

JEFFERSON COUNTY NORTH SCHOOLS
UNIFIED SCHOOL DISTRICT NUMBER 339
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF USD 339
HELD ON NOVEMBER 9, 2020, AT THE DISTRICT OFFICE
WINCHESTER, KANSAS

The regular meeting of the Board of Education of USD 339 was called to order by Justin Finley, President, at 7:30 p.m. on November 9, 2020 at the district office in Winchester, KS.

Also present were Lindsay Aspinwall, Paige Noll, Sharon Porter, Traci Noll, Lucas Hattemer, Matt Stapp, Joe Worthington, David Chaffee, Denise Jennings, Thad Polson, Mark Kenyon, Susan Kenyon, Laura Gigstad, Jessica Hansroth and Kristina Zitek, Clerk.

Traci Noll made a motion to approve the following consent agenda as presented.

CONSENT AGENDA

- A. Approval of the agenda
- B. Approval of the minutes of the October 12, 2020 regular meeting
- C. Approval of the October 16, 2020 bill Warrant No. 25446 = \$172,108.00
- D. Approval of the October 20, 2020 bills Warrant No. 25447 - 25451 = \$13,024.78
- E. Approval of the October 29, 2020 bill Warrant No. 25452 = \$90,266.00
- F. Approval of the November 10, 2020 payroll Warrant No. 25453 – 25465 and Direct Deposit No. 14521 – 14530 and Email Deposit No. 502.00001 – 502.00075 = \$193,974.14
- G. Approval of the November 10, 2020 bills Warrant No. 25466 – 25478 = \$141,823.08
- H. Approval of the November 4, 2020 bills Warrant No. 25479 – 25480 = \$1,257.73
- I. Approval of the November 5, 2020 bill Warrant No. 25481 = \$30.00
- J. Approval of the November 9, 2020 bills Warrant No. 25482 – 25532 = \$74,787.56

Motion seconded by Lucas Hattemer. Motion carried 6 - 0.

Communications

From patrons present: Mark and Susan Kenyon shared their concerns over the COVID-19 guidelines. Laura Gigstad and Jessica Hansroth shared their concerns on the closure of the school's fitness center due to COVID-19.

BT&Co., P.A. FY19-20 Audit Review: Karen Linn, with BT&Co., P.A. reviewed the Fiscal Year 2019-2020 Audit. She explained the audit process and no findings were noted. She thanked all of the staff for their cooperation.

Jim Bodenheimer arrived at the meeting at 7:43 p.m.

There was no discussion regarding the audit review.

Sharon Porter made a motion to accept the audit as presented. Motion seconded by Traci Noll. Motion carried 7 – 0.

Written: None

Keystone Learning Services Report: Justin Finley presented the Keystone Learning Services report.

Report of Administration

Principals Report: In addition to his written report, Matt Stapp reviewed the success of the Parent/Teacher Zoom conferences and the Halloween Parade. He reported that there are currently 21 students learning remotely.

In addition to his written report, Joe Worthington added that there are 30+ students learning remotely at the high school level including current quarantined students. All fall sports were able to finish the season. Scholars Bowl has been a challenge with quarantines. Plans are being made for an alternate HS band/vocal concert. Hosting Sub-state volleyball was successful.

Superintendents Report: In addition to her written report, Mrs. Jennings updated the board on food service staffing. Bus drivers and custodians are helping to cover hours from staff being off. Mrs. Jennings discussed not using snow days as remote days unless we have a shortage of hours later in the winter season. Bus repairs and EMS heating repairs were discussed.

Old Business:

COVID Update: Mrs. Jennings updated the board on the COVID situation at the schools. There will be free lunches through June 30, 2021. Mask wearing has reduced necessary quarantines of students/staff. The board adopted a threshold of 2.5% of cases/quarantines – circumstantial of each situation - before changing the school status from green level to yellow/orange level based on the approved re-opening plan. The board, by consensus, chose to leave the fitness center closed during the current COVID concerns. KSHSAA will soon issue fall/winter sports guidelines.

Mark and Susan Kenyon left the meeting at 9:18 p.m.

New Business:

KASB Annual Convention Registration: Jim Bodenheimer, Sharon Porter and Lindsay Aspinwall would like to be registered for the virtual KASB convention on December 2nd, 3rd and 4th.

Approval to discard/recycle electronics: Jim Bodenheimer made a motion to approve to discard/recycle end-of-life electronics. Motion seconded by Lindsay Aspinwall. Motion carried 7 – 0.

Personnel (executive session): Lindsay Aspinwall made a motion to go into executive session for 10 minutes to discuss non-elected personnel matters, pursuant to the non-elected personnel exception under KOMA to include Mrs. Jennings and Principals. The open meeting will resume in the same room at 9:33 p.m. Motion seconded by Paige Noll. Motion carried 7 – 0.

David Chaffee left the meeting at 9:23 p.m.

Justin Finley called the meeting back into regular session at 9:33 p.m.

Approval of Hire: Lucas Hattemer made a motion to approve Mark McMillan and James Tweed as co-coaches of high school powerlifting. Motion seconded by Traci Noll. Motion carried 7 – 0.

Lucas Hattermer made a motion to approve Richard Leakey as assistant middle school boys' basketball. Motion seconded by Traci Noll. Motion carried 7 – 0.

Personnel (executive session): Lucas Hattermer made a motion to go into executive session for 10 minutes to discuss non-elected personnel matters, pursuant to the non-elected personnel exception under KOMA to include Mrs. Jennings. The open meeting will resume in the same room at 9:44 p.m. Motion seconded by Lindsay Aspinwall. Motion carried 7 – 0.

Joe Worthington and Matt Stapp left the meeting at 9:34 p.m.

Justin Finley called the meeting back into regular session at 9:44 p.m.

Approval of Signed Contracts: Jim Bodenheimer made a motion to approve an employee signed contract as presented. Motion seconded by Paige Noll. Motion carried 7 – 0.

Superintendent Evaluation: Justin Finley presented the board members with a template and discussed the process of the superintendent evaluation.

Miscellaneous Items: None

Justin Finley adjourned the meeting at 9:54 p.m.



Justin Finley
President, USD 339
Board of Education



Kristina J Zitek
Clerk, USD 339
November 9, 2020