

EOC offers students throughout Minnesota a personalized, project-based learning experience, leading to adults who can achieve their goals, explore their passions, and find their place in the world.

EdVisions Off-Campus

Board of Directors Meeting

Tuesday, November 17, 2020, 3:30 PM

Minutes

A. Meeting called to order by Chair at: 3:33pm

B. Roll Call of Attendance:

X Merrissa McLean (June 2022) X Jessica Mockros (June 2023)- left @ 4:04pm
X Mike Motzko (June 2021) X Patty Monson-Geerts (June 2022)
X @ 3:41pm Laurie Kabes (June 2021) X Allie Palmer (June 2023)
X Mary Menne (June 2022)

Others Present:

Dake Bakke

Kayla Tessmer in at 4:06pm

Gigi Dobosenski

Cathy Diaz

Jess Balog

C. Educational Data: None

D. Correction and approval of previous meetings

- 1. Approve Board Meeting from 10.20.20 M – Mike, S - Patty. Unanimous motion carried (Voted in favor Mike, Mary, Merrissa, Patty, Jessica, Allie)**

E. Open Forum: None

F. Approval of Agenda

- 1. Agenda Approval. M -Patty, S - Jessica. Unanimous motion carried.(Voted in favor Mike, Mary, Merrissa, Patty, Jessica, Allie)**
- 2. Conflict of interest disclosures regarding agenda items.**
 - a. None**

G. Consideration of Claims and Accounts

1. Treasurer's Report

- a) Revenue of \$ 88,811.64
- b) Expenses of \$ 93,646.47
- c) Ledger Balance (Cash Fund Balance) of \$ 692,839.32
- d) Bank Reconciliation of \$ 693,371.32
- e) Motion to accept Treasurer's Report - M - Jessica, S - Patty. Unanimous motion carried, (Voted in favor Mike, Mary, Merrissa, Patty, Jessica, Allie).**

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H. Communications

1. Special Ed Directorship: Designs for Learning
 - a. Change in SpEd director, now Carl Romstad
2. IQS:
 - a. Meeting last week
 - i. Update on their annual report of schools, MAPES
 - ii. Score card approved by staff and submitted
 - b. Cadre member visitor: Kayla Tessmer

I. Hearing of Reports

1. Director Monthly Updates
 - a. REAP Grant drawn down
 - b. ADM 101.1 *not computing right, number of students = 109. Discrepancy being looked into
 - c. Staff goals have been established
 - d. Resignation of Advisor: Merrissa leaving
 - e. MDE Recommendations/Planning updates
 - i. No New updates for OLL Programs
2. Staff Monthly Updates
 - a. Inclusion team update:
 - i. Many staff have goals involving inclusion
 - ii. Inclusion team running an experience day session in January
 - iii. LGBTQ+ group possibly starting soon
 - b. Online Presentation day set for Wednesday December 9th

J. Unfinished business:

1. Policies 502,509,532,704 (2nd round)
 - a. Policies reviewed for the 2nd round

K. New Business

1. Fixed Assets Write Off
 - a. 1 Aficio Multifunction Printer - purchased in 2010
 - b. 1 HP4530 computer purchased in 2011
 - c. 1 HP Probook 4535 purchased in 2012
 - d. **Motion to write off the above fixed assets. M- Mike, S- Patty. Unanimous motion carried (Voted in favor- Mike, Mary, Laurie, Merrissa, Patty, Allie,, Jessica)**
2. Budget Comparison
 - a. Budget is being impacted by no Fall Celebration and field trips
 - b. Rest of money for computers just came out
 - c. Budget will need to be revamped because of the upcoming changes due to Covid and staff resignation
3. World's Best Workforce
 - a. Plan and goals shared
 - b. **Motion to approve WBWF plan and goals. M- Patty, S- Mike Unanimous motion carried (Voted in favor- Mike, Mary, Laurie, Merrissa, Patty, Allie)**
4. Director Review
 - a. Board can adjust director responsibilities as needed annually
 - b. Next month make changes

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- c. Next month directors will share goals
5. Appointment of Board Member
 - a. Teacher appointment: staff nominated, ByLaws indicate that Board can appoint to fulfill ter,
 - i. Jess Balog nominated.
 - ii. **Motion to appoint Jess Balog as new teacher board member. M- Mike, S- Patty. Unanimous motion carried (Voted in favor- Mike, Mary, Laurie, Merrissa, Patty, Allie)**
 - b. New Clerk is needed
 - i. Nominate Patty as Clerk
 - ii. Nominate Allie as Vice Chair
 - iii. **Motion to appoint Board positions as listed above. M- Mike, S- Merrissa Motion carried (Voted in favor- Mike, Merrissa, Mary, Patty, Allie. No vote- Laurie)**
6. Training:Personnel Evaluation Process
 - a. Board training was completed
7. Adjusting Student Cap
 - a. Current cap is 113
 - b. With loss of advisor, staff would like the Board to consider reducing student cap to 106.
 - i. Natural drop to this cap with student attrition
 - c. This may be revisited late in year if staffing situation changes
 - d. **Motion to adjust student cap to 106. M- Mike, S- Patty. Unanimous motion carried. (Voted in favor: Mike, Mary, Merrissa, Patty, Laurie, Allie)**

L. Next Meeting:

1. Finance meeting: Tuesday December 15, 2020 @ 3:00
2. School board meeting: Tuesday December 15, 2020 @ 3:30

M. Adjourn Meeting

1. Meeting adjourned at 4:41pm M- Mike, S- Patty. Unanimous motion carried (Voted in favor- Mike, Mary, Laurie, Merrissa, Patty, Allie)

Clerk: Date:



11.17.2020

Authorizer: Innovative Quality Schools