

Mission Statement

Rangely School District RE-4's mission is to create a learning community dedicated to high achievement and safety for all.

Vision Statement

Rangely School District RE-4's vision is to be a district of innovation that inspires students to become life-long learners and positive difference-makers in society.

Board of Education

Tuesday, November 19, 2019

EARLY EDUCATION CENTER 6:15pm

AGENDA

(This agenda is tentative until approved by the board)

BOARD MEMBERS

- President- TBD
- Vice Pres- TBD
- Secretary- TBD
- Director- TBD
- Director – TBD

BOARD'S CORE VALUES

- Respect
- Focus
- Transparency
- Achievement

NOTES

Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person among the district's many leaders.

Public participation is an opportunity to present brief comments or questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes and sign in on the podium.

The consent agenda is based around "need for action" decisions which are highly routine or backed by prior information and discussion.

If you are interested in helping the district's efforts, please speak with any member of the district or call the district office at 675-2207. Opportunities abound and your participation is highly desired.

1. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
2. OATH OF OFFICE/SWEARING-IN CEREMONY FOR SARAH NIELSEN & TODD LOW
3. CALL TO ORDER
4. ROLL CALL
5. APPROVAL OF AGENDA

Recommended Motion: I move to approve the Agenda as presented

6. APPROVAL OF CONSENT AGENDA
The Consent agenda allows the Board of Education to act on several items in one motion. If you would like to comment on any of these items, please notify the board by registering on the sign-in sheet.
 - 6.1 Approval of board meeting minutes for October 15, 2019.
 - 6.2 Approval of financial information for the month of October 2019
 - 6.3 Personnel Addendum

Recommended Motion: I move to approve the Consent Agenda as presented

7. RECOGNITIONS
 - 7.1 STUDENTS OF THE MONTH
 - 7.2 OTHER
8. REQUESTS TO ADDRESS THE BOARD
9. ACTION ITEM:
 - 9.1 Election of Board President
 - 9.2 Election of Board Vice-President
 - 9.3 Election of Board Secretary/Treasurer
 - 9.4 Appointment of Secretary to the Board

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9.5 Appointment of Treasurer to the Board

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10. REPORTS FROM SUPERINTENDENT, ADMINISTRATORS AND COMMITTEES

- 10.1 PVE – Carlene Cantrell
- 10.2 JSHS – Crandal Mergelman
- 10.3 BOCES – BOCES board member
- 10.4 Superintendent – Matt Scoggins

11. OLD BUSINESS

- 11.1 First Readings of CASB's legally Required Policies – New:
 - BEAA – Electronic Participation in School Board Meetings
 - DAC – Federal Fiscal Compliance
 - EHC – Safeguarding Personal Identifying Information
- 11.2 Mill Levy

12. NEW BUSINESS

- 12.1 Cameras
- 12.2 Street Signs
- 12.3 December Special Called Board Meeting

13. RESOLUTION TO DECLARE A BOARD APPOINTED VACANCY

14. ADJOURNMENT

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Director- Jason Cox
Director – Casey Ducey*

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**Board of Education
Tuesday, October 15, 2019
EARLY EDUCATION CENTER 6:15pm
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:15pm by President Douglas

2. ROLL CALL

Key, Douglas, Ducey, Tolley – present
Cox – absent

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Recommended Motion: I move to approve the Agenda as amended.

MOTION: Key
SECOND: Tolley
ROLL CALL: All ayes

5. APPROVAL OF CONSENT AGENDA

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- 5.1 Approval of board meeting minutes for September 15, 2019.**
- 5.2 Approval of financial information for the month of September 2019**

Recommended Motion: I move to approve the Consent Agenda as presented

MOTION: Ducey
SECOND: Key
ROLL CALL: All ayes

6. RECOGNITIONS:

6.1 STUDENTS OF THE MONTH – Students are at FASFA meeting so will present at the next board meeting.

6.2 OTHER

The JSBS staff with all their time they put into the homecoming is appreciated.

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Alicia for the value she puts into the buildings and helping out any other way she can.

Thank you to Joyce and Kurt for all the years of service on the board.

