



COLLEGE STATION ELEM SCHOOL
(Pulaski County Special School District)
4710 FRAZIER PIKE
Little Rock, AR 72206

Office: 501-490-5750 Fax: 501-490-5756

School Parent and Family Engagement Plan 2022-2023

Parent Facilitator: Terri Roberts, Certified Academic Interventionist

Part 1. General Expectations

College Station Elementary School agrees to implement the following Statutory requirements:

- **College Station Elementary School** will put into operation programs, activities and procedures for the involvement of parents with Title 1, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, **College Station Elementary School** will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- **College Station Elementary School** will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title 1, Part A parental involvement requirements, to the extent practicable, **College Station Elementary School** will provide full opportunities for the participation of parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title 1, Part A, developed under section 1112 of the ESEA is not satisfactory to the parents of participating children, **College Station Elementary School** will submit any parent comments with the plan when the school submits the plan to the State Department of Education.
- **College Station Elementary School** will involve the parents of children served in Title 1, Part A schools in decisions about how the 1 percent of Title 1, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- **College Station Elementary School** will be governed by the following statutory definition of parental involvement and will carry out programs, activities and procedures in accordance with this definition:
 - *Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring -*
 - *That parents play an integral role in assisting their child's learning;*
 - *That parents are encouraged to be actively involved in their child's education at school;*
 - *That parents are full partners in their child's education and are included, as appropriate,*
 - *In decision-making and on advisory committees to assist in the education of their child;*
 - *The carrying out of other activities, such as those described in Section 1118 of the ESEA*

- **College Station Elementary School** will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State located at Arkansas Children's Hospital in Little Rock, Arkansas.

Part II. Description of how school will implement required district wide parental involvement policy components.

1. The **College Station Elementary School** will take the following actions to involve parents in the joint development of its school wide parental involvement plan under section 1112 of the ESEA: Survey parents for level of interest. Recruit volunteers to serve on the School Improvement Plan Committee. Have parents work with school personnel throughout the year to improve student achievement and build a stronger home/school connection.
2. The **College Station Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA
 - a. Meet to analyze student assessment data to determine the effectiveness of the actions stated in the School Improvement Plan.
 - b. Parent compacts will be developed and reviewed with parents for the purpose of improving student achievement and building the home-school connection. All stakeholders will sign the compacts as a commitment to meeting the standards and improving student achievement.
 - c. Complete and monitor yearly IRI's and Student Success Plans . A copy will be kept in the student's assessment folder that will be revised each quarter. The principal will have a copy of all IRI's and Student Success Plans.
 - d. Discuss with parents at the first Parent-Teacher Conference the contents of the IRI's and the Student Success Plans. Review with the parents the strategies that will be used and the expectations to improve the student's achievement in Literacy.
 - e. The teacher will use TAC/HAC, as per district policy, to provide grades and other classroom academic information to students and parents weekly. Teachers will post two grades per week in core subject areas.
 - f. The resource teacher will schedule and hold program and annual review conferences, including the classroom teacher, parent and other appropriate staff.
 - g. The resource teacher will meet with appropriate staff members to discuss modification and I.E.P.s.
 - h. Teachers will share students progress and data during the parent/teacher conferences. The parent and teacher will collaborate to develop a Student Success Plan.
 - i. Review, evaluate and revise the School Improvement Plan and discipline summary by analyzing behavior documents, parental involvement and teacher data to determine the program/planning effectiveness. School-wide Positive Behavior Interventions (**PBIS**) is used for creating a predictable and positive environment in which students can learn and grow. This program implements consistent teaching of behavioral expectations, reinforcement, and appropriate consequences, to create a school climate of success for all students.

- j. Plan a survey to all parents to evaluate and determine parent needs, perceptions and opportunities to increase parental involvement at **College Station Elementary**.
3. The **College Station Elementary School** will provide the necessary coordination, technical assistance, and other support to assist with Title 1, Part A in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
- a. Literacy and STEAM Nights
 - b. AVID College/Career Fairs
 - c. Science Fair
 - d. Fall Festivals
 - e. Meet and Greet at beginning of school to inform parents of expectation, curriculum and other necessary information
 - f. Parent/Teacher Conferences (Fall and Spring)
 - g. CSE website and Facebook Page
 - h. Extracurricular Activities
 - i. Red Ribbon Week
 - j. Music and Art Performances
4. The **College Station Elementary School** will coordinate and integrate parent involvement strategies in Part A with parental involvement strategies under the following other programs:
- a. ABC Pre-K 5.
5. The **College Station Elementary School** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title 1, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, or are of any racial or ethnic minority background).
6. **College Station Elementary School** will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
7. The effectiveness of the actions of the Parental Involvement Plan will be evaluated periodically and annually by the results of a Parent Satisfaction Survey, the number of volunteer hours, parent involvement in school activities such as Festivals, Family Night, Parent-Teacher Conferences, Open House, Grandparents Day, Family Day, and the number of parents requesting materials from the Parent Center. The Parent Involvement Committee will collect the data and will serve as baseline data for purposes of future evaluations.
- a. We will have a minimum of one Title 1 Parent Meeting per year.
 - b. A parent survey will be issued to discern parent involvement and/or concerns. A parent involvement committee (assembled by the Parent Facilitator) will survey, review and evaluate data. **Google Form Survey**
 - c. The parent center location will house a variety of materials for parents to review or check out
 - d. Parents will be asked at every planned event for help as needed. Family nights, Parent-Teacher Conferences, Meet and Greet, Grandparents Day, Science Fair, Music and Art Performances

Sig-in sheets will be provided. These will be collected by classroom teachers, and persons running the events.

