

Mission Statement

Rangely School District RE-4's mission is to create a learning community dedicated to high achievement and safety for all.

Vision Statement

Rangely School District RE-4's vision is to be a district of innovation that inspires students to become life-long learners and positive difference-makers in society.

BOARD MEMBERS

President- Kurt Douglas
Vice Pres- Joyce Key
Secretary- Samuel Tolley
Director- Jason Cox
Director – Casey Ducey

**RANGELY SCHOOL DISTRICT RE-4
Board of Education
Tuesday, September 18, 2018
EARLY EDUCATION CENTER 6:15pm**

AGENDA

(This agenda is tentative until approved by the board)

BOARD'S CORE VALUES

Respect
Focus
Transparency
Achievement

NOTES

Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person among the district's many leaders.

Public participation is an opportunity to present brief comments or questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes and sign in on the podium.

The consent agenda is based around "need for action" decisions which are highly routine or backed by prior information and discussion.

If you are interested in helping the district's efforts, please speak with any member of the district or call the district office at 675-2207. Opportunities abound and your participation is highly desired.

1. CALL TO ORDER
2. ROLL CALL
3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA

Recommended Motion: I move to approve the Agenda as presented

5. APPROVAL OF CONSENT AGENDA
The Consent agenda allows the Board of Education to act on several items in one motion. If you would like to comment on any of these items please notify the board by registering on the sign-in sheet.

5.1 Approval of board meeting minutes for August 21, 2018

5.2 Approval of financial information for the month of August 2018.

Recommended Motion: I move to approve the Consent Agenda as presented

6. RECOGNITIONS
 - 6.1 STUDENTS OF THE MONTH
 - 6.2 OTHER
7. REQUESTS TO ADDRESS THE BOARD
8. REPORTS FROM SUPERINTENDENT, ADMINISTRATORS AND

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COMMITTEES

- 8.1 PVE – Mike Kruger**
- 8.2 JSHS – Crandal Mergelman**
- 8.3 BOCES – Teresa Schott**
- 8.4 RDA update – Joyce Key**
- 8.5 Superintendent – Matt Scoggins**

9. DISCUSSION ITEMS:

9.1 New Business:

- 9.1a CASB Policies**
 - 9.1aa ADD – Safe Schools - Revised**
 - 9.1ab GBEB – Staff Conduct - Revised**
 - 9.1ac KDBA – Parent Notification of Employee Criminal Charges – New**
- 9.1b Colorado Frameworks**
- 9.1c BOCES & Funding**
- 9.1d Heating & Cooling**

10. GOOD OF THE ORDER

11. ADJOURNMENT

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**RANGELY SCHOOL DISTRICT RE-4
Board of Education
Tuesday, August 21, 2018
EARLY EDUCATION CENTER 6:15pm
Minutes**

BOARD MEMBERS

President- Kurt Douglas
Vice Pres- Joyce Key
Secretary- Samuel Tolley
Director- Jason Cox
Director – Casey Ducey

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If you are interested in helping the district's efforts, please speak with any member of the district or call the district office at 675-2207. Opportunities abound and your participation is highly desired.

1. CALL TO ORDER

The meeting was called to order at 6:17pm by President Douglas

2. ROLL CALL

All present

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Recommended Motion: I move to approve the Agenda as presented

**Motion: Key
Second: Tolley
Roll call: All ayes**

5. APPROVAL OF CONSENT AGENDA

The Consent agenda allows the Board of Education to act on several items in one motion. If you would like to comment on any of these items please notify the board by registering on the sign-in sheet.

- 5.1 Approval of board meeting minutes for June 19, 2018**
- 5.2 Approval of financial information for the month of June & July 2018.**
- 5.3 Personnel Addendum**

Recommended Motion: I move to approve the Consent Agenda as presented

**Motion: Key
Second: Cox
Roll call: All ayes**

6. RECOGNITIONS

| <u>Mission Statement</u> | <u>Vision Statement</u> |
|--|--|
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6.1 STUDENTS OF THE MONTH – will begin next month

6.2 OTHER

Matt recognized the first grade staff, Angelia, Beverly and all those who helped with the move of first grade to this building and what an awesome staff we have.