7. REQUESTS TO ADDRESS THE BOARD

None

8. REPORTS FROM SUPERINTENDENT, ADMINISTRATORS AND COMMITTEES

8.1 PVE – Carlene Cantrell

Carlene added an FYI to her board report that there were some concerned parents about the amount of time the students had to eat their lunch. A parent came in and had lunch to observe and found the students have plenty of time to eat.

8.2 JSHS – Crandal Mergelman

Joyce didn't think that 25% of parent attendance at P/T conferences is very good and asked how that compares to previous years. Crandal stated it is average and now since the parents have access to powerschool and communication with teachers through emails the parent don't feel as much of a need to attend conferences.

8.3 BOCES – Joyce Key

As of today they want the meeting to be the following week.

8.4 RDA update – Joyce Key

There wasn't enough for a quorum, so the meeting was cancelled and will try to have it October 24th.

8.5 Superintendent – Matt Scoggins

Board reports are available in the District Office

9. OLD BUSINESS

9.1 Security & Cameras

Matt presented information and shared the testing surveillance camera with the board and how it works and what all it can detect. It would be set up for in-door and out-door surveillance. Another proposal from another company was received today and will be looking at that proposal as well. The cost would be \$150,000 - \$200,000 for all schools. We will continue looking at different proposals and system to see which would be the most cost effective.

10. NEW BUSINESS

10.1 HEATING AND COOLING – added to agenda per Kurt Douglas

There is a frustration with the heating and cooling system and the board is asking that this be a priority to get resolved. The system needs to work so it's not uncomfortably cold or hot. Matt stated that he has been working with a community group and had a gentleman come and go through the buildings in the

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community concerning HVAC and did state that our system definitely need some work in general. Would be nice to have someone with the expertise come in to see what can be done.

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10.2 Initial Readings of CASB's Legally Required Policies – New:

BEAA – Electronic Participation in School Board Meetings

DAC – Federal Fiscal Compliance

EHC – Safeguarding Personal Identifying Information

The first reading will be at the next meeting and last reading and approval will be December.

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10.3 Storage Issues

Throughout the district there are several extra desks, chairs, tables, etc. that we don't have enough storage for and after discussing how to store everything the board agreed we should purchase two storage units and store them at the old practice filed.

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10.4 Mill Levy Stabilization Project

Matt wanted to inform the board that the Colorado Children's Campaign is out promoting the Mill Levy Stabilization Act. The general idea of it is that they want to reduce the amount of money the state has to pay the K-12 education and put it back on the counties. This way everyone would have the same mill levy. The concern is that our top ten tax payers pay 85% of our taxes. Their thought is that it would generate more money for us, but in reality the money would be distributed throughout the districts in the state not just for our district. This may cause the businesses in Rangely to pull out and move elsewhere, which wouldn't benefit us either. We will reach out to the representative that will be here next week.

11. GOOD OF THE ORDER

*Casey requested that the switch that turns the field lights on be fixed since they are being turned on at the breaker, which could be dangerous. Could put a toggle switch in to turn the lights on.

*There was a discussion regarding 6th grade athletics and whether they should be playing ball with the 7th grade. Matt stated he will have a conversation regarding if 6th grade should be playing or not.

*Sam was questioning if the bullying and vandalism is bad and doesn't remember those things going on years ago and hope it's not a trend.

*Crandal responded to Casey's question that the phone policy that is in place is going pretty well.

*Casey also asked about vaping and Crandal responded that we have suspended three students and sensors would be very expensive. It was discussed that maybe the students can get involved and police themselves,

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which a couple of students have come forward is how we knew about some.

*Next month – November 5th is Election Day, we will have our regular board meeting November 19th where the new board members will be sworn in and take the oath of office as well as officer elections.

There will be an appointed seat that we will collect letters of interest for. A work study session will be announced for some time at the beginning of December where interviews will be conducted to appoint for that director position, voted on and take oath of office.

