

LESSON PLANS

Lesson plans are intended to serve as a daily guide for teachers and substitutes for the orderly presentation of the curriculum. Lesson plans may not be used as a substitute for observations by an administrator in the performance evaluation process. A classroom teacher, as defined in West Virginia School Law §18A-2-12 stipulates that they may not be required to post his or her lesson plans on the Internet or otherwise make them available to students and parents or to include in his or her lesson plans any of the following:

- Teach and reteach strategies;
- Write to learn activities;
- Cultural diversity;
- Color coding; or
- Any other similar items which are not required to serve as a guide to the teacher or substitute for daily instruction.

However, teachers shall prepare appropriate lesson plans for each day of instruction reflecting the West Virginia College and Career Readiness Standards. They shall be maintained for the duration of the school year and the subsequent school year. Teachers are encouraged to utilize a digital platform provided by the district for the development and/or submission of their lesson plans. Teachers who opt to not use the provided digital platform may submit an alternative model to his/her principal for approval. Weekly lesson plans are to be maintained as one central document assessable for retrieval throughout the school year.

Expectations for the development of lesson plans are as follows:

- Lesson plans should reflect instructional planning that implements a standards-focused curriculum aligned with the Next Generation Standards and Objectives;
- Lesson plans should reflect instructional planning that includes Next Generation Learning Skills and Technology Tools;
- Lesson plans should reflect long and short term instructional plans for guiding student mastery of the Next Generation Standards and Objectives based on the needs, interests, and performance levels of students.
- Lesson plans should include activities that facilitate engaging instructional experiences to enhance individual student progress in mastery of the curriculum using:
 - Multiple Strategies
 - Appropriate Assessments
 - Learning Resources
 - Digital Tools
- Lesson plans should provide student opportunities for:
 - Student Reflection
 - Intellectual Inquiry
 - Self-Direction
- Lesson plans must focus on the delivery of instructional objectives not a simple schedule;
- Lesson plans must be clear, discernible and intentional; and
- Lesson plans must adequately cover the instructional time allotted for the class or subject.
- Lesson plans are required to be submitted as directed by their principal;

The school principal is responsible for monitoring compliance with this policy and providing constructive feedback on a consistent basis.

Reference: Written Policies of Pleasants County Schools, 1969, as amended; Pleasants County Board of Education minutes

Amended: April 21, 1992

Amended: February 9, 2017

Reviewed: March 25, 2021