4011.03

## HUMAN RESOURCE

## STAFF DEVELOPMENT - PROFESSIONAL STAFF EDUCATIONAL MEETINGS

To improve and enrich the quality of staff, attendance at educational meetings is encouraged as outline in WV Code 18A-5-4.

Expenses for these meetings may be paid as approved.

Personnel wishing to be granted professional time during the instructional day may do so by complying with the following:

- The educational meeting must be related to the staff position.
- Application must be made on the approved form.
- Application must have the recommendation of the immediate supervisor and the superintendent, and be submitted for consideration in advance of the meeting.
- A program of the meeting must accompany the application.

The superintendent will exercise his discretionary powers in recommending and in assigning travel to staff members when he feels it to be in the best interest of the individual and the school system.

POLICY REVIEWED: June 9, 2014

POLICY ADOPTED: October 25, 1993

OHIO COUNTY BOARD OF EDUCATION