulative GPA will not exceed a 4.0 even with weighted grades for class ranking.

9.2b Final Reading of, CASB's Required by Law, Revised Policies cumulative

GCE/GCF – Professional Staff Recruiting/Hiring

GDE/GDF – Support Staff Recruiting/Hiring

JF – Admission and Denial of Admission

JFABD – Homeless Students

JFBA – Intra-District Choice/Open Enrollment

JFBB – Inter-District Choice/Open Enrollment

JRA/JRC – Student Records/Release of Information on Students

Rhubarb

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KBA – District Title I Parent and Family Engagement

10. ACTION ITEMS:

10.1 CASB's Required by Law, Revised Policies

Recommended Motion: I move to accept the policies GCE/GCF, GDE/GDF, JF, JFABD, JFBA, JFBB, JRA/JRC, and KBA as presented.

MOTION: Key

SECOND: Cox

ROLL CALL: All ayes

11. Good of the Order

Joyce requested the good of the order to be on the agenda, at the end, from here on out and explained to the board that this section of the agenda, as we progress through our board meetings, is for questions that we can address that come up amongst the board or audience that they have an opportunity to ask for clarification. She started with the first good of the order stating that at the town council meeting she attended they asked if she would present a concern they have regarding the bus stop at Kennedy Drive and the college, which is right at the intersection. She stated that she was there when a child was getting on the bus and it was less than 30 seconds for the child to get on the bus, so she didn't think that was too bad and feels the one at the bottom of the hill is worse. They were asking if the bus stop can be changed to a different stop. Joyce turned it over to Matt.

12. EXECUTIVE SESSION:

12.1 Personnel Matters

Recommended Motion: "I move that the Board of Education go into executive session to discuss personnel matters required to be kept confidential by the Colorado Open Records Act C.R.S. 24-6-402(4), and that by this motion the Board announces that such is the purpose of the executive session."

MOTION: Key

SECOND: Cox

ROLL CALL: All ayes

13. Adjournment

The meeting was adjourned at 8:32pm and return to regular board meeting on May 15th

PERSONNEL ADDENDUM
May 15, 2018

RESIGNATION:

Emma Curtis – Ag Teacher

New Hire:

Brian Blazeovich – part-time maintenance

Parkview Principal's Report – May 15, 2018

- Enrollment at Parkview is currently 287. Following is the grade level breakdown:

Pre-school	29
Kindergarten	34
First Grade	35
Second Grade	46
Third Grade	44
Fourth Grade	56
Fifth Grade	43

- The Moral Focus Virtue for May is INTEGRITY. Mr. Kruger will be presenting in the Moral Focus Assemblies this month. You are invited to attend any of our Moral Focus Assemblies on Monday mornings. They begin around 8:05 and conclude before 8:30.
- Grades K-2 will take the spring MAPs tests May 1-17.
- Mrs. Lohse's 2nd graders and Mrs. Douglas's 2nd graders will be on a field trip to Salt Lake City on Tuesday, May 1 and Tuesday, May 8, respectively.
- The 4th graders will be on a field trip to the Museum of the West in Grand Junction on Monday, May 7.
- The 4th and 5th graders will go "treasure hunting" using metal detectors on Thursday, May 10 and Thursday, May 17, respectively.
- Friday, May 11 is Field Day at Parkview.
- The 3rd graders will be on a field trip to the Eureka McConnell Science Museum in Grand Junction on Monday, May 14.
- There will be a 4th/5th grade music concert in the Parkview spectator gym on Wednesday, May 16, 6:30 pm.
- The 1st graders will be enjoying a "camp-in" at Parkview on Thursday-Friday, May 18-19.
- Wednesday, May 23 is Academic Awards Day at Parkview.
- The 5th graders will be enjoying a "camp-out" at Split Mountain Campground in Jensen, Utah Wednesday-Thursday, May 23-24.
- Thursday, May 24 is the last day of school for Parkview Students.

Respectfully Submitted,

Mike

May Rangely School Board Report

Enrollment is steady. We have not lost or gained from last month.

