

**MINUTES**  
SHEPHERD PUBLIC SCHOOLS  
REGULAR BOARD MEETING  
VIRTUAL MEETING VIA ZOOM

December 15, 2020  
7:00 p.m.

Present: Michael Klumpp, President  
Brent Curtiss, Vice President  
Melissa Hutchinson, Secretary  
Rick Judge, Treasurer  
Matt Showalter, Trustee  
Jon Daniels, Trustee  
Gina Gross, Trustee

Absent: None.

Also Present: Greg McMillan, Interim Superintendent  
Julie Freeze, Director of Business and Finance  
Steve Sura, Director of Transportation/Maintenance  
School Administrators, Directors, and Educators  
90+ Community Members

**REGULAR MEETING**

I. CALL TO ORDER

Mr. Klumpp called the meeting to order at 7:07 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Michael Klumpp, President, Brent Curtiss, Vice President, Melissa Hutchinson, Secretary, Rick Judge, Treasurer, Matt Showalter, Trustee, Jon Daniels, Trustee, Gina Gross, Trustee

Absent: None.

IV. APPROVAL OF AGENDA

**Showalter moved, seconded by Gross, that the Board of Education approve the December 15, 2020 agenda.**

The vote was taken on the motion.

**Ayes: 7**  
**Nays: 0**  
**Absent: None.**

**The motion carried.**

V. ACCEPTANCE OF MINUTES

**Showalter moved, seconded by Curtiss, to approve the minutes of the November 17, 2020 Regular Meeting and the December 7, 2020 Committee of the Whole Meeting of the Shepherd Public Schools Board of Education as presented.**

The vote was taken on the motion.

**Ayes: 7  
Nays: 0  
Absent: None.**

**The motion carried.**

VI. COMMENTS BY GUEST

Don Brown, Genny Farrell, and Doug Sickles approached the board (electronically).

VII. NEW AND OLD BUSINESS

A. Presentations

1. Laurie Richards –

a. Return to School Update

Laurie presented the latest information on comparing the percentages of contact with the face2face students and the online students. Laurie stated that the numbers looked good, except the week of Thanksgiving, in which there were only 2 days of school that week. The students who were face2face and had to switch to virtual are still having good numbers.

b. Parent Survey Results

A survey was sent out to the parents of all enrolled students. Laurie showed the results with a slide presentation. She stated that 80% of the responses revealed that Shepherd Public Schools was doing average to above average with the virtual learning and around 20% of the parents were disappointed with some aspect of virtual learning.

2. Revised Board Policies 1<sup>st</sup> Reading

a. These will be voted on at the next board meeting in January 2021 as long as there are no changes.

3. Superintendent Search Update

a. Matt Showlater received a proposal from each of these organizations to lead the board in the superintendent search for Shepherd Public Schools; MLI (Michigan Leadership Institute) and MASB (Michigan Association of School Boards). Both organizations will give the board a presentation if the written proposals aren't sufficient. The board would like to choose a proposal at the next board meeting in January 2021.

B. Action Items

1. ACCOUNTS PAYABLE

**Gross moved, seconded by Judge, to approve General Fund bills, Payroll and Accounts Payable as of November 30, 2020 in the total amount of \$1,671,900.15; Internal Service Fund in the total amount of \$118,770.72; Food Service fund in the total amount of \$48,369.90; Student Activity Fund in the total amount of \$; Fiduciary Fund in the amount of \$50,575.00 and Debt Retirement in the total amount of \$-0-.**

The vote was taken on the motion.

**Ayes: Gross, Klumpp, Judge, Hutchinson, Daniels, Curtiss, Showalter**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

2. 2020/2021 BUDGET AMENDMENTS

**Showalter moved, seconded by Daniels, to approve the budget amendments for the 2020/2021 fiscal year as presented.**

The vote was taken on the motion.