7. REQUESTS TO ADDRESS THE BOARD

None

8. REPORTS FROM SUPERINTENDENT, ADMINISTRATORS AND COMMITTEES

8.1 PVE – Mike Kruger

8.2 JSHS – Crandal Mergelman

8.3 BOCES – Teresa Schott

8.4 RDA update – Joyce Key

8.5 Superintendent – Matt Scoggins

The reports are available at the District Office

9. DISCUSSION ITEMS:

9.1 New Business:

9.1a CASB 2018 Annual Convention

The board agreed not to attend the convention but rather attend something in the future that will be more beneficial to the board as a whole, such as meeting with our Colorado legislators.

9.1b Septemberfest booth

The board felt we should have a booth at the Septemberfest to thank our community members, with a hand out or a gift, for the support of passing the Mill Levy.

10. GOOD OF THE ORDER

Kurt informed the board that something is going on with his email, so disregard any email that is received.

Joyce wanted to thank Crandal and the staff and for them working with CNCC on dual enrollment. The next meeting will be September 18th with no work session.

11. ADJOURNMENT

The meeting was adjourned at 7:13pm

Parkview Principal's Report – September 18, 2018

- The week before school (August 6-10) was a busy one for Parkview/EEC faculty and staff with back-to-school in-services, The 7 Mindsets Academy, PLC time, and classroom preparation. The Parkview/EEC faculty and staff would like to thank Sam Tolley of the RSD School Board again for the awesome BBQ at the park!
- We have enjoyed a great start to the school year at Parkview Elementary. This year's student body is enthusiastic, excited, and energetic. We have seven teachers new to Parkview this year: Abby Rump is our new 2nd grade teacher; Mike Canary, Samantha Slosser, and Carrie Swails are our new 3rd grade teachers; Megan Wick and Heather Zadra join the 4th grade teaching team; and Beth Wiley is our new part-time Art teacher. Our teachers and support staff are off to a great start!
- DIBELS Next assessments, Aug. 13-14, for the purpose of establishing benchmarks in reading went very well. Parents had the opportunity to visit their children's classrooms and drop off school supplies during this time. The School Nurse, Coleen Zufelt, was also present to do some health screenings, offer information, and answer questions.
- The Parkview Open House on Monday evening, August 13, was very well attended.
- Enrollment at Parkview is currently 274. Following is the grade level breakdown:

| | |
|--------------|--------------------------|
| Pre-school | 37 (+ three 3-year olds) |
| Kindergarten | 24 |
| First Grade | 36 |
| Second Grade | 35 |
| Third grade | 46 |
| Fourth Grade | 44 |
| Fifth Grade | 52 |
- This year Parkview teachers, along with the rest of the district, are facilitating "Mindset Mondays" a curriculum based on The 7 Mindsets, by Scott Shickler & Jeff Walker. The first morning of each week will be dedicated to a 30 minute lesson from the curriculum. September is Unit 1, "Everything Is Possible."
- Parkview's Fall Parent/Teacher Conferences are scheduled for Monday, October 1 and Thursday, October 4.

Respectfully Submitted,

Mike

September Rangely School Board Report

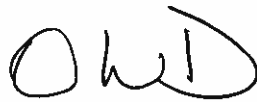
School has had a great start.

Enrollment is

- Jr. High – 109 students
- High School – 122 students

In the school:

- We have successfully completed the fall MAPS testing and all seemed to go well with the testing.
- Classes are going well. New teachers are working right into the school. The school culture with teachers and students is very positive.
- Everyone is getting ready for Homecoming week. Window decorating is starting this week and the festivities begin next week.
 - Wizard of Oz is the theme of the week.
 - Window decorating will begin next week
 - The boys will be playing a Macho Man Volleyball game this year
- Mrs. Mergelman is taking the Senior Seminar class to the Western Colorado College Fair in Aspen on Sunday, October 7th.
- The 7-Mindsets is going great. We meet with the kids every Wednesday between 2nd and 3rd hour for 24 minutes. This seems to be bringing a very positive attitude and atmosphere to the school. I have heard kids reminding kids to look at the positives going on around them, as well as I have heard teachers tie the 7-mindsets back into their classroom teaching.
- Parent Teacher conferences are coming up October 1st and 4th. On the 4th, Mrs. Mergelman and Mrs. Fielder are holding the FASFA workshop for seniors and their parents during P/T conferences.
- The year is off to a great start and we are looking forward to this continuing.



