

FISCAL MANAGEMENT**DUPLICATION OF MATERIALS AND RECORDS**

The fee schedule for duplication of materials and records through the Central Office is as follows:

Student Transcript	\$3.00
General Duplicating	\$.25 per page
Ohio County Schools Employees	\$.25 per page
Employee Personnel Records	\$3.00
Duplication for schools and school parent involvement groups	\$.02 per page (paper not included)
Use of Fax Machine	
Sending Fax	\$1.00
Receiving Fax	\$1.00

Policy Reviewed: June 9, 2014

Policy Revised: June 13, 1994

Policy Adopted: August 13, 1990

OHIO COUNTY BOARD OF EDUCATION