**Ayes: Klumpp, Judge, Hutchinson, Daniels, Curtiss, Showalter, Gross**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

3. SET JANUARY 2020 BOARD MEETING DATE, TIME AND LOCATION

**Showalter moved, seconded by Curtiss, to set the January 2021 organizational meeting of the Shepherd Public Schools Board of Education for Tuesday, January 19, 2021 at 7:00 p.m. in the High/Middle School Media Center.**

The vote was taken on the motion.

**Ayes: Judge, Hutchinson, Daniels, Curtiss, Showalter, Gross, Klumpp**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

4. ADMINISTRATOR HAZARD PAY STIPEND

**Showalter moved, seconded by Curtiss, to approve the administrator hazard pay stipend to be paid on February 26, 2021 as presented.**

The vote was taken on the motion.

**Ayes: Hutchinson, Daniels, Curtiss, Showalter, Gross, Klumpp, Judge**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

5. REVISED BOARD POLICIES

**Judge moved, seconded by Showalter, to adopt the policies listed below as presented at the December 7, 2020 meeting for first reading:**

- a. **Policy 6114 - Spending Federal Funds**
- b. **Policy 6325 - Federal Grant/Funds**
- c. **Policy 7440 - Facility Security**

- d. **Policy 8450.01 - Protective Facial Coverings During Pandemic/Epidemic (NEW)**
- e. **Thrun's Remote Work Policy.**

The vote was taken on the motion.

**Ayes: Daniels, Curtiss, Showalter, Gross, Klumpp, Judge, Hutchinson**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

6. NEW HIRES

**Gross moved, seconded by Showalter, to hire Courtney Clare as a full-time substitute teacher for 9<sup>th</sup> grade English, effective immediately.**

The vote was taken on the motion.

**Ayes: Curtiss, Showalter, Gross, Klumpp, Judge, Hutchinson, Daniels**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

7. RETURN TO SCHOOL PLAN – JANUARY 11, 2021

**Showalter moved, seconded by Gross, to approve the plan for the students to go back to school face2face, 4 days a week and virtual on Wednesdays, and ending the school day for students at 2:00 p.m. (3:00 p.m. for teachers) starting on January 11, 2021.**

The vote was taken on the motion.

**Ayes: Showalter, Gross, Klumpp, Judge, Hutchinson, Daniels, Curtiss**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

8. SPECIAL BOARD MEETING

**Gross moved, seconded by Judge, to set the date of Tuesday, January 5, 2021, at 7:00 p.m. for a Special Board of Education meeting in the high/middle school media center, to revisit the "Return to School Plan" that was approved at the Regular Board meeting on December 15, 2020.**

The vote was taken on the motion.

**Ayes: Gross, Klumpp, Judge, Hutchinson, Daniels, Curtiss, Showalter**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

9. CLOSED SESSION

**Gross moved, seconded by Hutchinson, to move to Closed Session at 8:48 p.m. to discuss negotiations.**

The vote was taken on the motion.

**Ayes: 7  
Nays: 0  
Absent: None.**

**The motion carried.**

**Showalter moved, seconded by Gross, to reconvene Regular Session at 9:28 p.m.**

The vote was taken on the motion.

**Ayes: 7  
Nays: 0  
Absent: None.**

**The motion carried.**

C. Student Council President – Katherine Weiss (absent)

D. Superintendent's Report

Greg discussed the following items:

- a. Acknowledgement of Laurie Richard's MDE Grant (\$26,271)
- b. District Covid19 Update
- c. Athletic Update
- d. Plaque Presentations - Mike, Melissa, Jon
- e. Driver Appreciation Certificate Presentation

E. Director of Business & Finance Items

None.

F. Secretary Announcements

None.

G. Board Member's Remarks

No comments were made for the record.

VIII. ADJOURNMENT

The Board adjourned the Shepherd Public School Regular Board Meeting at 9:30 p.m.

Respectfully submitted,

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Melissa Hutchinson, Board Secretary

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Holly Moeggenberg, Recording Secretary