

PLEASANTS COUNTY SCHOOLS



JOB DESCRIPTION - Agricultural Education Classroom Teacher and Vocational Agricultural-FFA

Qualifications: Meet minimum Standards for Certification as set forth by the West Virginia Board of Education Policy 5202 in Minimum Requirements for the Licensure of Professional Personnel and the qualification as outlined in West Virginia §18A-4-7a.

Immediate Supervisor: Principal and/or Assistant Principal

FLSA Status: Exempt

Evaluation: Performance in this position will be evaluated by the building principal and in accordance with WV State Code §18A-2-12 and WV State Board Policy 5310

Term of Employment: 240 Days

Salary: Determined by the Pleasants County Board of Education

Expectations / Duties and Responsibilities:

AGRICULTURAL EDUCATION CLASSROOM TEACHER and VOCATIONAL AGRICULTURAL -FFA ADVISOR

1. Hold Valid West Virginia Teacher Certification/Licensure with an endorsement in Agricultural Education 5-Adult.
2. Meet minimum standards for certification as set forth by the West Virginia Department of Education in Minimum Standards for Licensure of West Virginia School Personnel.
3. Satisfactory evaluations and/or recommendations from professional associates, employers and/or supervisors.
4. Exhibits knowledge of the duties and responsibilities as demonstrated in the personal interview.
5. Ability to communicate effectively with students, school personnel and parents.
6. Educational philosophy comparable with the Pleasants County Board of Education philosophy, mission statement and core beliefs.
7. Ability to work cooperatively with others.
8. Ability to motivate students and get them excited about learning.
9. Exhibits knowledge of current instructional technologies.

REPORTS TO: Building Principal.

RESPONSIBILITIES: All professional educators must: maintain valid educator licensure at all times, renew educator licenses as set forth by WVDE, maintain positive work habits, perform duties as assigned and directed, maintain and upgrade professional skills, communicate effectively and exhibit professional teaching knowledge and strategies.

JOB RESPONSIBILITIES:

1. Establish and maintain a program of instruction and evaluation which emphasizes student learning and skill development.

2. Implement programs of study.
3. Foster a classroom climate conducive to learning.
4. Use instructional management systems which increase student learning.
5. Evaluate and communicate student progress to parents/guardians.
6. Monitor student progress towards mastery of instructional objects and goals.
7. Use and care of commercial equipment.
8. Integrate performance-based learning with academics, entrepreneurship and technology skills to prepare students for successful employment in the 21st Century.
9. Provide students with real world learning opportunities and instruction.
10. Communicate effectively within the educational community.
11. Meet professional responsibilities.
12. Ensure that SAE Project/Credits and student portfolios are accurately completed and submitted in a timely manner.
13. Schedule and conduct farm visits.
14. Participate and maintain cooperative projects with: Pleasants County Extension Office, Pleasants County Agricultural Youth Fair Board, Community Advisory Panel at Zoetis and other entities that work to support agricultural education in Pleasants County.
15. Design and deliver a high quality program to serve secondary students' needs.
16. Cooperate/collaborate with appropriate high school staff in coordinating the total agricultural education program at St. Marys High School.
17. Serve as a FFA advisor, an intra-curricular organization that affords students with the opportunities for premier leadership, personal growth and career success.
18. Serve as a liaison of the St. Marys High School FFA Chapter and the St. Marys High School FFA Boosters.
19. Organize and facilitate quarterly meetings for the Programmatic Community Advisory Council.
20. Teacher will accurately complete student records: SAE and other records as needed.
21. Teacher will help sponsor projects which may include: Ham/Bacon/Egg Sale, fundraising and sale of plant products.
22. Teacher will be responsible for providing instructional supervision for student's supervised agricultural education programs.
23. Agricultural Education Program will be divided in to: 1) Animal Processing 2) Plant Systems and 3) Agribusiness Systems.
24. Attend and facilitate events for the Agriculture and FFA Programs beyond the school-day.
25. Curriculum Focus will be: 1) Animal Processing 2) Plant Systems and 3) Agribusiness Systems. Conduct other duties as assigned by the Principal, CTE Coordinator, Director of Curriculum and Instruction, or the Superintendent

PHYSICAL DEMANDS:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to reach, stand, walk, lift, grasp, write, talk, hear, see, use technology such as computers and multi-media equipment, and use repetitive motions. While performing the duties of this job, the employee may frequently lift and/or move at least 10 pounds of materials. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff members.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Most commonly, the educational setting is indoors with outdoor settings for recess and field trip activities. The noise level in the work environment is low to moderate (20-60 dB). Exceptions

include gymnasiums as well as vocational/ technical laboratories where the noise levels may be moderate to loud (60-90 dB).

The information contained in the job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of duties performed by this position.

Perform Other Job-Related Duties and Responsibilities as Assigned by the Principal and/or Assistant Principal

Amended: TBD