

**Hardy County Schools  
Regular School Board Meeting  
Hardy County Board of Education Office  
February 3, 2020**

**Members Present:**

Nancy Hahn, President  
Douglas Hines, Vice President  
Dixie Bean  
Melvin Shook Jr.  
Jerry Yates

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Steven Williams, Director of Administrative Programs

**Others Present:**

Shawn Cullers  
Jean Flanagan  
Bill Hill  
Nancy Hill  
Penny Rinker  
Elizabeth Metheny  
Alexandria Smith  
Leila Nash

**Public Comments:**

**I. Call to Order – President**

Nancy Hahn, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Dixie Bean opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Melvin Shook, to approve the agenda with updated personnel actions and leave of absences.

5-0 motion carried

## **VI. Presentation**

### **A. Hardy County Extension Office**

Ms. Elizabeth Metheny and Ms. Alexandria Straight, WVU Extension Service, gave the annual report of services provided to Hardy County Schools to the Board. Ms. Metheny requested support of \$8,500.00 to assist the extension office with student services.

### **B. Counselor Presentation**

Ms. Penny Rinker and Ms. Leila Nash, school counselors, gave their presentations to the Board. Their presentations included; comprehensive school counseling plan, discussed with the Board their concerns and how they are implementing the social and emotional learning strategies.

## **VII. Public Comments**

No Public Comments

## **VIII. Consent Items**

### **A. Board Minutes – January 21, 2020**

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved Consent Items.

5-0 motion carried

## **IX. Unfinished Business**

### **A. Discussion of Work Orders – Steve Williams**

Mr. Steven Williams, Director of Administrative Programs, provided the Board a copy of the work orders from each school.

Ms. Dixie Bean had concerns about the wall pack lights on the building not working. Mr. Williams stated these are starting to need replaced like the pole lights.

Ms. Nancy Hahn asked about the phones not working at East Hardy Early Middle School. Mr. Williams said ASAP was in and fixed the phones not working and trained staff how to use the phones properly.

Mr. Melvin Shook asked if ASAP worked on the information for the safety grant. Mr. Williams stated they had helped but now he had to take pictures of where the cameras were projected and he was working on it.

Ms. Dixie Bean asked if the magnet on the fire door was fixed and had great concern it was not working. Mr. Williams said it was replaced.

Mr. Melvin Shook asked if the work orders could be dated when completed. Ms. Van Meter stated she would also ask the principals to date them when signing.

Mr. Jerry Yates asked if the agriculture cooler door was fixed. Mr. Williams stated they had added a sweep to the bottom of the door.

## **X. New Business**

### **A. Approval of Textbook/Instructional Materials and Learning Technologies Adoption – IEB**

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Textbook/Instructional Materials and Learning Technologies Adoption – IEB for first reading.

5-0 motion carried

## **XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Mr. Douglas Hines asked to have the other three counselors scheduled for their presentations.

Mr. Jerry Yates asked what grades the ASFAB was geared towards. Ms. Van Meter said it is for the 10<sup>th</sup> and 11<sup>th</sup> graders.

Ms. Nancy Hahn stated she had a lot of complaints from students and teachers regarding the visit for students to the South Branch Vocational Center. Ms. Van Meter said she would follow up on the visit.

Ms. Sheena Van Meter gave the Board a break down on the number of substitute cooks needed for a month. Mr. Yates asked to please keep an eye on not having substitutes to cover.

Ms. Sheena Van Meter told the Board the policies are updated on the Valedictorian, Salutatorian and Latin Honors and will be on the agenda for the next board meeting.

## **XII. Future Agenda Items**

- Charter Schools

## **XIII. Announcements**

- February 17, 2020 – 2020-2021 School Calendar Meeting – EHEMS – 4:30 p.m.
- February 17, 2020 – Hardy County Board of Education Meeting – EHEMS – 5:00 p.m.

## **XIV. Mission Statements/Accomplishments**

- The Board congratulated the Moorefield High School Wrestling Team on doing well.
- The Board congratulated the Moorefield High School Girls' Basketball Team.
- The Board thanked the school nurses, custodians and E.A. Hawse for their help during all the sickness at the schools.
- The Board congratulated the students who participated in the honor band. They sounded magnificent.
- The Board thanked Ms. Imboden for recording the National Anthem to be distributed to the school and played at sporting events.
- The Board commended Mr. Bob Thompson and his students for setting up the concession stand to be able to watch the games being played.
- The Board commended the East Hardy Wrestlers for doing a great job.
- The Board thanked Mr. Carl Holcomb with the Moorefield Examiner for his great job covering all sporting events home and away.
- The Board commended a bus operator at East Hardy for his professionalism and doing a great job.

- The Board thanked Mr. Dale Dove for all his years of services as a bus operator and a substitute bus operator.
- The Board would like everyone to keep Mr. John Smouse in your prayers.

## **XV. Personnel**

On the motion of Douglas Hines, seconded by Melvin Shook, the Board went into Executive Session at 6:28 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 7:06 p.m. with no action taken.

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Leave of Absences:

- Patricia Baker: February 1, 2020 through June 1, 2020 – intermittently
- Mary Catherine Slack: January 13, 2020 through March 27, 2020

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates the Board approved the following:

Approved Service Personnel:

- Jennifer Champ: Early Childhood Classroom Assistant Teacher, EHEMS, effective February 18, 2020

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following with the recommendation to waive the stay put rule WV Code §18A-2-7b:

Professional Personnel Hiring:

- Sara Orndorff: Alternative Education Teacher, MHS, effective February 18, 2020

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Professional Personnel Hiring:

- Tamara Kesner: Substitute Teacher, effective 2020-2021 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Resignations:

- Alicia Sanders: Girls' Track Coach, EHHS, effective January 31, 2020
- Tamara Kesner: 6<sup>th</sup> Grade Teacher, MMS, effective June 30, 2020, due to retirement

5-0 motion carried

**XVI. Adjournment**

On the motion of Douglas Hines, seconded by Jerry Yates, the meeting adjourned at 7:09 p.m.

5-0 motion carried

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools  
Executive Session  
February 3, 2020**

**Members Present:**

Nancy Hahn, President  
Douglas Hines, Vice President  
Dixie Bean  
Melvin Shook Jr.  
Jerry Yates

**Others Present:**

Sheena Van Meter, Superintendent

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**