SAFE SCHOOLS

The Board of Education recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support. Safe schools are a priority of the district and the district is committed to providing a safe environment in school, on school vehicles and at school-sponsored activities. To that end, the Board directs the superintendent to develop and maintain safe schools plan that includes:

1. Procedures that address the supervision and security of school buildings and grounds.
2. Procedures that address the safety and supervision of students during school hours and school-sponsored activities.
3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
4. Training programs for staff and students in crisis prevention and management.
5. Training programs for staff and students in emergency response procedures that include practice drills.
6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
7. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
8. Procedures for safe, confidential reporting of security and safety concerns at each school building.
9. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements if necessary.
10. Procedures for regular assessments by school climate professionals to determine whether students feel safe and to provide recommendations for improvements in school climate at each district building.
11. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management

strategies, including involvement by these parties in the development and revision of crisis prevention and management plans.

12. Training programs for staff and students in safety precautions and procedures related to fire prevention, natural disaster response, accident prevention, public health, traffic, bicycle and pedestrian safety, environmental hazards, civil defense, classroom and occupational safety, and special hazards associated with athletics and other extracurricular activities.
13. Procedures for the reporting of criminal activity to law enforcement.
14. A child sexual abuse and assault prevention plan, including comprehensive, age-appropriate curricula regarding child sexual abuse and assault awareness and prevention and professional development for school personnel and parents in preventing, identifying, and responding to child sexual abuse and assault.

Each building principal shall be responsible for the supervision and implementation of the safe school program at his or her school. The principal shall submit annually, in the manner and by the date specified by the State Board of Education, a written report to the Board of Education concerning the learning environment in the school during that school year. The report shall contain, at a minimum, the information required by law.

It shall be the responsibility of the superintendent or designee to compile the annual safety reports from every school in the district and submit the compilation to the state department of education in a format specified by the State Board of Education. The report shall be made available to the public.

ADOPTED: October 11, 2000

REVISED: November 14, 2000
March 8, 2011
December 12, 2017

LEGAL REFS.: C.R.S. 9-1-101 through 9-1-106 (*construction requirements, fire escapes, etc.*)
C.R.S. 22-3-101 through 22-3-104 (*eye protective devices*)
C.R.S. 22-32-109.1 (1)(b.5) (*definition of "community partners" that board may wish to consult with in developing and implementing its safe school plan*)
C.R.S. 22-32-109.1 (2) (*safe school plan*)
C.R.S. 22-32-109.1 (2)(b) (*detailing information required in annual principal reports on the learning environment*)
C.R.S. 22-32-109.1 (2.5) (*districts are "encouraged" to adopt a child sexual abuse and assault prevention plan as part of a safe school plan*)

C.R.S. 22-32-110 (1)(k) (*board authority to adopt policies related to employee safety and official conduct*)

C.R.S. 22-32-124 (2), (3) (*building inspections*)

C.R.S. 24-10-106.5 (*duty of care*)

CROSS REFS.: ECA/ECAB, Security/Access to Buildings

KI, Visitors to School

KDE, Crisis Management (Safely, Readiness and Incident Management Planning)

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11. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management

strategies, including involvement by these parties in the development and revision of crisis prevention and management plans.

12. Training programs for staff and students in safety precautions and procedures related to fire prevention, natural disaster response, accident prevention, public health, traffic, bicycle and pedestrian safety, environmental hazards, civil defense, classroom and occupational safety, and special hazards associated with athletics and other extracurricular activities.
13. Procedures for the reporting of criminal activity to law enforcement.
14. A child sexual abuse and assault prevention plan, including comprehensive, age-appropriate curricula regarding child sexual abuse and assault awareness and prevention and professional development for school personnel and parents in preventing, identifying, and responding to child sexual abuse and assault.
15. **Procedures for notifying parents of an employee's criminal charges when such notification is required by state law.**

Each building principal shall be responsible for the supervision and implementation of the safe school program at his or her school. The principal shall submit annually, in the manner and by the date specified by the State Board of Education, a written report to the Board of Education concerning the learning environment in the school during that school year. The report shall contain, at a minimum, the information required by law.

