

COMMERCE PUBLIC SCHOOLS

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217 Commerce Street
Commerce, Oklahoma 74339
(918) 675-4316
Fax: (918) 675-4464
Email: smoss@commercetigers.net

VACANCY LISTINGNAME OF SCHOOL DISTRICT: Commerce Public Schools☒ Elem. ☒ Middle ☐ Jr. High ☒ High ☒ Combination☐ Full Time ☒ Part TimePOSITION TITLE: Part Time Instructional CoachSALARY: Commensurate with Commerce Public Schools salary schedule
(\$25.00 X 4.0 hrs./day)**OTHER QUALIFICATIONS AND/OR DUTIES:**

- Qualifications:
1. Oklahoma Certified Teacher
 2. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.
- Responsibilities
1. Facilitate the intellectual and professional development of teachers.
 2. Create positive relationships with teachers and administrators.
 3. Communicate and demonstrate research-based instructional practices that result in increased student performance and improved classroom environment.
 4. Communicate effectively with all members of the school district and community.
 5. Encourage professional growth and provide organized, individual and/or group learning opportunities for teachers.
 6. Assist teachers with designing instructional decisions based on assessment data and culturally responsive practices.
 7. Assist teachers in creating materials that are in alignment with curriculum.
 8. Instruct and support teachers with curriculum software products, and classroom/curriculum related technologies.
 9. Provide support in analyzing student assessment data.
 10. Support, implement and assess various instructional programs and program effects on student achievement.
 11. Participates in goal/plan setting and evaluation.

SETTING: Commerce SchoolsSTARTING DATE: ASAPAPPLICATION DEADLINE: Until position is filledJOB APPLICANTS ARE TO SUBMIT: SUBMIT TO:

- ☐ Letter of Application
☐ Resume
☐ Copy of Teacher Certificate(s)
☐ Transcript(s)
☒ Application (Available in
Superintendent's Office or at
<https://www.commercetigers.net/o/cps/page/job-vacancy-listings>)

Mr. Steve Moss, Supt.
Commerce Public Schools
217 Commerce Street
Commerce, OK 74339-2200

or
Mr. John Medlin, Principal
Commerce Middle School
500 Commerce Street
Commerce, OK 74339

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYERS

Alexander Elementary School
601 6th Street
918-675-4336

Commerce Middle School
500 Commerce Street
918-675-4101

Commerce High School
420 Doug Furnas Blvd.
918-675-4343