

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Teachers' Lounge  
**December 15, 2020 5:30 PM**  
**Meeting Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda**
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the November 30 Meeting
6. **Reaffirm the Extended COVID-19 Learning Plan**
7. **Approve the updated bullying policy**
8. **New Business and Administrative Reports/Updates**
9. **GVSU Update**
10. **Other Matters**
11. **Adjournment**

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160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Teachers' Lounge  
**November 30, 2020 5:30 PM**  
**Meeting Minutes**

1. **Call to Order:** 5:39pm
2. **Roll Call:** Conduct, Vear, Budd, Blood (phone)
  - a. Also present: Annie Fowler, Bill Barker (virtually)
  - b. The meeting was run by Conduct because Blood was not present in person.
3. **Mr. Barker gave Mrs. Budd her oath of office.**
4. **Approval of Agenda:** Motion to approve, Vear, 2<sup>nd</sup> Blood – carried
5. **Public Comment:** None
6. **Consent Agenda:** Motion to approve, Vear 2<sup>nd</sup> Budd – Carried
7. **Reaffirm the Extended COVID-19 Learning Plan:** Motion to approve, Budd, 2<sup>nd</sup> Vear – Carried
  - a. Blood made a motion to add an amendment that gives the Head of School authority to close for up 4 weeks without further Board action, 2<sup>nd</sup> Budd, Carried
  - b. Mrs. Fowler discussed the possibility of a pre-emptive closure due to the rise in COVID-19 numbers. Mrs. Fowler is going to discuss things with the staff and other superintendents in the county before making a decision.
8. **Approve amendments to the COVID-19 Response Plan:** Motion to approve, Vear, 2<sup>nd</sup> Conduct-Carried
9. **Accept the 2019-2020 Academic Grant From GVSU:** Motion to approve, Vear, 2<sup>nd</sup> Blood – Carried
10. **New Business and Administrative Reports/Updates:**
  - a. Mrs. Fowler gave an update about the things the staff engagement committee is working on. They figured out a way to still provide the students with a Thanksgiving Feast. Each classroom is eating in their own room and bringing food still in the store bought packaging. They are also working on a plan to host a virtual Christmas Concert. Each class is going to sing a song or do a skit that will be posted on our social media page.
11. **GVSU Update:** Mr. Barker said that conflict of interest forms will be coming soon.
12. **Other Matters:**
  - a. Vear made a motion to change the December meeting date from December 22 to December 15, 2<sup>nd</sup> Conduct-Carried

- b. Mrs. Budd informed everyone that Mr. Maurer passed away. The Board agreed that they would like a card sent on their behalf to his family.
- c. Conduct is going to invite Dr. Heckel to the December meeting.

**13. Adjournment:** Meeting adjourned at 6:30pm

A handwritten signature in black ink, appearing to be "R. J. Budd", written in a cursive style.