

CRESSKILL BOARD OF EDUCATION
Regular Meeting, November 9, 2020
Cresskill Middle/High School Auditorium, 7:00 PM

The Regular Meeting of the Cresskill Board of Education was held on Monday November 9, 2020 at Cresskill Middle/High School Auditorium. The meeting was called to order by President Villani at 7:04 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

PRESENT: Trustee Sally Cummings
Trustee Amy Cusick
Trustee Michael DePalo
Trustee Eugene Gorfin
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt (arrived 7:07pm)
Trustee Raffi Odabashian
President Denise Villani

ALSO PRESENT: Michael Burke, Superintendent of Schools
Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place at Cresskill Middle/High School Auditorium be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

INFORMATION ITEMS

- November 10** - CMS/CHS HSA Parent Speaker Series Committee co-hosts a virtual **“Meet the Administration”**, 7:00 PM
- November 18** - CMS/CHS HSA Parent Speaker Series Committee hosts a virtual **Workshop on Relationship Communications**, 7:00 PM
- November 18, 19 & 20** - Elementary Schools Only - 12:00 p.m. dismissal, Parent/Teacher Conferences
- November 23** - CBOE Regular Meeting, CMS/CHS Auditorium, 7:00 PM
- December 14** - CBOE Regular meeting, CMS/CHS Auditorium, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

On a motion by Trustee Cummings, seconded by Trustee Klein and carried, the Board introduced the Consent Agenda.

- Personnel: 1 THROUGH 4
- Educational Planning: 1 THROUGH 2
- Finance: 1 THROUGH 10
- Policy: 1 THROUGH 2

B. Discussion - any item on Consent Agenda - Board of Education Only

Trustee Klein asked about the Gifted and Talented policy.

C. Open floor to public comment on Consent Agenda only

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mr. Bernard Yoo asked about Personnel #4, the resignation of Ms. Pastre. Mr. Burke replied that Ms. Pastre was an Aide that the district could not accommodate her request to work virtually due to her Covid-related health concerns.

Mr. Spelbrink asked about the Joint Transportation Finance Resolution. Ms. Delasandro explained that the bussing was for Bergen County Technical Schools students.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

ROLL CALL VOTE

YES NO ABSTAIN ABSENT

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo	✓			
Trustee Gorfin	✓			

Trustee Griffin	✓			
Trustee Klein	✓		✓ Suicide Policy	
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

BOARD PRESIDENT’S REPORT

President Villani reported on the unofficial results of the election. President Villani was very thankful for all of the support through the election, including the display of lawn signs and the help through the election.

SUPERINTENDENT’S REPORT

Mr. Burke explained that Senior Days were being held this week. He stated that the closure was rough at the Middle/High School but that school reopened today. Over the weekend a case of Covid was identified at Merritt and all first grade classes at Merritt would be virtual for the next couple weeks. Principal Conlon would be quarantining due to first degree contact as well. Mr. Burke stated that those affected by Covid were doing well. He is committed to keeping the school open and has strong support from the community. He states that the district has a good system in place regarding Covid notification. Today, Governor Murphy put restrictions in place regarding sports programs. Mr. Burke spoke with the town recreation department to determine if Cresskill-only students sports could be played, but there are not enough teams. Trustee Klein asked about enrollment. Mr. Burke replied that some classes at EHB are using the gym because of increased enrollment from phase 2, but in CMS/CHS in-person enrollment is down. Trustee Klein was asking about enrollment and the move to all day including lunch because she would like to offer the neighborhood restaurants the opportunity to provide lunch. Mr. Burke discussed potential options. Lunch in school is very realistic after the winter months. Mr. Burke does not foresee Gov. Murphy closing school, but rather leaving it up to individual districts. Mr. Burke added that the school nurses are doing a fantastic job, but they rely on the staff alerting them quickly.

PUBLIC COMMENT - ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mr. Spelbrink asked about communication. He stated that he felt a need for a dedicated email address that could be monitored by all school principals. Mr. Spelbrink would like the actual number of Covid cases communicated to parents so the parents can decide on whether or not to send their child to school. The town is not updating its website. Mr. Burke understands the desire for constant updates,

but there is a limit to the information that he can provide. Trustee Cusick added that the responsibility lies with the families to report any Covid cases; the administration cannot respond to rumors or second hand information.