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LEGAL REFS.: C.R.S. 9-1-101 through 9-1-106 (*construction requirements, fire escapes, etc.*)
C.R.S. 22-1-130 (6) (safe school plan must include parent notification of employee criminal charges)
C.R.S. 22-3-101 through 22-3-104 (*eye protective devices*)
C.R.S. 22-32-109.1 (1)(b.5) (*definition of "community partners" that board may wish to consult with in developing and implementing its safe school plan*)
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C.R.S. 22-32-109.1 (2.5) (districts are "encouraged" to adopt a child sexual abuse and assault prevention plan as part of a safe school plan)

C.R.S. 22-32-110 (1)(k) (board authority to adopt policies related to employee safety and official conduct)

C.R.S. 22-32-124 (2), (3) (building inspections)

C.R.S. 24-10-106.5 (duty of care)

CROSS REFS.: ECA/ECAB, Security/Access to Buildings

KI, Visitors to School

KDE, Crisis Management (Safety, Readiness and Incident Management Planning)

KDBA, Parent Notification of Employee Criminal Charges

OLD

STAFF CONDUCT (AND RESPONSIBILITIES)

All staff members have a responsibility to make themselves familiar with and abide by federal and state laws as these affect their work, and the policies and regulations of the district.

As representatives of the district and role models for students, all staff shall demonstrate and uphold high professional, ethical and moral standards. Staff members shall conduct themselves in a manner that is consistent with the educational mission of the district and shall maintain professional boundaries with students at all times in accordance with this policy's accompanying regulation. Interactions between staff members must be based on mutual respect and any disputes will be resolved in a professional manner.

Rules of conduct

Each staff member shall observe rules of conduct established in law which specify that a school employee shall not:

1. Disclose or use confidential information acquired in the course of employment to further substantially the employee's personal financial interests.
2. Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in the position to depart from the faithful and impartial discharge of the staff member's duties, or which the staff member knows or should know is primarily for the purpose of a reward for action taken.
3. Engage in a substantial financial transaction for private business purposes with a person whom the staff member supervises.
4. Perform an action which directly and substantially confers an economic benefit tantamount to a gift of substantial value on a business or other undertaking in which the staff member has a substantial financial interest or is engaged as counsel, consultant, representative or agent.

All staff members shall be expected to carry out their assigned responsibilities with conscientious concern.

It shall not be considered a breach of conduct for a staff member to:

1. Use school facilities and equipment to communicate or correspond with constituents, family members or business associates on an occasional basis.
2. Accept or receive a benefit as an indirect consequence of transacting school district business.

Essential to the success of ongoing school operations and the instructional program are the following specific responsibilities which shall be required of all personnel:

1. Faithfulness and promptness in attendance at work.
2. Support and enforcement of policies of the Board and regulations of the school administration in regard to students.
3. Diligence in submitting required reports promptly at the times specified.
4. Care and protection of school property.
5. Concern and attention toward the safety and welfare of students.

Child abuse

All district employees who have reasonable cause to know or suspect that any child is subjected to abuse or to conditions that might result in abuse or neglect must immediately upon receiving such information report such fact in accordance with Board policy and state law.

The superintendent is authorized to conduct an internal investigation or to take any other necessary steps if information is received from a county department of social services or a law enforcement agency that a suspected child abuse perpetrator is a school district employee. Such information shall remain confidential except that the superintendent shall notify the Colorado Department of Education of the child abuse investigation.

Possession of deadly weapons

The Board's policy regarding public possession of deadly weapons on school property or in school buildings shall apply to district employees. However, the restrictions shall not apply to employees who are required to carry or use deadly weapons in order to perform their necessary duties and functions.

Felony/misdemeanor convictions

If, subsequent to beginning employment with the district, the district has good cause to believe that any staff member has been convicted of, pled *nolo contendere* to, or received a deferred or suspended sentence for any felony or misdemeanor other than a misdemeanor traffic offense or infraction, the district shall make inquiries to the Department of Education for purposes of screening the employee.

In addition, the district shall require the employee to submit a complete set of fingerprints taken by a qualified law enforcement agency or any third party approved

by the Colorado Bureau of Investigation. Fingerprints must be submitted within 20 days after receipt of written notification. The fingerprints shall be forwarded to the Colorado Bureau of Investigation for the purpose of conducting a state and national fingerprint-based criminal history record check utilizing the records of the Colorado Bureau of Investigation and the Federal Bureau of Investigation.

Disciplinary action, which could include dismissal from employment, may be taken against personnel if the results of fingerprint processing provide relevant information. Non-licensed employees shall be terminated if the results of the fingerprint-based criminal history record check disclose a conviction for certain felonies, as provided in law.

Employees shall not be charged fees for processing fingerprints under these circumstances.