12. ADJOURNMENT

The meeting was adjourned at 7:38

PERSONNEL ADDENDUM
November 19, 2019

RESIGNATIONS:

Nichole Farmer – part-time custodian
Mike Kruger – Activities Director

NEW HIRES:

Samantha Torres – part-time custodian
Linsley Morrill – part-time custodian
Sarah Britt – 6th grade paraprofessional
Joye Hume – 6th grade paraprofessional
Ryan Wilkie – Activities Director

November 2019 - Parkview Elementary Board Report

- Current Enrollment
 - Pre-K - 5th: 266 students, +1

- November Students of the Month
 - Pre-School: Levi Fisher
 - Kindergarten: Samantha Guzman
 - First Grade: Danielle Thayn
 - Second Grade: Kailee McNeely
 - Third Grade: Makenzie Hill
 - Fourth Grade: Rilynn Brown
 - Fifth Grade: Kylee Kirby

- November Issue of "The Parkview Post"
 - <https://www.smore.com/q14g3>

- November Fire Drill: Nov. 19, 10:00 am

- The annual PTO Santa Shop will be held at Parkview Dec. 2-5. The shop will be open to all pre-school through 5th grade students to shop for family members.

- DIBELS Next Reading Assessments for the middle of the year will be given to all kindergarten through 5th grade students in December. This fluency and retell assessment is given three times a year. It is used to identify students with reading difficulties and to track student growth in reading.

Respectfully Submitted,

Carlene Cantrell

Board Report Nov 2019

Enrollment

Jr. High – 130

High School – 124

- This has us up 1 student from last month. We have been notified that we will lose 3 students over Thanksgiving break.

Athletics

- We wrapped up our Fall Sports with Kids competing at State Cross Country, a State Football playoff game, and Volleyball ending with regular season.
- Winter Sports practice starts Nov 17th Competitions begin the weekend of Dec 6th.
- Jr. High Boys Basketball is continuing and they will have district tournaments the Weekend of Dec 7th. Rangely will host the B team tournaments on that Saturday.

Within the School

- Red Ribbon Week was a success. We had a great partnerships with the Hospital and Dr. Urish as well as with the Police department and Chief Hamblin.
- High School Drama production was Nov 14th and 15th.
- Jr. High Drama production is Dec 12th
- First Semester will be completed Dec 19th. Grades will be finalized by Dec 20th.
-

Resolution to Declare a Vacancy

Be it resolved that the Rangely School District Board of Education, in accordance with state law, declares a vacancy in this school director office that will be filled by appointment by the Board within 60 days of today's date in accordance with the following procedure:

1. Interested persons are invited to send a letter to the Board with a statement of interest and qualifications by December 2, 2019.
2. The Board will interview prospective candidates and appoint a candidate on Tuesday, December 3, 2019 at a public meeting.
3. To be eligible for appointment, a candidate must be a registered elector of the school district and a resident of the director district in which the vacancy exists.
4. The appointee will serve until the next regular school biennial election in November 2021 (at with time an election will be held for a successor to fill the remainder of the unexpired term.)

ELECTRONIC PARTICIPATION IN SCHOOL BOARD MEETINGS

Board members may attend and participate by electronic means in regular or special meetings of the Board in accordance with this policy and state law. For purposes of this policy, "electronic means" shall be defined as attendance via telephone, video or audio conferencing, or other electronic device.

Board members may attend and participate by electronic means in a regular or special Board meeting only when extenuating circumstances prevent the Board member from physically attending the meeting. For purposes of this policy, "extenuating circumstances" means the Board member's job or military service requires the member to be outside of the district at the time of the meeting or inclement weather and/or unsafe driving conditions prevent the Board member from physically attending the meeting.

A meeting at which one or more Board members attend and participate by electronic means shall be open to the public, except for periods in which the Board is in executive session. A quorum of the Board shall be physically present at the meeting for a Board member to attend and participate by electronic means.

The electronic means used shall allow the public to hear the comments made by the Board member(s) participating by electronic means and allow the Board member(s) to hear the comments made by the public. A Board member participating by electronic means will be included in the recording of the Board meeting.

[Note: The following two paragraphs are a suggested practice. The Board should discuss the process to follow when a Board member requests to participate in a meeting by electronic means and the requirements to do so and then include them in this policy.]

A Board member who seeks to attend and participate by electronic means in a Board meeting shall notify the Board president and superintendent at least three business days prior to the meeting and shall explain the extenuating circumstances that prevent the Board member from physically attending the meeting. If such notification is not possible, the Board member shall notify the Board president and superintendent as soon as is reasonably possible of the request to attend by electronic means.

