



# JOE T. ROBINSON MIDDLE SCHOOL

21201 Cantrell Road, Little Rock, AR • 72223 501.868.2410 • Website: rms.pcssd.org • Principal: Zondria Campbell

At Robinson Middle School, we believe successful learning is achieved through collaborative partnerships with parents, families, community leaders and students. Parents are valued partners at Robinson Middle School. Parents are the first and most important teachers for their child. Parents help to ensure the highest levels of student learning through strong partnerships and collective accountability. The excellence at this school is due, in large part, to the involvement of parents.

## **Parental Involvement Planning Committee**

- Zondria Campbell, Principal
- Bobbie Banks, Assistant Principal
- Jamie Reed-Moss, Assistant Principal
- Jenny Heitzmann, Counselor
- Morgan Guzman, Parent Facilitator
- Toni Scott, Counselor secretary
- Catherine Ziller, ELA Teacher
- Haley Poe, Science Teacher
- Dawn Irby, SPED Teacher
- Ben Light, Band Director

**Robinson Middle School parents are strongly recommended to partner with the school by implementing the following actions:**

- ☐ Reading and discussing with your child the Pulaski County Special School District **"Parent/Student Handbook for Student Conduct and Discipline"** distributed to all students during the first week of school. (Electronic version is available via the PCSSD website.) Parents and students are to sign and return to school the "Parent-Student Statement of Responsibility" page indicating receipt of said handbook. Copies are available in the school office.
- ☐ Reading and discussing with your child the Robinson Middle School **"Student and Parent Policy Manual"** which is distributed to all students during the week of school. Copies are available in the school office.
- ☐ Activating and using on a regular basis **HAC (Home Access Center** – a learning community management system website) for checking your child's grades, class work, receiving school news, and communicating by email with your child's teachers. **HAC** activation codes are sent home with students in August. **Parents may also contact the school counselor secretary, by email, for activation codes.**
- ☐ Make sure your child is at school daily and on time. **Attendance matters.** Contact the school attendance clerk if your child will be absent 501-868-2410 or if you have any questions.
- ☐ Schoology access will also be available for all students and parents to access grades, attendance and other school communication needs. Students are responsible for making up

all assignments.

- ☐ Provide the school with updated telephone numbers and email addresses for contacting you.
- ☐ Follow the school facebook page for latest announcements and celebrations.
- ☐ Joining & volunteering at PTO sponsored events and attending monthly **PTO meetings**.
- ☐ Encourage your child to join extracurricular activities and parents can attend events. (Choir, Band, Cheerleading, and Sports).
- ☐ Attend the **Fall and Spring Parent/Teacher Conferences** Individual teachers will send out sign up sheets electronically to select a time.
- ☐ Attending a **"Four Year Plan" Conference** with your eighth grader. The school counselor will hold these conferences for eighth grade students and their parents to plan for high school. Contact the school counselor secretary, Toni Scott, at 501-868-2410 or by email: [tscott4418@pcssd.org](mailto:tscott4418@pcssd.org) to schedule a time.

### **Yearly School Wide Events**

- ❖ **August-Back to School/Meet the Teacher** before the first day of school to meet your child's teachers, the faculty and staff, and learn other pertinent information.
- ❖ **September- Hispanic Heritage Month Assembly (if approved, possibly)**
- ❖ **October - 1st Nine Weeks Honor Roll Assembly**
- ❖ **November -SLAM Night (Science, Literacy, Arts, Math)**
- ❖ **December-Band Concert, Choir Concerts, and Art Exhibit**
- ❖ **January - 2nd Nine Weeks Honor Roll Assembly**
- ❖ **February- Black History Month Assembly**
- ❖ **March-**
- ❖ **April-3rd Nine Weeks Honor Roll Assembly**
- ❖ **May -Band Concert, Choir Concerts, and Art Exhibit, End of Year Honor Awards Assembly, 8th Grade Promotion**

### **In compliance with State Law ACT 307, 319, 397 and 603, Robinson Middle School will:**

- Provide two hours of Professional Development for teachers designed to enhance the understanding of effective parental involvement.
- Provide opportunities for parents to sit on committees.
- **The Parent Center** is located in the front office of the middle school. Parents who need to use the center should check in with front office staff first. It is furnished with a round conference table and chairs, computer desk, pamphlet rack and bookshelf. The bookshelf now has 37 different English to another language dictionaries. The room is equipped with a telephone, computer, many parenting books, pamphlets and Spanish language materials. There is a guest username and password on the computer. Parents are free to take any pamphlets and Spanish

language materials they like, but the books must be checked out with Ms. Berry in the Library Learning Center and then returned to her, as well. We are pleased that we can offer this resource for our parents and we encourage them to use it frequently. Questions or comments can be directed to Morgan Guzman, Parent Facilitator, [mguzman@pcssd.org](mailto:mguzman@pcssd.org)