- Jr. High – 119 students
- High School – 102 students

In the school:

- We are about to wrap up the school year. Awards assemblies are planned and going. The Jr. High is Friday, May 11, and High School is Tuesday, April 14th.
- Graduation is Sunday, May 20th.
 - Graduation rehearsal for Sr's will be Thursday, May 17th.
- Summer athletics are starting up with summer camps, summer leagues, and open gyms/fields. Coaches are looking forward to a great year starting up.
-

*Parkview Elementary
School*



*School-wide Behavior
Expectation and Discipline Plan
2018-2019*

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School-wide Discipline Plan Rationale and Philosophy

What is a School-wide Discipline Plan?

A School-wide Discipline plan is an organized, data-driven system of interventions, strategies and supports that positively impact school-wide and individualized behavior planning. It is subject to change as we are always seeking to improve.

Defining Discipline

Discipline is a process that uses teaching, modeling and other appropriate strategies to maintain the behaviors necessary to provide a safe, orderly and productive learning environment by changing unacceptable behavior to acceptable behavior.

Our teachers and staff will provide all students with an enriching, challenging and nurturing learning atmosphere each year. Each teacher has a classroom management plan to address procedures and discipline in the classroom. This plan includes positive rewards. Please make sure you and your child understand these rules and procedures. If you have any questions, please do not hesitate to contact your child's teacher.

If your child's teacher contacts you about a discipline concern for your child, please be supportive and responsive to work with us, so that your child's behavior has a positive outcome.

What are the benefits of a School-wide Discipline Plan?

A systematic approach to discipline enhances learning outcomes for all students. By reinforcing desired behavioral outcomes students will clearly understand expectations. Students are explicitly taught what the desired behavior should be. This attention to expectations leads to a more positive classroom experience, a stronger learning community and an increase in student learning.

School-wide Discipline Plan Rationale and Philosophy

Beliefs Related to Discipline at Parkview Elementary School:

- The misbehavior of one student will not be allowed to interfere with the learning opportunities of other students.
- The misbehavior of a student will not excuse him/her from successfully completing learning objectives.
- Every discipline is an opportunity to teach expected behavior.
- Expected behavior must be communicated, taught and modeled throughout the school year.
- Parents have a responsibility to ensure that their children's behaviors do not take away from a safe, orderly and academically productive learning environment of others.

Misbehavior in the classroom can negatively affect the classroom environment as well as the educational experience for students enrolled in the course. Disruptive behavior is defined as any behaviors that hamper the ability of instructors to teach or students to learn.

Parkview Elementary School Community Commitment

- ***Be specific:*** tell the student exactly what they did
- ***Be timely:*** don't wait to praise or correct
- ***Be sincere:*** insincere praise is usually worse than none at all
- ***Be consistent:*** with everything, everywhere
- ***Communicate:*** keep open lines of communication open between home and school

The success of a school-wide system lies in the relationship built between parents, staff and students of the school community. This relationship begins with communication. Parents will be informed about current school issues, success and concerns through teacher's updates, the school website, parent meetings and parent handbooks. The hope is by keeping parents well-informed the plan will be more successful.

On an individual basis student behavioral issues are addressed with parents through the parent/teacher emails, notes home, phone calls home and parent conferences. A signature is required for any written notification concerning behavior. The signature helps school staff know that the parent is aware of the concerns being raised and is the beginning of establishing an open line of communication. This communication helps to foster the success of the school-wide plan.

Parkview Elementary School's school-wide plan will be successful because it is based on a commitment to each child's success, to easy-to-follow school rules and to consistency. The system allows for each teacher's style in the classroom and it allows for age appropriate communication and discipline without compromising school-wide policies, expectations and consistency.

Parkview Elementary School Community Commitment

Classroom Teacher's Commitment

Teachers will:

- Enforce the School-wide Discipline Plan as agreed
- Communicate high behavioral expectations to students and parents
- Commit to follow through to the success of student behavior
- Take responsibility for classroom problems and behavior
- Foster a school climate characterized by a concern for students as individuals
- Take an interest in the personal goals, achievements and needs of their students
- Support the students in their academic and extracurricular activities

Staff Member's Commitment

Staff members will:

- Enforce the School-wide Discipline Plan as agreed
- Communicate high behavioral expectations to students
- Commit to follow through to the success of student behavior
- Take an interest in personal goals, achievements and needs of students
- Support the students in their academic and extracurricular activities.

