

AGENDA

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JUNE 12, 2023
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Recognition of guests
4. Board to consider and take action on the employment of Stephen L. Smith Corp. as financial consultants to the School District, for the fiscal year 2023-2024.
5. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.
6. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the **\$555,000** Building Bonds of this School District; and designating bond counsel for this issuance of bonds.
7. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the May 11, 2023, special board meeting
- b. Approval of the monthly financial report of activity funds
- c. Approval of the monthly treasurer's report
- d. Approval of the list of General Fund encumbrances for May payroll (P.O.s 50000-50006, 50008-50023, 50025-50061, 50063-50065, 50067-50095, 50098-50103, 50106-50107, 50109-50111, 50113, 50115-50117, 50119-50122, 50124-50130, 50133-50135, 50137, 50139-50140, 50142-50145)(\$51,704.45)
- e. Approval of the list of General Fund warrants for May-August payroll (Warrants 2228-2709) (\$1,718,522.25)
- f. Approval of the list of General Fund encumbrances for May-June (P.O.s 64, 69, 71-73, 102, 109, 135, 197, 264, 345, 386, 411, 416, 425, 521, 563, 576, 580, 591, 605, 616, 618, 629, 636-717) (\$203,040.96)
- g. Approval of the list of General Fund warrants for FY 2022 encumbrances (Warrants 2860) (\$2,244.00)
- h. Approval of the list of General Fund warrants for May-June bills (Warrants 2205-2227,

2710-2756) (\$168,377.06)

- i. Approval of the list of Cooperative Fund warrants for May-August payrolls (Warrants 62-84) (\$3,033.64)
- j. Approval of the list of Building Fund encumbrances for May-June (P.O. 33, 36, 71, 75) (\$-104.40)
- k. Approval of the list of Building Fund warrants for May-June bills (Warrants 68-75) (\$36,214.00)

- 8. Written communications:
- 9. Staff Reports:
 - a. Superintendent's Report
 - i. Facilities Report
 - ii. Resignation Report
 - b. Opaal Food Management Inc., Director Nutrition Services, Report
 - c. Teacher's Report
 - d. Elementary Principal's Report
 - e. Middle School Principal's Report
 - f. High School Principal/Athletic Director's Report
- 10. Vote to renew or not renew Commerce ISD #18 policy with Oklahoma Schools Insurance Group and to authorize payment of the premium (\$183,5990.00) (Policy period July 1, 2023 to June 30, 2024)
- 11. Vote to renew or not renew Workers' Compensation Insurance Policy with OSAG, Oklahoma School Assurance Group, and to authorize payment of the premium (\$22,113.00). (Policy period July 1, 2023 through June 30, 2024)
- 12. Vote to approve or not approve 2023-2024 Cooperative Agreement / Title III Consortium Lead Fiscal Agent Board Form
- 13. Vote to approve or not approve Collaborative Services Agreement and Memorandum of Understanding with Grand Head Start
- 14. Vote to approve or not approve Professional Development Committee Members for School Year 2023-2024
- 15. Proposed executive session to discuss:
 - a. the employment of personnel listed below for the 2023-2024 school year 25 O.S. § 307(B)(1)
 - b. the appointment of personnel for the 2023-2024 school year 25 O.S. § 307(B)(1)
 - c. additional coaching assignments for SY 2023-2024 25 O.S. § 307(B)(1)
- 16. Vote to convene or not convene in executive session.
- 17. Board president to announce end of executive session and the board's return to open session.
- 18. Statement of executive session minutes.
- 19. Vote to hire or not hire the following personnel:

- a. Alexander Elementary School Paraprofessional
 - b. Alexander Elementary School Paraprofessional
 - c. Alexander Elementary School Temporary Custodian
20. Vote to appoint or not appoint personnel for SY 2023-2024:
- a. Philip Geren – School District Treasure
 - b. Heather Pittman – Assistant Treasurer in charge of collecting and depositing local Child Nutrition Funds, Co-Custodian of Activity Funds, and Assistant Encumbrance Clerk
 - c. Jennifer Jauert – Encumbrance Clerk and Assistant Minutes Clerk
 - d. Jodi Trease – Minutes Clerk
 - e. Steve Moss – Co-Custodian of Activity Funds
21. Vote to appoint or not appoint additional coaches for SY 2023-2024. (This item will be approved by one vote unless any board member desires to have a separate vote on any or all of the coaches.)
22. New Business. “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
23. Vote to adjourn or not adjourn.

This agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 6:15 p.m. on the 9th day of June, 2023, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2022.

Stephen M. Moss MS. Ed.
Superintendent of Schools