

MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting

Media Center (Board)

Online via Zoom (Public)

(To access the link, visit the Milton-Union Schools website, <http://www.muschools.com/>.

Click on November 16th Board of Education Meeting Link)

Unofficial

The Regular Meeting of the Milton-Union Exempted Village Board of Education was called to order by President Doug Thompson on November 16, 2020 at 6:30 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2020-0200: Virtual Board Member Participation and Amending Certain Board Policies

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak for the necessary Board of Education action to conduct virtual meetings due to the State of Emergency declared through Executive Order 2020-01-D. (See attached.)

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

ROLL CALL

Present: Mrs. Brumbaugh (via Zoom), Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Others Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

SUPERINTENDENT REPORT

Dr. Ritchey updated the Board on the following items:

- Graduation data for the class of 2020 will be displayed on the report card one more time. Residual effects of the pandemic may be seen.
- The District is in full compliance with USDA nutritional standards.

Mr. Thompson asked if there are any issues related to virtual learning. Dr. Ritchey stated it is going as well as can be expected. There are day-to-day issues that need to be resolved. Teachers who are not experiencing symptoms, but need to quarantine at home, have been able to teach remotely while a substitute monitors students in the classroom. To date, 9 students and 8 staff members have tested positive for COVID-19. It is a struggle to secure subs each day.

Mr. Dehus suggested posting the need for subs via social media.

Mrs. Brumbaugh commended the teachers for doing a great job and requested that lessons be posted earlier in the day.

Mr. Thompson asked if teachers are prepared to fully teach remotely. Dr. Ritchey explained there may be some delay in the elementary, but most teachers are ready. It is difficult to prepare for last minute changes.

Mr. Dehus stated he appreciates the communication that was released over the weekend to families.

TREASURER'S REPORT

2020-0201: Approval of Board of Education Minutes:

A motion was presented by Mrs. Stasiak and seconded by Mr. Dehus to approve the October 19, 2020 Regular Meeting Minutes.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

November 16, 2020

2020-0202: Approval of October Financial Report

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve the Financial Report.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson
Nays: None

MOTION PASSED

AGENDA CONFIRMATION

Additions and Deletions to Agenda

None

2020-203: Approval of the Agenda

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons to approve the agenda.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson
Nays: None

MOTION PASSED

OTHER SPECIAL REPORTS

MUEA

Mrs. August explained there are two MOUs on the agenda that MUEA members and administrators worked on collaboratively.

OAPSE

None

Mark Lane, Athletics

Mr. Lane stated it was a huge accomplishment that students were able to finish the fall season amidst the COVID-19 pandemic. Students did well and teams had much success. He thanked the parents and fans for following the increased regulations. Events were run smoothly.

Moving forward, he plans to review what worked out well and what did not work as expected. This will guide the direction of winter and spring sports. Winter sports events may be trickier due to events being held indoors and a greater risk of increased COVID-19 spread.

Mr. Dehus thanked Mr. Lane for his leadership. Mr. Lane commended and thanked the athletic staff for their hard work.

OLD BUSINESS

NEW BUSINESS

2020-204: Transfers

A motion was presented by Mrs. Ginn Parsons and seconded by Mrs. Stasiak for approval of the following.

- Transfer \$565,416.76 from PI (003) to Debt Service (002).

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson
Nays: None

MOTION PASSED

2020-205: Five Year Forecast

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for approval of the (FY2021 - FY2025) Five Year Forecast and Assumptions as required by O.R.C 5705.391.

Mrs. Altenburger presented the Five Year Forecast and reviewed reasons for the declining cash balance, including the financial impact of COVID-19.

Mr. Thompson thanked her for the presentation.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2020-206: Resolution - Alternative Tax Budget

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve the following:

**THE BOARD OF EDUCATION
OF
MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT,
MIAMI COUNTY, OHIO**

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2022, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE MILTON-UNION SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a Subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of Board of Education, as the taxing authority of Milton-Union Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2022, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

NOW, THEREFORE, BE IT RESOLVED, by the Milton-Union Exempted Village School District Board of Education, Miami County, Ohio, that:

1. The Board of Education of the Milton-Union Exempted Village School District hereby declares the intention of the Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2022; and

November 16, 2020

2. The Board of Education of the Milton-Union Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Milton-Union Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and

3. The Board of Education of the Milton-Union Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were effected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law; and THE STATE OF OHIO ss: MIAMI COUNTY

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2020-207: Donations

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons to accept the following donations:

- a. \$1,000.00 Donation form Quaker for AdoptAClassroom.org to the Elementary School.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

2020-208: Milton-Union Public Library Appointment

A motion was presented by Mr. Dehus and second by Mrs. Stasiak to approve the following appointment to the Milton-Union Public Library Board of Trustees.

Theresa Cooley– January 1, 2021 – December 31, 2027

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2020-209: Memorandum of Understanding

A motion was presented by Mr. Dehus and seconded by Mrs. Ginn Parsons for approval of the Memorandum of Understanding with the Ohio Association of Public School Employees, Local #172 regarding creation of a Maintenance Custodial Team Leader.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2020-210: Memorandum of Understanding

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons for approval of the Memorandum of Understanding with the Milton-Union Education Association regarding provision of remote learning events and activities in the event of short and/or long-term school closures in the 2020-21 school year.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2020-211: Memorandum of Understanding

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak for approval of the Memorandum of Understanding with the Milton-Union Education Association regarding use of allowable employee benefit time to supplement medical leave through the Families First Coronavirus Response Act (FFCRA).

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson
Nays: None

MOTION PASSED

2020-212: Memorandum of Understanding

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus for approval of the Memorandum of Understanding with the Ohio Association of Public School Employees, Local #172 regarding use of allowable employee benefit time to supplement medical leave through the Families First Coronavirus Response Act (FFCRA).