Parkview Elementary School Community Commitment

Administrator's Commitment

Administrators will:

- Support the teachers in this new system
- Model high behavioral expectations
- Maintain a school climate in which everyone wants to achieve self-discipline
- Foster a school climate where the administration is sincerely concerned for the staff and students as individuals
- Take an interest in personal goals of teachers, staff and students

Parent's Commitment

Parents will:

- Reinforce the School-wide Discipline Plan
- Communicate high behavioral expectations to their child
- Commit to follow through to the success of their child's behavior
- Take an interest in personal goals, achievements and needs of their child
- Support the students in their academic and extracurricular activities.

Student's Commitment

Students will:

- Follow the School-wide Discipline Plan
- Maintain high behavioral expectations
- Accept responsibility for your behavior
- Set personal goals and work hard to achieve them

Positive is looking for the good in all circumstances.

Respect is treating all people the way you want to be treated and talking to people the way you want to be talked to.

Integrity is doing the right thing even when no one is watching.

Dependability is doing what you said you would do, even if it means unexpected sacrifice.

Effort is what ignites ability and turns it into accomplishment.

Behavioral Expectations

The following chart explains Rangely School District Behavioral Expectations. At the beginning of the year students will be explicitly taught these expectations. Our expectations will be reinforced throughout the year. Our goal is through these easy-to-follow expectations a positive learning atmosphere will be established throughout the school.

	Before/After School
Positive P	<ul style="list-style-type: none"> ✚ Ready for the day ✚ Ready to learn ✚ Stop, listen and follow directions when an adult speaks to you ✚ Smile on your face
Respect R	<ul style="list-style-type: none"> ✚ Kind actions ✚ Kind language, use indoor voices ✚ Keep hands, feet, and objects to yourself ✚ Walk appropriately to and from cars/buses
Integrity I	<ul style="list-style-type: none"> ✚ Be honest with adults and other students ✚ Go straight to breakfast at the appropriate time
Dependability D	<ul style="list-style-type: none"> ✚ Backpacks stays on your back ✚ Backpacks stays zipped ✚ Lunchboxes at your side ✚ Be on time ✚ Be prepared/know how you are getting home
Effort E	<ul style="list-style-type: none"> ✚ Line up quickly and quietly in grade levels ✚ Stay in line ✚ Get to buses on time ✚ Pay attention ✚ Be aware of your surroundings

	Hallway
Positive P	<ul style="list-style-type: none"> ✦ Friendly ✦ Say please and thank you ✦ Attitude of gratitude
Respect R	<ul style="list-style-type: none"> ✦ Use whisper voices if talking is needed ✦ Pick up after yourself and others ✦ Respect posters/displays
Integrity I	<ul style="list-style-type: none"> ✦ Hands at your side ✦ Walk quietly ✦ Feet and body to yourself ✦ Report bullying
Dependability D	<ul style="list-style-type: none"> ✦ Go directly to your destination ✦ Be on time ✦ Have materials
Effort E	<ul style="list-style-type: none"> ✦ Listen to teacher directions ✦ Get to your destination in a timely manner ✦ Help others in need

	Bathroom and Water Fountain
Positive P	<ul style="list-style-type: none"> # Be patient # Be considerate at the water fountain
Respect R	<ul style="list-style-type: none"> # Use facilities appropriately # 5 second rule at water fountain # Stop and listen when an adult speaks to you # Clean up after yourself # Give others privacy
Integrity I	<ul style="list-style-type: none"> # Be timely in using the bathroom # Go directly to the bathroom and back to class # Wash hands
Dependability D	<ul style="list-style-type: none"> # Leave bathroom clean # Enter and leave quietly # Tell an adult if there is a mess
Effort E	<ul style="list-style-type: none"> # Use self-control # Wash hands with soap # Dry hand with dryer appropriately

	Lunchroom
Positive P	<ul style="list-style-type: none"> # Say please, thank you and no thank you # Be friendly # Stay in your seat you select for the day
Respect R	<ul style="list-style-type: none"> # Keep hands, feet and objects to yourself # Use your inside voices # Line up as directed
Integrity I	<ul style="list-style-type: none"> # Eat your own food and let your neighbor eat theirs # Stay seated and in lunchroom # Use good table manners
Dependability D	<ul style="list-style-type: none"> # Sit in your assigned area # Walk in the lunchroom # Raise hand to be excused
Effort E	<ul style="list-style-type: none"> # Keep lunchroom neat # Put your tray away # Choose entrée quickly and progress through the line # Refrain from playing with food and other items

