

**Hardy County Schools
Regular School Board Meeting
East Hardy Early Middle School
February 17, 2020**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Melvin Shook Jr.
Jerry Yates

Administrators Present:

Sheena Van Meter, Superintendent
Jennifer Strawderman, Assistant Superintendent
Steven Williams, Director of Administrative Programs

Others Present:

Shawn Cullers
Jean Flanagan
Bill Hill
Nancy Hill
Erin Everson

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 5:02 p.m.

II. Prayer

Dixie Bean opened the meeting with prayer.

III. Pledge of Allegiance

Douglas Hines led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Douglas Hines, seconded by Melvin Shook, to approve the agenda with updated personnel actions.

5-0 motion carried

VI. Presentation

No Presentations

VII. Public Comments

No Public Comments

VIII. Consent Items

- A. Special Board Minutes – February 3, 2020
- B. Board Minutes – February 3, 2020
- C. Bank Reconciliation – January 31, 2020
- D. Treasurer’s Report – January 31, 2020
- E. Budget Journal Entries
- F. Invoices to be Approved

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved Consent Items.

5-0 motion carried

IX. Unfinished Business

- A. Budget Update

Ms. Veeta Burgess, Director of Finance, provided the Board with an update on the budget.

X. New Business

- A. Approval of the Service Professional Development Handbook

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the Service Professional Development Handbook as presented.

5-0 motion carried

- B. Approval of Academic Letters and Certificates Policy – IFB

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved Academic Letters and Certificates Policy – IFB for first reading.

5-0 motion carried

- C. Approval of Academic Graduation Honors Policy – IFC

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved Academic Graduation Honors Policy – IFC for first reading.

5-0 motion carried

- D. Approval of M. H. Maxwell Scholarship Fund Policy – IFE

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved M. H. Maxwell Scholarship Fund Policy – IFE for first reading.

5-0 motion carried

XI. Board Members/Superintendent Discussion – No Action May Be Taken

Mr. Melvin Shook asked if there was any more information on charter schools. Ms. Sheena Van Meter stated it was out for reading but had not been adopted but when it is we will adopt the state policy. Ms. Dixie Bean stated the policy out for reading referenced state codes.

Ms. Nancy Hahn asked Ms. Van Meter to send the Board's deepest sympathy to Dr. Paine in the sickness of his wife. Mr. Jerry Yates recommended, seconded by Mr. Douglas Hines to send a letter on behalf of the Board thanking Dr. Paine for his service and sympathy for his wife's sickness.

Ms. Sheen Van Meter stated all applications are due on March 14, 2020 and the new State Superintendent would be hired in May and start in June.

XII. Future Agenda Items

- Charter Schools

XIII. Announcements

- March 2, 2020 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.
- March 6, 2020 – Ham, Bacon, and Egg Show – MHS – 4:00 p.m. buyers' meal – 5:30 p.m. auction begins
- March 16, 2020 – Principal's Data Report – 8:30 a.m.
- April 2, 2020 – Budget Workshop – 8:00 a.m. to 12:00 p.m.

XIV. Mission Statements/Accomplishments

- The Board congratulated the Moorefield High School Girls' Basketball Team and the East Hardy High School Boys' Basketball Team for defeating Tucker County.
- The Board congratulated Ms. Sierra Miller for winning the Girls State Wrestling title.
- The Board congratulated all five wrestlers competing for the state championship.
- The Board stated the East Hardy High School FFA had a great day at the State Capitol Day in Charleston.

XV. Personnel

On the motion of Douglas Hines, seconded by Jerry Yates, the Board went into Executive Session at 5:35 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 6:31 p.m. with no action taken.