Mr. Yoo asked what the district does if you are notified by a parent of a positive test during a 2-week closing. Mr. Burke replied that the Health officials are contacted and based on the length of quarantine, the Health department would give advice.

Mr. Spelbrink asked about friends of children quarantining. Mr. Burke replied that parents need to take responsibility, and that only direct first degree contact needs to quarantine.

Mr. Yoo asked about ventilation in classrooms, if not vented to open air. Mr. Burke replied that all filters have been replaced, he plans to keep windows open, even in winter months (would add to cost of heating), he is looking into needlepoint filters, he is confident in the steps that have been taken.

Mr. Burke wants phase 3 to start as soon as possible after the December break. Mr. Burke stated that legislation was passed to use snow days as virtual learning days. The district has 3 built in, he has discussed the issue with the union and the administration and prefers to keep the snow days as snow days – let kids be kids.

Mr. Spelbrink and Trustee Gorfin believe that the snow days should be used for virtual learning.

Trustees DePalo and Klein feel there is too much screen time and would like to keep the snow days. A straw poll was taken, the result of which was to keep the snow days as snow days. No resolution is needed.

TRUSTEE COMMENT

Trustee Klein requested an additional day for student pictures to accommodate virtual only learners. Mr. Burke will check with the photographer.

Trustee Klein asked for a reporting of costs related to Covid including staff, substitutes, overtime, supplies, etc. Trustee Gorfin asked for an estimate of savings also.

Trustee Klein stated that the website still has dead links and that some content is old (i.e. Guidance). Mr. Burke replied that the website is still a work in progress.

Trustee Moldt asked if there is a way parents could easily notify the school of Covid positivity through the website.

Trustee Gorfin asked about sports to which Mr. Burke replied that sports are ongoing, albeit with a smaller pod of a team, and that there will be no state tournaments.

Trustee Gorfin asked about the T1 line and the Rschools app, to which Mr. Burke replied that January 1st is the goal. Trustee Cusick would like back-up procedures in place prior to the roll out of the app.

Trustee Gorfin commented that Covid rates are rising, he asked about PARCC testing dates, and he stated that the legalization of marijuana may have an impact on the school district.

MOTION TO ADJOURN

Hearing no further business, the meeting is adjourned at 8:12 p.m. on the motion of Trustee Moldt, seconded by Trustee Cummings, and approved by unanimous voice vote.

Respectfully submitted,

Dawn Delasandro

CRESSKILL BOARD OF EDUCATION

CONSENT AGENDA

REGULAR MEETING - November 9, 2020

PERSONNEL

1. Approval - Resignation of Travis Blau, JV Boys Basketball Coach effective 10/30/2020
2. Approval - Last instructional day for Jill Lela Burgy, Science substitute teacher, for Kerri Allison, CHS, to be 11/11/2020
3. Approval - Teacher overages of one (1) class period each for Kerri Allison, Science, CHS, twenty (20) instructional days, \$55.56 per period effective 11/12/20 - 12/11/2020 for:
Anna Milewska, Environmental Science
Frances McCoy, Environmental Science
Sarah French, Biology
Kevin Cardenas, Science 6
Chris Woodford, Science 6
4. Approval - Resignation of Antonia Pastre, Special Education Aide, MMS, effective 10/16/2020

EDUCATIONAL PLANNING

1. Approval - Speech/Language Bilingual service, Elizabeth Harriman, 1 visit, \$450 on 11/01/2020
2. Approval - LearnWell to provide bedside instruction, 10 hours per week starting 11/2/2020

FINANCE

1. Approval - Additional Bills for October 2020
2. Approval - Board Secretary's Report for September 2020
3. Approval - Monthly Reconciliation for September 2020
4. Approval - Comprehensive Maintenance Plan (CMP) and form M-1
5. Approval - Submission of the District Report of Transported Resident Students (DRTRS)
6. Approval - Kelly Services to provide staffing for Aides
7. Approval - Kelly Services to provide staffing for Substitutes
8. Approval - Canopy Roof Repairs at Edward H. Bryan School
9. Approval - Change order GC-03 to Project #3680 (Change in Use OT/PT Rooms), \$7,981
10. Approval - Joint transportation agreement between Dumont Board of Education for the purpose of transportation students in accordance with Chapter 53, P.L. 1997 for 2020-2021