- e. Attendance sign in sheets will be collected so a running record of parent attendance at each event can be tallied. The Parent Facilitator will keep these records and will, with the committee will develop baseline data.
8. **The College Station Elementary School** will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- a. College State Elementary School will provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph The State's academic content standards. The State's student academic achievement The State's local academic assessment including alternate assessment The requirements of Part A How to monitor their child's progress, and How to work with educators: These topics mentioned above will be addressed at both Parent Teacher Conferences scheduled during the school year. The teachers will help parents understand test scores, content standards, or ACT ASPIRE /NWEA requirementsA letter explaining to parents how to work with educators will be dispensed to parents prior to each scheduled (mandated) Parent Teacher Conference. HAC will be explained to parents during these conferences and through a parent letter in the fall prior to the 1st report card.
 - b. **College Station Elementary School** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by: STEAM and Literacy nights (one per semester) will be held to provide materials and training to help work with their children to improve student academic progress.
 - c. **College Station Elementary School** will educate its teachers, pupil services, personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and Schools by: Two one hour parent training will be conducted (one per semester) for parents, faculty and staff. The Parent Facilitator will provide this training or bring in outside resources. The district will initially provide training for the Parent Facilitator prior to both scheduled one parent training session.
 - d. **College Station Elementary School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with ABC Pre-K, and conduct other activities, such as parent resource centers, that encourage and support by keeping ABC Pre-K informed.
 - e. **College Station Elementary School** will take the following actions to ensure that information related to the school and parent programs, grades, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practical, In a language the parents can understand:

- i. Timely information covering all school related events, programs, and opportunities will be sent home via flyers and telephone call outs.
- ii. HAC will be utilized as formal to keep parents informed of all school related activities.
- iii. We will use the district alert system to keep parents informed of school related activities and special notices.
- iv. Teachers will utilize student plan books and email to communicate with parents.
- v. Teachers will post grades weekly to HAC. This allows the parents to keep abreast of their child's academics throughout the current school year.
- vi. Teachers will send home newsletters. These letters will be kept on file with the principal.
- vii. Teachers are required to post two grades per week in core subject areas.



College Station Elementary School Parent Friendly Parent Involvement Plan 2022-2023

Mission Statement College Station Elementary stakeholders are committed to collaborating as a team to close the achievement gap and empower our students by providing challenging learning experiences necessary for college/career readiness and success in a global society.

Communication Strategies

- Newsletters
- Calendar
- Google Classroom
- Daily Take Home Folders
- Interim Report
- College Station Website
- Google Meets
- PBIS Rewards
- SchoolStatus
- ThrillShare
- SeeSaw
- Information to parents through the school's call out system
- Parent Facilitator: Terri Roberts, Certified Academic Interventionist

Dragon's Parent Volunteer Opportunities and Highlights

- Parents will be surveyed to participate in school activities [SURVEY](#)
- Parents are encouraged to serve on committees and offer input for the ACSIP and Parent Compact Plan. These plans outline the responsibility of our faculty and staff.
- Annual Title 1 meeting is held (September) to give parents an overview of why we are a Title 1 school.
Grandparent's Luncheon
- Literacy/Math Night



College Station Elementary

"Parent Involvement Snapshot" It is a privilege to welcome you. We are committed to you and your family. It is our goal to build and keep a strong connection between you and the school. We strive to develop and maintain productive partnerships with PARENTS:

P- Partnerships between parents and the school are the "backbone" of success.

A- Always available to support you and your child.

R- Reaching out to you is never ending.

E- "Every minute counts" is our motto.

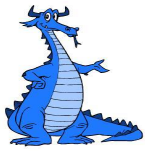
N- Never too busy to help you problem solve as it relates to your child.

T- Together, we can make a difference.

S- Solid in our efforts to build a future for your child.

PARENT INVOLVEMENT PROGRAM FOCUS

- We are here to support you and your child throughout your child's learning experiences here at College Station Elementary.
- Parent meetings, conferences and related activities are critical elements in promoting an environment of trust between you, our parents, and us, the instructional staff.
- Building an environment that makes you feel comfortable in giving us ideas, suggestions and insight is extremely important.
- Raising student achievement is a joint effort.
- We are a resource for you.