If the request is approved, a Board member who attends and participates by electronic means shall identify the location from which he or she is participating, those present, and the extenuating circumstances that prevented the Board member from physically attending the meeting. If the Board convenes in executive session, the Board member attending and participating by electronic means shall ensure confidentiality during that portion of the meeting.

A Board member may attend and participate by electronic means in a maximum of two Board meetings per calendar year. Unless otherwise approved by the Board,

ELECTRONIC PARTICIPATION IN SCHOOL BOARD MEETINGS

additional requests to attend and participate by electronic means will be denied. In accordance with state law, the Board shall declare a vacancy if a Board member fails to attend three consecutive regular Board meetings, unless the Board member's absence is otherwise excused by the Board.

A Board member's failure to comply with this policy may result in the Board's refusal to allow the member to participate by electronic means in Board meetings.

ADOPTED: ????

LEGAL REFS.: C.R.S. 22-31-129 (board vacancies)

C.R.S. 22-32-108 (7)(a) (board must adopt policy allowing board members to attend and participate electronically in regular or special board meetings, if the board wishes to allow this practice)

C.R.S. 24-6-401 et seq. (open meetings law)

CROSS REFS.: BE, School Board Meetings

FEDERAL FISCAL COMPLIANCE

Federal funds received by the district shall be administered in accordance with this policy and applicable federal law, including but not limited to the federal Uniform Grant Guidance. The Board designates the superintendent as the district contact for all federal programs and funding.

The superintendent or designee may develop and implement accompanying regulations to assist in the proper administration of federal funds and implementation of this policy, including but not limited to cash management procedures and allowability of costs.

Subrecipient monitoring

If the district awards subgrants, the district shall monitor grant subrecipients to ensure compliance with applicable law and Board policy.

Time and effort reporting

District employees paid with federal funds shall document the time they expend in work performed in support of each federal program and/or such program's cost objective(s), in accordance with applicable federal law. Time and effort reporting requirements do not apply to contracted individuals.

Recordkeeping

The district shall maintain proper federal fiscal records in accordance with Board policy and applicable law. Such records shall be retrievable and available for programmatic or financial audit.

ADOPTED: ???

LEGAL REFS.: 2 C.F.R. Part 200 (Uniform Grant Guidance)

34 C.F.R. Parts 75, 76 (EDGAR - Education Department General Administrative Regulations)

CROSS REFS.: BCB, School Board Member Conflict of Interest
DJB*, Federal Procurement
EHB, Records Retention
GBEA, Staff Ethics/Conflict of Interest

SAFEGUARDING PERSONAL IDENTIFYING INFORMATION

The Board is committed to protecting the confidentiality of personal identifying information (PII) obtained, created and/or maintained by the district. The Board directs district staff to safeguard PII in accordance with this policy, other Board policies concerning the creation, use, storage or destruction of PII, and applicable law.

The district shall implement and maintain reasonable security procedures appropriate to the nature of the PII to protect against unauthorized access, use, modification, disclosure or destruction. The district shall require third parties that create, maintain and/or obtain PII to also maintain reasonable security procedures appropriate to the nature of the PII designed to protect against unauthorized access, use, modification, disclosure or destruction.

The district shall ensure that records containing PII are appropriately destroyed when no longer needed and in such a manner as to make the PII unreadable or indecipherable, unless such record is required to be retained by applicable law.

In the event of a security breach, as that term is defined by state law, the district shall conduct a prompt investigation to determine the likelihood that personal information has been or will be misused and notify those Colorado residents affected by the breach, the Colorado Attorney General's office and consumer reporting agencies, in accordance with the notification and timeline requirements of state law.

ADOPTED: ????

LEGAL REF.: C.R.S. 24-73-101 et seq. (*consumer data privacy laws applicable to governmental entities, including school districts*)

CROSS REFS.: EGAEA, Electronic Communication

EHB, Record Retention

GBJ, Personnel Records and Files

JRA/JRC, Student Records/Release of Information on Students

JRCB*, Privacy and Protection of Confidential Student Information