	Assembly
Positive P	<ul style="list-style-type: none"> # Be engaged # Be enthusiastic # Represent your school in a positive manner # Smile on your face
Respect R	<ul style="list-style-type: none"> # Talk at appropriately # Hands and feet to yourself # Respect the flag # Respect all adults and other students
Integrity I	<ul style="list-style-type: none"> # Focus on your own behavior # Enter and exit quietly # Set a good example
Dependability D	<ul style="list-style-type: none"> # Be punctual # Applaud and cheer at appropriate times
Effort E	<ul style="list-style-type: none"> # Attentive listening # Attentive watching # Do your best # Be patient and wait your turn

	Indoor/Outdoor Recess
Positive P	<ul style="list-style-type: none"> # Follow game rules # Win and lose positively # Include others # Assist others when needed
Respect R	<ul style="list-style-type: none"> # Use kind words and actions # Keep hands, feet and objects to yourself # Listen to teachers # Be respectful of others
Integrity I	<ul style="list-style-type: none"> # Check the buddy bench # Stay in boundaries # Be honest
Dependability D	<ul style="list-style-type: none"> # Listen to directions # Line up quickly on the whistle # Put shoes and equipment up neatly
Effort E	<ul style="list-style-type: none"> # Slide down the slides feet first # Sit in the swings and stop before getting off # Be safe # Play kindly and appropriately with others

	Classroom
Positive P	<ul style="list-style-type: none"> # Lead by example # Have a good attitude # Encourage classmates # Believe in yourself
Respect R	<ul style="list-style-type: none"> # Listen to others # Do not interrupt # Follow dress code # Respect other people items # Take care of classroom equipment
Integrity I	<ul style="list-style-type: none"> # Be honest # Speak up for self and others # Take responsibility for your actions # Respond kindly and appropriately with peer
Dependability D	<ul style="list-style-type: none"> # Bring required materials # Turn work in on time # Clean up after yourself
Effort E	<ul style="list-style-type: none"> # Challenge yourself # Learn beyond the classroom # Strive to be your best # Treat others the way you want to be treated # Participate in class

Defining Unacceptable Behaviors

Level 1 Behavior Infraction Procedures

Level 1 Behavior Infractions include:

- Inappropriate language (cursing)
- Physical contact (minor pushing, shoving, horseplay)
- Non-compliance
- Dress code violation
- Minor class disruption (excessive talking)
- Lying/cheating
- Inappropriate use of school property or materials (computer misuse)
- Cell phone violations (Students must have cell phones turned off during school hours)

Level 1 behavior infractions will be handled by the classroom teacher in accordance with their classroom discipline plan. (Each individual classroom teacher will send their classroom discipline plan home to parents). To ensure Students demonstrate appropriate behaviors in the classroom, procedures and routines must be frequently modeled and practiced.

If the behavior persists, the classroom teacher must:

- Conference with the student
- Document the behavior by completing a discipline referral form.
- Contact the parent and send home the referral form. (Parents must sign and return the referral form and/or think sheet)

Other behavioral consequences and interventions could include:

- Meeting with the parent
- Lunch detention (Only administrators can assign lunch detention.)
- Time out in another classroom
- Student behavioral intervention plan

Once a student accumulates three level 1 infractions in a one month period, the classroom teacher can send the student to the office with a discipline referral to conference with the principal.

Defining Unacceptable Behaviors

Level 2 Behavior Infraction Procedures

Level 2 behavior infractions or students reaching a habitual discipline level will receive an immediate referral to the office to conference with an administrator. An administrator will contact the parent to discuss the incident.

Level 2 infractions include:

- Abusive/ Inappropriate language toward a staff member
- Major pushing and shoving
- Major disrespect/insubordination
- Major classroom disruption/Tantrums
- Major verbal altercation between students
- Theft
- Habitual discipline

Possible consequences and interventions could include:

- Loss of Privileges
- Required Parent Conference (RPC)
- Restitution In-class behavioral supports
- Out of School suspension

Defining Unacceptable Behaviors

Level 3 Behavior Infraction Procedures

Students committing Level 3 behavior infractions will be immediately sent to the office with a referral and their parent will be contacted by administration. Level 3 infractions will receive an immediate Suspension for a specific period of time and possible expulsion:

Level 3 infractions include:

- Fighting
- Bullying/Threats
- Alcohol/drugs/tobacco
- Immoral conduct
- Vandalism/Tagging
- Arson
- Weapons

Other possible consequences and interventions could include:

- Loss of Privileges
- Restitution
- Behavior Intervention Plan

Anti-Bullying

It is the responsibility of all staff, students, and community members of Parkview Elementary to ensure our school is a safe, caring place where everyone is respected and no one is bullied.

