

**Hardy County Schools**  
**Regular School Board Meeting**  
**Hardy County Board of Education Office**  
**September 8, 2020**

**Members Present:**

Douglas Hines, President  
Melvin Shook Jr., Vice President  
Dixie Bean  
Nancy Hahn  
Janet Rose

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Steven Williams, Director of Administrative Programs  
Rebecca Lewis, Director of Child Nutrition

**Others Present:**

Shawn Cullers  
Jean Flanagan  
Bill Hill  
Nancy Hill  
Meaghan Mace

**Public Comments:**

**I. Call to Order – President**

Douglas Hines, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Sheena Van Meter opened the meeting with prayer.

**III. Pledge of Allegiance**

Dixie Bean led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Melvin Shook, seconded by Nancy Hahn, to approve the agenda with updated personnel actions and leave of absences.

5-0 motion carried

## **VI. Presentation**

### A. Virtual School Presentation

Meaghan Mace, Virtual School Coordinator, provided the Board an overview of the WV Learns virtual platform. Ms. Mace demonstrated how the students and teachers log in and use the platform.

### B. Lunch Program for Virtual Students

Rebecca Lewis, Child Nutrition Director, provided the Board an update on the food program for the virtual students and the summer feeding program.

## **VII. Public Comments**

No Public Comments

## **VIII. Consent Items**

### A. Board Minutes – August 17, 2020

On the motion of Nancy Hahn, seconded by Melvin Shook, the Board approved Consent Items.

5-0 motion carried

## **IX. Unfinished Business**

### A. Discussion of Work Orders

Mr. Steven Williams, Director of Administrative Programs, provided the Board a copy of the work orders from each school.

Ms. Dixie Bean had concern about all the plumbing problems in the county. Ms. Bean asked if a plumber was needed to be contracted to fix all the leaks and felt it should be a priority. Mr. Williams stated it mostly was a slim film on the flush valves causing the problems.

Mr. Melvin Shook asked about the urinal at Moorefield Elementary School which had been written up several times. Ms. Bean stated that maybe it needed to be replaced.

Ms. Nancy Hahn asked about the mold around the air conditioner at Moorefield Intermediate School. Mr. Williams stated it was taken care of.

Ms. Dixie Bean asked if some of the small jobs, did the custodians need to be taking care of. Mr. Williams stated some of the items could be taken care of by the custodians.

Ms. Janet Rose asked about the floor that needed to be redone but the floor was waxed. Mr. Williams stated the tile needed to be removed and the floor needed to be epoxied since the custodians had already waxed it they would wait until later to redo the floor.

Mr. Melvin Shook asked if the concourse lights that were on a work order and stated they would be replaced before school started were changed. Mr. Williams said no they had not been changed.

Mr. Melvin Shook asked about the exit lights at East Hardy High School which needed light strips replaced. Mr. Williams stated they were not 100% working but they had lighting in them if you turned off the lights.

Mr. Melvin Shook had concern with the water coming through the wall and the drain spout running water back against the school. Mr. Williams stated it was the original wall and it needed redone. The Board discussed options to look at so the drain water wouldn't be running against the walls of the schools.

Ms. Dixie Bean asked if the hot water heater was working. Mr. Williams stated it was fixed the next day.

Ms. Janet Rose asked if the mouse at East Hardy High School was taken care of. Mr. Williams stated they had killed one but they wanted to make sure there were no more before having the work order signed as completed.

Mr. Melvin Shook asked if all work orders could be dated and signed off on who completed the work.

## **X. New Business**

### **A. Approval of Bread Bid**

On the motion of Nancy Hahn, seconded by Janet Rose, the Board approved Bread Bid as presented.

5-0 motion carried

### **B. Approval of Pre-K Contracts**

On the motion of Melvin Shook, seconded by Dixie Bean, the Board approved Pre-K contracts as presented.

