

FISCAL MANAGEMENT**FUNDRAISING**

The following regulations shall govern fundraising activities in each school:

The building principal must approve all fundraising endeavors with advice of the Local School Improvement Council. Projects to raise funds should contribute to the educational experience of students and each principal shall safeguard instructional time by preventing unnecessary encroachment on the school day.

Each school or group should have an advisory committee for fundraising that includes teachers, parents, administrators, and when appropriate, students. The principal shall not approve any fundraising activity that does not have a clear educational purpose.

When students take part in fundraising, their age must be considered to determine appropriate involvement. Participation by students must be voluntary; no student may be identified or penalized for non-participation; and no fundraiser may be approved that requires or expects minimum sales from each student. Fundraising must not violate state laws, statutes, or regulations, and must consider the safety of children at all times. Fundraising activities that may include door-to-door sales by students of any age are strongly discouraged especially for students K-5. An adult should monitor participation by student K-5. Fundraising that directly involves students may not have any element of lottery, games of chance, etc. All children in the school shall receive equitable benefits from any funds that have been garnered by student participation in the fund raising activity.

All funds raised by the school shall be receipted and accounted for within the account(s) of each school according to guidelines in the Accounting Procedures Manual for the Public Schools in the State of West Virginia.

REGULATION REVIEWED: June 9, 2014

REGULATION ADOPTED: October 14, 2002

REGULATION REVISED:
OHIO COUNTY BOARD OF EDUCATION