Bullying is a conscious, repeated, hostile, aggressive behavior of an individual or a group abusing their position with the intention to harm others or gain real or perceived power.

Some examples of bullying include the following incidences that are repeated over time:

- Pushing, hitting, kicking, or throwing things at someone
- Constant name calling or teasing
- Threatening to hurt someone
- Always leaving someone out on purpose
- Spreading rumors about someone, including cyber-bullying on social media

Students, who believe that they have been bullied, or have seen another student being bullied, should immediately report the problem to a teacher or another staff member. Any parent who becomes aware of a bullying incident, should report it to a teacher or school administration.

Bullying is recurring and deliberate abuse of power but what is not Bullying?

- Not liking someone
- Accidentally bumping into someone
- Making other kids play things in a certain way
- A single act of telling a joke about someone
- Arguments
- Expression of unpleasant thoughts or feelings regarding others
- Isolated acts of harassment, aggressive behavior, intimidation or meanness

These are viewed as teaching moments but not bullying.

Anti-Bullying

Consequences for Violating Anti-Bullying Rules

After an investigation, Parkview administration will take the following steps when a student is found to have violated the Anti-Bullying Policy:

First time - Meeting with student and notification

School administration will meet with the student to discuss the incident and reinforce to the student that bullying will not be tolerated on campus. The student will also be reminded of the Parkview Elementary Behavior Expectations. Parents will be notified.

Second time - Notification and meeting with parents

School administration will notify the parents of all students involved in the bullying incident and schedule a meeting. The parents may also be asked to meet with other staff members, including the behavior mentor, student's teacher or psychologist.

Third time - Suspension from school

Students found to have violated the Anti-Bullying Policy a third time will receive an immediate Suspension for a specified number of days. Re-entry meeting may include a behavioral intervention plan developed by school staff to ensure the incident does not happen again.

Positive Behavior Intervention Support System (P.B.I.S.)

Purpose

This component of the school-wide discipline plan is to recognize students for meeting school behavioral expectations. Four incentive programs will be in place to acknowledge students who meet our expectations.

Reinforcements

Positive Behavior Interventions and Supports (PBIS)

Rangely Public Schools have adopted PBIS as a district wide initiative to promote positive behaviors among students in our schools. Expected behaviors are posted, taught, and reinforced throughout the school year. Positive reinforcement for meeting these expectations may include the following:

- Praise or recognition by teachers
- Classroom reward
- PRIDE ticket to be placed in a weekly drawing
- PRIDE postcard sent home

Not meeting expectations will include the following behavior consequences:

1st time: Warning

2nd time: Visit quiet zone in classroom for a short amount of time and rejoin class

3rd time: Visit quiet zone in buddy classroom, fill out think sheet, and rejoin class. Classroom teachers will contact parents if a student is asked to fill out a think sheet. Student will receive a lunch detention.

4th time: Office referral, student will receive at least one lunch detention and not return to the classroom for a minimum of 30 minutes. This would be a Level 2 infraction.

Three think sheets in a week or serious offenses will be cause for an office referral and at least one lunch detention.

Notice of Receipt of School-wide Discipline Plan

The School-wide Discipline Plan has been written so that students and family members know what behavior is expected. It is helpful when parents are aware of school rules so they can help support our school from home. Please sit down and talk about these rules with your child(ren).

Failure to return this notice of receipt will not relieve students or parents from the responsibility for knowledge of the Parkview Elementary School-wide Discipline Plan.

I, _____, promise that I will do my best to keep our school a safe and caring place.

1. I will treat everyone with kindness and respect.
2. I will keep my hands and feet to myself.
3. I will not use inappropriate language toward anyone.
4. I will never tease, cause harm, name-call or bully another student.
5. I will immediately notify my teacher or another staff member if I am having issues with a another student or see someone else being bullied.

Student signature

Date

Parent signature

Date