5-0 motion carried

### **C. Approval of Pre-K Dates in Calendar**

On the motion of Janet Rose, seconded by Nancy Hahn, the Board approved Pre-K dates in calendar as presented.

5-0 motion carried

### **D. Approval of Delay of Pre-K Background Checks**

On the motion of Nancy Hahn, seconded by Melvin Shook, the Board approved delay of Pre-K background checks.

5-0 motion carried

- E. Approval of Authorization of Board Member to Assume Duties of the County Board President During his or her Absence for the 2020-2021 SY - Term of Service Will Conclude Upon Return of the President to Service

On the motion of Nancy Hahn, seconded by Janet Rose, the Board approved authorization of Melvin Shook to assume duties of the county Board President, Douglas Hines, during his absence for the 2020-2021 SY - term of service will conclude upon return of the President to service.

- F. Approval of In County/Out of County Transfers

On the motion of Melvin Shook, seconded by Dixie Bean, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- M. C. from Grant County to Hardy County
- L. N. from Hampshire County to Hardy County
- D. N. from Hampshire County to Hardy County

5-0 motion carried

#### **XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Mr. Douglas Hines asked if they could get copies of the master schedules and number of students in each class of all the schools.

Ms. Nancy Hahn had concerns with the HVAC at East Hardy Early Middle School stating she had teachers saying the papers felt damp and there was condensation on the ceiling.

Ms. Sheena Van Meter advised the Board the first day back went great. Students and teachers all wore masks. They had one bus over heat at East Hardy High School but they put them on another bus. The biggest issue were the devices.

#### **XII. Future Agenda Items**

- Virtual Schools & Devices Update

#### **XIII. Announcements**

- September 21, 2020 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.

#### **XIV. Mission Statements/Accomplishments**

- The Board congratulated both football teams on their wins against Pocahontas and Petersburg.
- The Board thanked both East Hardy High School Band and Petersburg High School Band for following all the rules and guidelines.
- The Board thanked everyone one involved in making today, the first day back for students, successful.

## **XV. Personnel**

On the motion of Nancy Hahn, seconded by Melvin Shook, the Board went into Executive Session at 6:20 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 6:34 p.m. with no action taken.

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the following:

Leave of Absences:

- Mary Eye: August 1, 2020 through June 30, 2021
- Teresa Cook: August 31, 2020 through October 16, 2020

5-0 motion carried

On the motion of Janet Rose seconded by Douglas Hines, the Board approved Superintendent's Goals as presented for the 2020-2021 school year.

5-0 motion carried

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hirings:

- Ashley Mills: Custodian II, EHEMS/EHHS, effective September 9, 2020
- Lacey Koontz: Secretary II/Accountant II, MHS, effective September 21, 2020
- JeanneElise Kimble: Substitute Aide Countywide, effective 2020-2021 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Janet Rose, the Board approved the following:

Professional Personnel Hiring:

- Bridget Sions: Long Term Substitute Teacher, 4<sup>th</sup> Grade, MIS, effective September 9, 2020

5-0 motion carried

On the motion of Melvin Shook, seconded by Douglas Hines, the Board approved the following:

3-Step Salary Increase:

- Heath Hershberger: Special Education, Countywide, effective 2020-2021 SY only

5-0 motion carried

**XVI. Adjournment**

On the motion of Nancy Hahn, seconded by Douglas Hines, the meeting adjourned at 6:40 p.m.

5-0 motion carried

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**Douglas Hines, President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools  
Executive Session  
September 8, 2020**

**Members Present:**

Douglas Hines, President  
Melvin Shook Jr., Vice President  
Dixie Bean  
Nancy Hahn  
Janet Rose

**Others Present:**

Sheena Van Meter, Superintendent

On the motion of Nancy Hahn, seconded by Melvin Shook, the Board went into Executive Session at 6:20 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 6:34 p.m. with no action taken.

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**Douglas Hines, President**

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**Sheena Van Meter, Secretary**