Unlawful behavior involving children

The district may make an inquiry with the Department of Education concerning whether any current employee of the school district has been convicted of, pled *nolo contendere* to, or received a deferred or suspended sentence or deferred prosecution for a felony or misdemeanor crime involving unlawful sexual behavior or unlawful behavior involving children. Disciplinary action, including termination, may be taken if the inquiry discloses information relevant to the employee's fitness for employment.

Personnel addressing health care treatment for behavior issues

School personnel are prohibited under state law from recommending or requiring the use of psychotropic drugs for students. They are also prohibited from testing or requiring testing for a student's behavior without giving notice to the parent/guardian describing the recommended testing and how any test results will be used and obtaining prior written permission from the student or from the student's parent/guardian. See the Board's policy concerning survey, assessment, analysis or evaluation of students. School personnel are encouraged to discuss concerns about a student's behavior with the parent/guardian and such discussions may include a suggestion that the parent/guardian speak with an appropriate health care professional regarding any behavior concerns.

ADOPTED: June 1984

REVISED: April 9, 1996
November 9, 1999
October 9, 2001

September 9, 2003
December 12, 2017

LEGAL REFS.: C.R.S. 18-12-105.5 (*unlawful carrying/possession of weapons on school grounds*)
C.R.S. 18-12-214 (3)(b) (*school security officers may carry concealed handgun pursuant to valid permit*)
C.R.S. 19-3-308 (5.7) (*child abuse reporting*)
C.R.S. 22-32-109 (1)(ee) (*duty to adopt policy prohibiting personnel from recommending certain drugs for students or ordering behavior tests without parent permission*)
C.R.S. 22-32-109.1 (8) (*policy requiring inquiries upon good cause to department of education for purpose of ongoing screening of employees*)
C.R.S. 22-32-109.7 (*duty to make inquiries prior to hiring*)
C.R.S. 22-32-109.8 (6) (*requirement to terminate non-licensed employees for certain felony offenses*)
C.R.S. 22-32-109.9 (*licensed personnel – submittal of fingerprints*)
C.R.S. 22-32-110 (1)(k) (*power to adopt conduct rules*)
C.R.S. 24-18-104 (*government employee rules of conduct*)
C.R.S. 24-18-109 (*local government employee rules of conduct*)
C.R.S. 24-18-110 (*voluntary disclosure*)

CROSS REFS.: JLC, Student Health Services and Records
JLDAC, Screening/Testing of Students
JLF, Reporting Child Abuse/Child Protection
KFA, Public Conduct on District Property

Revised

File: GBEB

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All staff members have a responsibility to make themselves familiar with and abide by federal and state laws as these affect their work, and the policies and regulations of the district.

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2. Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in the position to depart from the faithful and impartial discharge of the staff member's duties, or which the staff member knows or should know is primarily for the purpose of a reward for action taken.
3. Engage in a substantial financial transaction for private business purposes with a person whom the staff member supervises.
4. Perform an action which directly and substantially confers an economic benefit tantamount to a gift of substantial value on a business or other undertaking in which the staff member has a substantial financial interest or is engaged as counsel, consultant, representative or agent.

All staff members shall be expected to carry out their assigned responsibilities with conscientious concern.

It shall not be considered a breach of conduct for a staff member to:

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Essential to the success of ongoing school operations and the instructional program are the following specific responsibilities which shall be required of all personnel:

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All district employees who have reasonable cause to know or suspect that any child is subjected to abuse or to conditions that might result in abuse or neglect must immediately upon receiving such information report such fact in accordance with Board policy and state law.

The superintendent is authorized to conduct an internal investigation or to take any other necessary steps if information is received from a county department of social services or a law enforcement agency that a suspected child abuse perpetrator is a school district employee. Such information shall remain confidential except that the superintendent shall notify the Colorado Department of Education of the child abuse investigation.

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Felony/misdemeanor convictions

If, subsequent to beginning employment with the district, the district has good cause to believe that any staff member has been convicted of, pled *nolo contendere* to, or received a deferred or suspended sentence for any felony or misdemeanor other than a misdemeanor traffic offense or infraction, the district shall make inquiries to the Department of Education for purposes of screening the employee.

In addition, the district shall require the employee to submit a complete set of fingerprints taken by a qualified law enforcement agency or any third party approved

by the Colorado Bureau of Investigation. Fingerprints must be submitted within 20 days after receipt of written notification. The fingerprints shall be forwarded to the Colorado Bureau of Investigation for the purpose of conducting a state and national fingerprint-based criminal history record check utilizing the records of the Colorado Bureau of Investigation and the Federal Bureau of Investigation.