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson
Nays: None

MOTION PASSED

2020-213: Confidential/Supervisory Benefit Schedule Addendum

A motion was presented by Mrs. Stasiak and seconded by Mr. Dehus for approval of the attached addendum to the Confidential/Supervisory Benefit Schedule regarding the use of allowable employee benefit time to supplement medical leave through the Families First Coronavirus Response Act (FFCRA).

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson
Nays: None

MOTION PASSED

2020-214: Insurance Policy

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak for approval for the renewal of a Crime Policy issued with Employee Dishonesty Coverage and Faithful Performance of Duty for the Milton-Union Board of Education President position with Hylant Administrative Services, LLC. in the amount of \$178 for a term of 3 years.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson
Nays: None

MOTION PASSED

2020-215: Bus Purchases

A Motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons for approval for the purchase of two school buses. The units will each be a 72 passenger Cardinal Blue Bird conventional bus at a total cost not to exceed \$185,000.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson
Nays: None

MOTION PASSED

2020-216: Fair School Funding Plan

A motion was presented by Mrs. Stasiak and seconded by Mr, Dehus for approval of the endorsement of the Fair School Funding Plan, as introduced in the Senate Companion Bill to Substitute H.B. 305, and to encourage the 133rd General Assembly to expedite the passage of the bill.

Mrs. Altenburger explained that a letter in support of the Plan and a certified copy of the resolution would be sent to legislators. She explained there are three main parts of the Plan, including base cost calculation, state/local share, and categorical.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2020-217: Consent Calendar

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak for approval of all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

Certificated

1. Employ the following certificated substitute personnel for the 2020-2021 school year, on first eligible date, rate of \$95.00/day.
 - a. Lisa Bowman
 - b. Tony Tijerina
 - c. Kathryn Stacy
 - d. Jennifer Melke-Marks

Supplemental

2. Rescind the offer of employment due to COVID-19 for the following supplemental personnel for the 2020-2021 school year.

Evelyn Brady	-	MS Annual Advisor
Effective	-	September 21, 2020

3. Employ the following personnel on a supplemental contract for October 8th, 13th, 15th, & 20th of the 2020-2021 academic year.

POSITION	PERSONNEL	STIPEND
KRA-R for PLP Kindergarteners	Charlotte Kramer	Hourly Rate based on Per Diem Amount

4. Employ the following personnel on a supplemental contract for the 2020-2021 academic year starting November 5, 2020 thru January 22, 2021.

POSITION	PERSONNEL	STIPEND
<u>Extended Days</u>		
23 Ext. Days	Megan Bryson	Per Diem

5. Employ the following personnel on supplemental contracts for the 2020-2021 academic year.

POSITION	PERSONNEL	STIPEND	STEP
MS Drama	Kellie Mahaney	\$1,044.00	4
MS Geography Club	Steve Moore	\$522.00	4
MS Power of the Pen	Cindy Adkins	\$522.00	4
MS Math Counts	Sam Farrier	\$497.00	3
MS Science Olympiad	Jessica Kepler	\$497.00	3
<u>Athletic:</u>			
Strength and Conditioning (Winter)	Robert Kemer	\$5,955.00	N/A
MS Wrestling	Jim King	\$1,989.00	1

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson
 Nays: None

MOTION PASSED

COMMITTEE REPORTS

Legislative & Student Achievement

None

Policy Update

None

Building & Transportation

Mr. Dehus commented that the overflow drain on the south side of the building needs to be repaired. Mr. Baisden explained that someone is scheduled to fix it.

MVCTC

None

Milton-Union Education Foundation

Mr. Dehus reported grants awarded this year will be used to purchase items that benefit more people. Money will be used to purchase laminators, poster maker and supplies.

Audit/Finance Committee

Mrs. Altenburger reported the audit manager review of the FY20 audit is complete. The senior audit manager will now perform a review. The goal is to release the audit by 12/31/20.

Mrs. Altenburger explained she participated in a regular surveillance credit rating review with a representative from Standard and Poor. This is done periodically because the District has outstanding bonds. The results should be available within the next couple of weeks.

Facility Complex Committee

Mrs. Brumbaugh reported that several sports seasons are complete and concession stands are closed. After Thanksgiving, Mr. Daum will apply for a grant for the Davis Rd renovation.

INFORMATION and DISCUSSION ITEMS

- a. Organizational Meeting Date- Monday, January 4, 2020 at 6:30 p.m.
- b. First Reading of the following policies. Copies are on file and may be reviewed at the Central Office during business hours, 8:00 a.m. to 3:00 p.m. Monday thru Friday.

Policy		
6114	COST PRINCIPLES – SPENDING FEDERAL FUNDS	Finances
6325	PROCUREMENT – FEDERAL GRANTS/FUNDS	Finances
8740	BONDING	Operations

BOARD ANNOUNCEMENTS (Meetings)

Regular Board of Education Meeting

December 14, 2020

6:30 p.m.

Media Center (Board Members)

Zoom Link (Public)

2020-218: EXECUTIVE SESSION

A motion was presented by Mr. Dehus and seconded by Mrs. Ginn Parsons to enter into executive session to discuss the purpose of considering confidential information related to the marketing plans, specific business strategy, production techniques, trade secret, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, and to discuss employment/discipline of a public employee.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

The Board and Attorney Greg Daniels entered executive session at 7:56 p.m.

The Board and Attorney Greg Daniels exited executive session at 9:02 p.m.

2020-219: ADJOURNMENT

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak to adjourn the meeting.

President Thompson declared the meeting adjourned at 9:05 p.m.