

Wilbur D. Mills University Studies High School

“Comets are Blazing!”

2022-23 School Year

Duane Clayton, Principal

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Parent Involvement/Family and Community Engagement Plan

In accordance with the Arkansas Department of Education Rules Governing Parental Involvement Plans (Act 319)

School Mission: Mills U.S. High School’s will use PBIS & AVID/WICOR an safe environment to equip scholars to be college and or career ready.

Vision: REACH them all. TEACH them all.

Motto: Look at Us, Mills High!

Objectives:

At Mills University Studies High School we will:

- engage in effective, on-going two-way communication that values and includes stakeholders in shared-decision making reflective of our school demographics. (School leadership team meetings, Equity & Monitoring Committee meetings, etc.)
- develop professional partnerships with a variety including alumni, elected officials, business entities, and other educational organizations for the purpose of wrap around services needed for the school community.
- provide an open and safe forum that serves as a central location for community events.
- establish trusting relationships that foster student engagement whereas they help build the school to community bridge of communication and overall achievement.
- Goal-The school staff, parents, and students will communicate and share the responsibility of improving the whole school community.

1.0 Contact and Information

1.01 In order to increase parent involvement school-wide, the Mills University

Studies High School Comet Participation Team (PTO), will establish monthly contact with parents via newsletters via Thrillshare.

Parents will update the school's registrar, Mrs. Andrea Goods, at Mills U.S. High at phone 501-234-5266 or email agoods8889@pcssd.org

A. The newsletter will inform parents of engagement opportunities and necessary information about events taking place at the school, including, but not limited to, instructional priorities, college and career interest surveys, sports, academic competitions, fine arts performances, and club activities.

B. The parent communication will be done by our PR team, journalism students, secretaries, and other stakeholders.

C. The other communication shall include virtual meetings for parents and partners to collaborate concerning students' and family needs specific to educational initiatives such as ACT, AVID, PreAP, Advanced Placement, DRIVEN, and other opportunities to learn and serve in any capacity at Mills High school.

1.02 Apptegy/Thrillshare will be a tool utilized to contact parents about events and meetings. Parents will be notified a minimum of two (2) times for all school-wide events via text and phone calls.

1.03 The Mills High School Website will be utilized to share information with parents and stakeholders. We will also celebrate staff, students, and district accomplishments. Parental Engagement events and meetings can be found under the PTO tab.

Activity	Dates	Time	Contact Person (s)
Football Parent Group meeting	Late July or Early August	TBD	Kelleaneese Parker kellaneese.Parker@va.gov 501.319.3730
9th Grade orientation & Parent meeting	July 25-29, 2022 July 25	8am-12 pm 6:30pm	Teresa Moka tmoka9128@pcssd.org 501.234.5453

Title 1 & PTO Meeting	September 8, 2022	6pm	Duane Clayton & Dr. Carlethia Houston chouston@pcssd.org dclayton@pcssd.org
STEM, Literacy, & Writing Night	October 20, 2022	6pm	Rebekah Dixon Stephanie Thomas sthamas9628@pcssd.org
PTO Meeting	November 17, 2022	6pm	Duane Clayton & Dr. Carlethia Houston chouston@pcssd.org dclayton@pcssd.org
Financial Aid & College Night	TBD		Monica Bones, counselor 501.234.5459
Band/Choir Concert	December 15, 2022 tentative	6pm	Daniel Cooper & Emily Bounds dcooper8073@pcssd.org 501.490.5730
PTO Meeting	January 12, 2022	5pm	Duane Clayton & Dr. Carlethia Houston chouston@pcssd.org dclayton@pcssd.org
Recruitment & Registration Concurrent Credit & programs	February 2023		Counseling dept. -Monica Bones & Lakisha Goins
ACT Aspire Kick Off	March 2023		Assessment Coordinator,

			Kim Harris kharris@pcssd.org
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2.0 PTO Meetings

- 2.01 Comet Participation Team (PTO)/Senior Moms and Supporters meetings will take place on the campus of Mills High School the once per quarter or as needed. The meetings will begin at 5:30 pm and last no longer than one (1) hour, unless a meeting of a special committee will take place directly thereafter. These meetings will have an agenda with intended results and outcomes. Action steps and goals will be specifically documented in our school improvement plan through qualtrics.
- 2.02 The parent teacher organization/Senior Moms and supporters meetings will serve as collaborative (co-laboring meetings) to plan steps for school improvements around PBIS, Restorative Justice, Instruction, Interscholastic activities.
- 2.03 Parents and teachers involved in our school leadership teams (PTO)/Senior Moms and Supporters will be encouraged to work together to create a safe environment for students and friendly atmosphere for more parents to get involved. For example: Equity and monitoring committee, student voice, PBIS, college readiness, counseling and much more.

3.0 Parent Training

- 3.01 Parents will have four opportunities to receive training or aid in the process of navigating their teens through high school and on to adulthood. These events include, but are not limited to (see attachment)

HAC Training
The Tea Party
High Expectations Yield High Results
Linking Families with Technology to Support Achievement
Providing Resources that Support Families/Fall Parent Awards
STEAM Night
College Seminar

College Fair (Hosted by CTE Dept.)
Transition to Mills High School
Job Fair for students/parents
Panel Discussions on site and virtual options (flexibility)

4.0 Parent Information Center

- 4.01 The Parent Information Center is located in the east corner of the school's Media Center. The center is be equipped with one desktop computer and other literature, a coffee pot, and couch and chairs. The center will provide parents with information regarding tutoring, wellness, next steps, and other pertinent material regarding the high school experience.

5.0 Resolving Parent Concerns

Parental concern is defined as an important need to be clarified or met for the success of all Mills University Studies High school students, as well as to support efforts for the overall wellness and safety of the school culture and climate.

- 5.01 Parents are encouraged to communicate with school personnel. If you can not reach someone by phone, email. See the staff list below.

<https://mills.pcssd.org/o/wilbur-d-mills-hs/staff>

Then go to the left column and click on staff. If the issue is not resolved within 48 hours, see the secretary, grade level administrator, or counselor depending on the circumstances.

- 5.02 Solutions for the issues can be vetted in our local & district handbook ranging from attendance, make-up policy, credits, and more.

6.0 Ways to Involve Parents

- 6.01 All teachers are encouraged to solicit the help of parents to volunteer as chaperones and helpers during field trips, games, events, etc. ZAP and ICU contact parents about missing student work.
- 6.02 Parents are encouraged to participate in shared decision-making opportunities and efforts.

7.0 Activities and Conferences

- 7.01 The school will host two (2) annual Parental Engagement events; Transitions Day for new students and rising 9th graders and The Comet Meet and Greet (Open House) at the beginning of each school year.
- 7.02 Parent/Teacher Conference days are set by the District. Faculty and staff are expected to participate in these events. Parents will be notified in a timely manner via call-outs, email, and postings on the District and school websites and social media.
- 7.03 Additional Parental Engagement activities will include a minimum of two (2) nights; one in the Fall and one in Spring. Participants will be provided with information about testing dates and strategies to assist their students in preparation, activities and organizations operating within the school, anti-bullying and suicide prevention information, as well as many other topics. Refreshments will be served and information will be presented about the next steps to implement school improvement individually and collectively. The FAFSA, Federal Application for Financial Student Aid, will be covered as well.

Mills University Studies High School Guiding Coalition