College Station Elementary School
Pulaski County Special School District
2022-2023 Parent—Student—Teacher—Administration Title I Compact

Mission Statement: *College Station Elementary stakeholders are committed to collaborating as a team to close the achievement gap and empower our students by providing challenging learning experiences necessary for college/career readiness and success in a global society.*

AVID: Mission Statement: *College Station Elementary's AVID mission is to close the achievement gap by preparing all students for college readiness and success in a global society.*

CSSES: Vision Statement: *College Station Elementary School DRAGONS will work collaboratively with all stakeholders to ensure teamwork, friendliness, and a love of learning so all students can achieve to their fullest potential within a safe and secure environment.*

CSSES: Core Value and Belief Statement

- *An orderly, inviting, clean, healthy, safe, and secure learning environment for students and employees.*
- *The integration of technology throughout all levels of learning to augment instruction, provide the necessary tools to ensure technological literacy, and to enhance college and career readiness.*
- *A positive culture reflecting a physically and emotionally safe, productive, working and learning environment.*
- *Meaningful and engaging curriculum and instruction that is student-centered, research-based, and reflects students' diverse needs.*
- *Student achievement requires all stakeholders to be invested in our students and their college and career readiness.*
- *Student achievement is dependent upon the collaborative efforts of administration, teachers, support staff, family, community stakeholders, and the students themselves.*
- *All students are capable of learning and will be challenged to reach their full potential.*
- *Curricula should be viable, aligned, rigorous, intentionally taught, learned, assessed, and reflected upon.*
- *All employees are collectively responsible for educating our students, modeling high expectations, and positively impacting students' lives.*

CSSES: Goals:

CSSES will focus on the whole person academically, socially, and emotionally.

- *Friendly: Treat each other with kindness by being helpful and thoughtful in all academic and social settings.. Encounter/host visitor and/or community with a grateful disposition for the investment they have given and provided to further the learning experience here at CSSES.*
- *Integrity: Demonstrate honest and ethical behaviors.*
- *Responsibility: Assume responsibility and accept accountability for your own actions.*
- *Respect: Show compassion and understanding for the physical and emotional safety of self and others.*

- *Effort: Engage in, sustain, and promote critical thinking to achieve high academic and personal standards.*

If students are to achieve high standards of conduct and success desired for students in PCSSD, there must be a recognition of the responsibilities that are unique to each stakeholder in the education process. This compact instills responsibility in each individual, but requires cooperation of all to make it productive. This compact between administrators, teachers, parents, and students is designed to produce high performance for all students that the Title I program is committed to achieve.

❖ The **School** shall:

- Seek to create a safe, positive learning environment.
- Encourage positive communication with all parents during the school year.
- Nurture and support the partnership between home and school.
- Recognize students, parents, and teachers for their efforts.

❖ The **Teacher(s)** shall:

- Continue to provide a safe and positive classroom environment.
- Provide motivating learning experiences for all students.
- Strive to meet the individual needs of students.
- Cooperate with parents to ensure each child's success at school.
- Show appropriate respect to all students, parents, and co-workers.

❖ The **Parent(s)** shall:

- Make school attendance and all needed school supplies a top priority.
- Discuss experiences with their child each day.
- Provide a quiet study area at home and encourage good study habits.
- Report concerns to their child's teacher.
- Read to and with their child regularly.
- Cooperate with the teacher's efforts to help their child succeed at school.
- Show appropriate respect to school personnel.
- Participate in activities relating to the education of their child and volunteer as often as possible.

❖ The **Student(s)** shall:

- Make learning a top priority by helping to maintain an environment that allows learning to be possible.
- Respect others by showing appropriate verbal and body language toward adults and classmates.
- Attend school on a regular basis with needed supplies.
- Follow all school and classroom rules.

Principal Signature: _____ Date: _____

Teacher Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____



College Station Elementary

Greetings Parents/Guardians and College Station Community,

Hello and welcome back! Words cannot express the level of excitement and anticipation I have for this up and coming school year. The College Station Elementary School staff and I promise to work hard to ensure the best education possibilities are presented to your children. I believe that with hard work and dedication by the faculty and staff of CSE, as well as the continued commitment from you, the parents, we will continue to present the students of CSE with great opportunities for education.

Our goal is to create a learning community that is committed to engaging and challenging every student in every classroom every day! Our students, staff and families work together to create an environment where children are intellectually challenged in ways appropriate to their individual strengths, needs, and experiences.

We believe that parents and community play a critical role in the success of our students. Parents, you are your child's first and most important teacher. You know your child better than anyone else and we invite you to work in partnership with your child's classroom teacher. You have rich insight into your child's unique needs, talents and interests. Please feel free to share any information that you believe will help us increase your child's success. Teachers also have a unique perspective on your child. They will see your child as a member of the class and watch as they interact with peers, face the challenge of new learning, ask questions, and solve problems. Parent and teacher perspectives, working in partnership, are critical to ensure that your child's time at College Station Elementary as a "DRAGON" is exciting and rewarding.

On behalf of everyone at College Station Elementary, welcome to another exciting year of learning! Thank you for your involvement, support, and cooperation. Working together, we are confident that your family will have a positive educational experience as a **"DRAGON"** and grow their **F.I.R.E.**



F- Friendliness
I- Integrity
R- Respect/Responsibility
E- Effort

We look forward to working with you. *We Are In This Together!*

Anjelica Evans, ,Principal

Tamara Caston, Instructional Coach

Terri Roberts, Parent Facilitator