On the motion of Douglas Hines, seconded by Dixie Bean the Board approved the following:

Service Personnel Hirings:

- Lisa Snyder: Special Education Aide, Itinerant, Moorefield Elementary School, effective 2020-2021 due to WV Code §18A-2-7b
- Rebecca Propst: Special Education Long Term Substitute Aide, Itinerant, Moorefield Elementary School, effective February 18, 2020 through the last day of school for students for the 2019-2020 SY
- Rebecca Henry: Substitute Cook, Countywide, effective 2019-2020 SY
- Patricia Hill: Substitute Cook, Countywide, effective 2020-2021 SY

- Whitney Smith: Substitute Secretary, Countywide, effective 2019-2020 SY
- Kay Shook: Substitute Custodian, Countywide, effective 2020-2021 SY
- Ronald Spiker: Substitute Custodian, Countywide, effective 2019-2020 SY
- Whitney Smith: Substitute Aide, Countywide, effective 2019-2020 SY
- Emily Beck: Substitute Aide, Countywide, effective 2019-2020 SY

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Professional Personnel Hirings:

- John Banks III: Agriculture Education Long Term Substitute Teacher for Leave of Absence, EHEMS & EHHS, effective February 18, 2020 – 1 day beyond the last day of school for students
- Celesta Miller: Family and Consumer Science Long Term Substitute Teacher for Leave of Absence, MHS, effective February 18, 2020 – anticipated end date March 27, 2020
- Katlin Shirk: 3rd Grade Long Term Substitute Teacher for Leave of Absence, EHEMS, effective February 18, 2020 until filled by a regular employee during the 2019-2020 SY or through 1 day beyond the last day of school for students
- Tanya Vance: Music Teacher, MES/MIS, effective February 18, 2020
- Madalene Vance: Substitute Teacher, effective 2020-2021 SY
- Marguerite Glogau: Substitute Teacher, effective 2020-2021 SY
- Frederick Western: Substitute Teacher, effective 2020-2021 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Extra Pay as Supervisory Aide:

- Jennifer Champ: EHEMS, effective remainder of 2019-2020 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Athletic Hiring:

- Gary Hanson: Girls' Track Coach, EHHS, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Letter of Agreement:

- Randall Shockey: Current Assignment: Special Education Teacher, EHEMS – Assignment Change Beginning the 2020-2021 SY
 - Special Education Teacher, EHEMS, excluding 1 period and planning at the end of the day – Special Education Teacher, MHS for the last 2 periods of the day

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Planning Period Buy-Out:

- Randall Shockey: To facilitate providing instruction for EHEMS students excluding the last 2 periods of the day and providing instruction to MHS students during the last 2 periods of the day, effective 2020-2021 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Resignation:

- Kay Shook: Custodian, EHEMS, effective June 30, 2020, due to retirement

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Resignations:

- Janet Flinn: Cook, ½ time, MES, effective June 30, 2020, due to retirement
- Patricia Hill: Cook, EHEMS, effective June 30, 2020, due to retirement
- Susan Evans: Early Childhood Classroom Assistant Teacher/Aide, EHEMS, effective June 30, 2020, due to retirement
- Madalene Vance: 4th Grade Teacher, MIS, effective June 30, 2020, due to retirement
- Marguerite Glogau: 2nd Grade Teacher, EHEMS, effective June 30, 2020, due to retirement
- Frederick Western: General Science/Physics Teacher, MHS, effective June 30, 2020, due to retirement
- Beverly Mongold: Custodian, MIS, effective March 06, 2020
- Terrica Rumer: Substitute Teacher, countywide, effective February 04, 2020
- Stephanie Snapp: Substitute Cook, effective February 12, 2020
- Stephanie Snapp: Substitute Secretary, effective February 12, 2020
- Jami Kimble: Substitute Aide, effective February 10, 2020
- Gary D. Miller: Substitute Custodian, effective February 14, 2020
- Barbara Stickley: Boys' Track Coach, MHS, effective February 17, 2020

5-0 motion carried

XVI. Adjournment

On the motion of Douglas Hines, seconded by Jerry Yates, the meeting adjourned at 6:36 p.m.

5-0 motion carried

Nancy Hahn, President

Sheena Van Meter, Secretary

**Hardy County Schools
Executive Session
February 17, 2020**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Melvin Shook Jr.
Jerry Yates

Others Present:

Sheena Van Meter, Superintendent

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5-0 motion carried

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Nancy Hahn, President

Sheena Van Meter, Secretary