

**Certified Personnel Policies Committee Meeting
Agenda Minutes**

Wednesday, September 28, 2022

In Attendance: SHHS Presenters (Melissa Duncan, Elaine Harris and P. Dupins), CPPC members (Jordan, Carreiro, Robinson, Austin, Watson, McNulty, and Burgess), Dr. Sonya Whitfield, Ms. Rowlette, Dr. Warren via Google Meet

I. Approval of Agenda

Motion: Robert 2nd: Burgess, passed

II. Election of Secretary

Austin nominates Amanda Carreiro 2nd: Jordan, passed

III. New Business

1. SHHS Presentation (Site Based Decision)

- Prentice Dupins, Melissa Duncan, and Elaine Harris
- Presenters are asked for the following: discipline data, leadership team data, and policy and procedures as well as review materials
- Table vote until next meeting
 - Motion: Carreiro 2nd: Watson, passed

2. PLC

- Information request regarding PLCs and Planning time specifically at the elementary levels.
- No standardize amount of minutes school to school

3. Planning Time

- Asking for confirmation of 200 mins and looking at elementary schedule
- Dr. Sonya Whitfield is asked for master schedules to check this information for elementary
- Discussion about standardizing when Lesson Plans submission are due. Agreement that there should be something like report time on Monday mornings.

4. School Culture

- Appreciative teachers to staff, principals to staff - text messages and response times.

5. Bonus

- Need for clarification for teachers:
<https://adecm.ade.arkansas.gov/ViewApprovedMemo.aspx?Id=5235>
→ PCSSD sent letter to legislation about how money was spent. The memo was a way to allow ESSR money to be used as “bonus” and some districts did not give any retention pay out. PCSSD has already allocated and spent ESSR money.
- ESSR 1 money was used for Driven, 25 million to learning loss teachers, allocated almost 2 years ago, PPE supplies, 1 to 1 chromebooks ESSR 2 retention pay, 1 to 1 chromebooks, bus wifi hotspots, COVID pay, compensate for people who would've been able to work

6. Restructuring the Salary Schedule

- Waiting for budget finalization to assess salary schedule.

- Request to Roulette for the salary schedule based on employees in each step.

IV. Certified PPC Elections

- 3 positions (2 are 3 year terms and 1 is 1 year term) - Jordan and Robinson up for reelection.
- Should be able to attend Oct. meeting

V. Other

- AEA Days
 - Current Plan is district offered PD on Thursday not Friday.
 - Clarification that no flex can be used for those days. 4 hours to be considered full day.
- Next Month - Policy clearing ups, In Nov or Dec another full day to address full policy.

VI. Adjournment

- Motion: Watson 2nd: Jordan