

KG - EXCERPT

USD 364 SCHOOL FACILITY USE

KG – EXCERPT Fees and Rental Charges

The board shall establish reasonable fees and/or rental charges for the use of any school facility or school grounds; fees and/or rental charges will cover costs of wages of school personnel involved and utilities. The fee and/or rental charges shall be approved by the board and shall be reviewed annually.

The board of education recognizes the capital investment the community has in school buildings and facilities and believes that such facilities should be used for legitimate community purposes. This means that school district properties will be made available for community use as provided:

A. Priorities

1. The requirements of the school program shall receive prior consideration in the assignment of school facilities.
2. School related organizations will be given priority over non-related school organizations.

B. Availability

1. School facilities, except for church programs, dinners and special events will not be available on holidays.
2. Unless special arrangements are made, it is expected that facilities will not be used after 5:00 PM.

Custodial Time-All events will require a custodian opening and securing the building. Depending upon the nature of the event, there may also be additional custodial time for cleanup. Custodial time will be charged at a rate of \$22/hour *for all groups that meet the definition of a Type A Group.*

Food Service Time-All events which use the kitchen will require a food service person to supervise. Food Service time will be charged at a rate of \$22/hour.

Supervision Time-Some events may require supervision by administrative staff. This will be determined by the superintendent and building principal where the event is being held. This will be charged at the rate of \$50 for the first three hours and then \$20/hour for each additional hour.

Deposits-\$50 deposit required for one time use and \$100 deposit required for multiple use agreements.

Donations/Gifts-All donations/gifts from organizations using facilities/grounds will be assigned a value and credited toward the expense incurred by the use of the facility.

Definitions of Groups

Type A Group-Commercial enterprises and for profit groups. All organizations existing outside of the school district are considered Type A.

Type B Group-Not for profit groups such as: civic clubs, governmental units, community groups and church organizations.

Type C Group-Participation in the organization is limited to organized groups of USD 364 students with the purpose of the activity to enhance currently existing USD 364 programs. Rosters of participants must be submitted with the contract.

Community Athletic Teams-An adult team must be sponsored and have on file, a rental agreement signed by a representative of a community organization or business. A student team must be sponsored by an adult coach or supervisor approved by a district administrator. The coach or sponsor will be required to sign a rental agreement stating they will be financially responsible for the rental charge and any damage which may occur.

Building Rental Schedule (effective January 1, 2006)

Facility	Type A Group Commercial Outside Community	Type B Group Community	Type C Group USD 364 Students only
Senior High Auditorium	\$50	\$0	\$0
Senior High Gymnasium	\$50	\$0	\$0
Homer Hanson Stadium	\$50	\$0	\$0
Track	\$50	\$0	\$0
Football Field	\$50	\$0	\$0
Concession Stand	\$30	\$0	\$0
Stadium Lights/Hour	\$10	\$0	\$0
Wrestling Room	\$25	\$0	\$0
Dr. William J. Oborny Media Center	\$40	\$0	\$0
Band/Choir Room	\$40	\$0	\$0
Junior High Gymnasium	\$100	\$0	\$0
Junior High Cafeteria	\$50	\$0	\$0
Junior High Kitchen	\$30	\$0	\$0
Elementary Gymnasium	\$50	\$0	\$0
Elementary Commons	\$50	\$0	\$0
Elementary Kitchen	\$30	\$0	\$0
Classroom	\$25	\$0	\$0
Air Conditioning/Hour	\$10	<i>By arrangement</i>	\$0
Digital Projector	\$10	\$0	\$0
Portable Sound System	\$10	\$0	\$0
Band/Choir Equipment	By Arrangement	By Arrangement	By Arrangement
<u>Custodial Time</u>	<u>\$22 per hour</u>	<u>\$0</u>	<u>\$0</u>
<u>Food Service Time</u>	<u>\$22 per hour</u>	<u>\$22 per hour</u>	<u>\$22 per hour</u>
<u>Supervision Time</u>	<u>\$50 per hour (3 hours)</u> <u>\$20 per hour after</u>	<u>\$0</u>	<u>\$0</u>

Approved: July 8, 2015