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Notification concerning arrests

District employees shall notify the district when they are arrested for specific criminal offenses, in accordance with this policy's accompanying regulation.

The district shall notify students' parents/guardians when district employees are charged with specific criminal offenses, as required by state law and in accordance with applicable Board policy.

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School personnel are prohibited under state law from recommending or requiring the use of psychotropic drugs for students. They are also prohibited from testing or requiring testing for a student's behavior without giving notice to the parent/guardian describing the recommended testing and how any test results will be used and obtaining prior written permission from the student or from the student's parent/guardian. See the Board's policy concerning survey, assessment, analysis or evaluation of students. School personnel are encouraged to discuss concerns about a student's behavior with the parent/guardian and such discussions may include a

suggestion that the parent/guardian speak with an appropriate health care professional regarding any behavior concerns.

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C.R.S. 22-32-109.7 (*duty to make inquiries prior to hiring*)
C.R.S. 22-32-109.8 (6) (*requirement to terminate non-licensed employees for certain felony offenses*)
C.R.S. 22-32-109.9 (*licensed personnel – submittal of fingerprints*)
C.R.S. 22-32-110 (1)(k) (*power to adopt conduct rules*)
C.R.S. 24-18-104 (*government employee rules of conduct*)
C.R.S. 24-18-109 (*local government employee rules of conduct*)
C.R.S. 24-18-110 (*voluntary disclosure*)

CROSS REFS.: JLC, Student Health Services and Records
JLDAC, Screening/Testing of Students
JLF, Reporting Child Abuse/Child Protection
KDBA, Parent Notification of Employee Criminal Charges)
KFA, Public Conduct on District Property

New

Parent Notification of Employee Criminal Charges

The district shall notify students' parents when a district employee or former district employee is charged with a specific criminal offense, as required by state law and in accordance with this policy.

Definitions

For purposes of this policy, the following definitions shall apply:

1. "Employee" shall mean a person currently employed by the district or formerly employed by the district at any time within twelve months prior to the person being charged with a specific criminal offense and whose work requires or required the employee to be in contact with students or whose work area gives or gave the employee access to students.
2. "Parents" shall mean a student's biological or adoptive parents or a student's legal guardian or legal custodian.
3. "School day" shall mean a day on which student instruction occurs at the school and school is in session. When school is not in session (e.g. summer break), "school day" shall mean business day and shall not include a Saturday, Sunday or legal holiday.
4. "Specific criminal offense" shall mean:
 - a. felony child abuse, as specified in C.R.S. 18-6-401;
 - b. a crime of violence, as defined in C.R.S. 18-1.3-406(2), except second degree assault, unless the victim is a child;
 - c. a felony involving unlawful sexual behavior, as defined in C.R.S. 16-22-102(9);
 - d. felony domestic violence, as defined in C.R.S. 18-6-800.3;
 - e. felony indecent exposure, as described in C.R.S. 18-7-302; or
 - f. a level 1 or level 2 felony drug offense, as described in C.R.S. 18-18-401 *et seq.*

Parent notification

The district shall notify parents within two school days after the employee's preliminary hearing for a specific criminal offense is held, waived or deemed waived by the employee. If the specific criminal offense is not eligible for a preliminary hearing, the district shall notify parents within two school days after the date on which the employee is charged with a specific criminal offense. If the district cannot determine whether a preliminary hearing will be held or has been held or waived, the district shall notify parents within two school days of learning that the employee has been charged with a specific criminal offense.

The notification shall be to those parents of students:

1. enrolled in the school in which the employee is employed or was employed at the time of the alleged specific criminal offense; or
2. with whom the district has reason to believe the employee may have had contact as part of his or her district employment.

Alternatively, the district may provide the parent notification required by this policy upon learning of the employee's arrest for a specific criminal offense from the Colorado Bureau of Investigation.

Within two school days after the district confirms the disposition of the charge against the employee for a specific criminal offense, the district shall notify parents of such disposition using the same notification method used in the initial notice to parents.

If a delay in parent notification is requested by the appropriate law enforcement agency, the district shall delay notification to parents until the request is withdrawn.

(Adoption date)

LEGAL REFS.: C.R.S. 22-1-130 (*parent notification of employee criminal charges*)
C.R.S. 22-2-119 (4)(b) (*district notification of employee arrests*)

CROSS REFS.: ADD, Safe Schools
GBEB, Staff Conduct (And Responsibilities)