POLICY

1. Approval - Approval of the following Policies and Regulations:
1648 - Restart and Recovery Plan, Policy (New)

CBOE November 9, 2020 Regular Meeting MINUTES

1648.02 - Remote Learning Options for Families, Policy (New)

1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction, Policy (New)

2464 - Gifted and Talented Students, Policy and Regulation (Revised)

5350 Student Suicide Prevention Policy and Regulation (Revised)

2. Approval - First Reading of Policy and Regulation:

8330 - Pupil Records (Revised)

PERSONNEL:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Travis Blau**, JV Boys Basketball Coach effective October 30, 2020.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the last instructional day of **Jill Lela Burgy**, Science substitute teacher for Kerri Allison, Cresskill High School, to be November 11, 2020.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following teacher overages of one (1) period each for Kerri Allison, Science, Cresskill High School, twenty (20) instructional days, \$55.56 per period effective November 12, 2020 through December 11, 2020.
 - Anna Milewska**, Environmental Science
 - Frances McCoy**, Environmental Science
 - Sarah French**, Biology
 - Kevin Cardenas**, Science 6
 - Chris Woodford**, Science 6
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Antonia Pastre**, Special Education Aide, Merritt Memorial School, effective October 16, 2020.

EDUCATIONAL PLANNING:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year, approve the following service for **student #20200111**, speech/language bilingual service, Elizabeth Harriman, 1 visit, \$450 on November 1, 2020.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve LearnWell to provide 10 hours of hospital bedside educational services per week to **student #4384765892**, beginning as of 11/2/2020 at a rate of \$49 per hour.

FINANCE:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the additional Bill List October 2020. (Attachment F-1B)

Fund 10	General Fund	\$ 383,580.85
Fund 20	Special Revenue	\$ 57,446.16
Fund 30	Capital Projects	\$ 62,389.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 503,416.01

Void Checks Fund 10 \$0.00

2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Board Secretary's Report for the month ending September, 2020 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11(c) 3K, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2, September 2020)
3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending September, 2020. (Attachment F-3, September 2020)
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the three year Comprehensive Maintenance Plan (CMP) and form M-1.

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Cresskill Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now, Therefore, Be it Resolved, that the Cresskill Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Cresskill Board of Education in compliance with Department of Education requirements.

5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the District Report of Transported Resident Students (DRTRS).
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve Kelly Services Inc. as the provider of para-professional staffing services effective November 10, 2020 through June 30, 2021, subject to the execution of a contract acceptable to the district administration.
7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve Kelly Services, Inc.(successor to Insight Workforce Solutions) as the provider of staffing for Substitutes in the Cresskill Public School District.
8. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the **Canopy Roof Repairs** at Edward H. Bryan School as describe in the Roofing Repair and Maintenance Services Bid #ESCNJ 19/20-15, Co-op #65MCECCPS Effective Date 3/1/2020, Quote #5042951, dated 10/23/2020 from Weatherproofing Technologies, Inc. The total cost of repair is \$32,136.55, of which Cresskill Board of Education will be reimbursed by insurance, excluding the insurance deductible.
9. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve **Change Order #GC-03** in the amount of **\$7,981.00** for Project #3680 (Change in Use for OT/PT and SGI Rooms):
PCO #8-Modified ductwork \$3,820

PCO #9-install 2 carbon monoxide detectors \$4,161

The Contract Sum total will be changed by this Change Order in the amount of \$1,764.

10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Dumont Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2020-2021 school year. The services to be provided include, but are not limited to, special education and vocational and technical programs.

POLICY:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following Policies and Regulations:
 - 1648** - Restart and Recovery Plan, Policy (New)
 - 1648.02** - Remote Learning Options for Families, Policy (New)
 - 1648.03** - Restart and Recovery Plan - Full-Time Remote Instruction, Policy (New)
 - 2464** - Gifted and Talented Students, Policy and Regulation (Revised)
 - 5350** - Student Suicide Prevention Policy and Regulation (Revised)
2. First Reading of the following Policy and Regulation:
 - 8330** - Pupil Records (Revised)