

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
November 4, 2019**

Members Present:

Nancy Hahn, President – Arrived at 5:04 p.m.
Douglas Hines, Vice President
Dixie Bean
Melvin Shook Jr.
Jerry Yates – Arrived at 5:33 p.m.

Administrators Present:

Sheena Van Meter, Superintendent
Jennifer Strawderman, Assistant Superintendent
Steven Williams, Director of Administrative Programs

Others Present:

Shawn Cullers
Jean Flanagan
Bill Hill

Public Comments:

I. Call to Order – President

Douglas Hines, Vice President, called the meeting to order at 5:00 p.m.

II. Prayer

Sheena Van Meter opened the meeting with prayer.

III. Pledge of Allegiance

Melvin Shook led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Melvin Shook, seconded by Dixie Bean, to approve the agenda with updated personnel actions.

3-0 motion carried

VI. Presentation

A. Presentation of Donated Lock Boxes from Prosecuting Attorney's Office

Ms. Sheena Van Meter, Superintendent, recognized and thanked the Prosecuting Attorney's Office for purchasing and donating lock boxes for each school.

Nancy Hahn arrived at 5:04 p.m.

B. Spirit of Hardy County Award

Ms. Sheena Van Meter, Superintendent, recognized all the nominees for the Spirit of Hardy County for the month of October. The winner was Ms. Heather Armentrout. Congratulations to all who were nominated.

VII. Public Comments

No Public Comments

VIII. Consent Items

- A. Special Board Minutes – October 15, 2019
- B. Board Minutes – October 21, 2019
- C. Transportation Request

- November 14-16, 2019 – Devon Orndorff/Marsha Hahn – East Hardy High School – Volleyball Team – Charleston, WV
- November 15-16, 2019 – Matt Altobello – Moorefield High School – Football Team – Location TBD
- November 15-16, 2019 – Devon Orndorff – East Hardy High School – Football Team – Location TBD
- November 22-23, 2019 – Devon Orndorff – East Hardy High School – Football Team – Location TBD
- November 22-23, 2019 – Matt Altobello – Moorefield High School – Football Team – Location TBD
- June 22-July 1, 2020 – Rachel Schetrom – East Hardy High School – Spanish Club – London, Paris, and Madrid

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Consent Items.

4-0 motion carried

IX. Unfinished Business

- A. Critical Need / Shortage – Substitute Teacher Policy – GCBA

On the motion of Dixie Bean, seconded by Melvin Shook, the Board approved Critical Need / Shortage – Substitute Teacher Policy – GCBA as presented.

4-0 motion carried

- B. Approval of Field Trips Policy – IHE

On the motion of Dixie Bean, seconded by Melvin Shook, the Board approved Field Trips Policy – IHE for second reading with changes.

4-0 motion carried

- C. Approval of Student Random Drug Testing Policy – JDFA

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved Student Random Drug Testing Policy – JDFA for third reading with changes.

4-0 motion carried

D. Discussion of Work Orders – Steven Williams

Mr. Steven Williams, Director of Administrative Programs, provided the Board a copy of the work orders from each school and discussed the status of open work orders.

Mr. Melvin Shook asked about the seal on the meat cooler at East Hardy High School which is causing an issue with humidity in the cooler. Mr. Williams stated they had not completed the work order at this time.

Mr. Melvin Shook asked about the hot water in the meat room. They have not had hot water since they turned the temperature down for the eye wash stations.

Mr. Melvin Shook asked the status of the welders not being hooked up from last year.

Mr. Steven Williams stated the doors at the computer lab at Moorefield Intermediate School are now cored and keyed correctly.

X. New Business

A. Discussion and Approval of Updated Letter for East Hardy High School to be Used as an Emergency Evacuation Site for EA Hawse Continuous Care Center

A motion was made by Dixie Bean, seconded by Douglas Hines, to approve the Updated Letter for East Hardy High School to be Used as an Emergency Evacuation Site for EA Hawse Continuous Care Center.

On the motion of Dixie Bean, seconded by Douglas Hines, the Board tabled the Updated Letter for East Hardy High School to be Used as an Emergency Evacuation Site for EA Hawse Continuous Care Center until Ms. Van Meter brings the revised letter with the stipulation of five days or less for the facility to be used.

4-0 motion carried

B. Approval of In County/Out of County Transfers

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Denied Transfers:

- T. K. from Moorefield Middle School to East Hardy Early Middle School
- T. K. from Moorefield Middle School to East Hardy Early Middle School
- C. S. from Grant County to Hardy County

4-0 motion carried

XI. Board Members/Superintendent Discussion – No Action May Be Taken

Mr. Douglas Hines asked if Maintenance would look at the steps for the Moorefield High School bleachers and see if they could fix the steps being uneven between steps.

XII. Future Agenda Items

XIII. Announcements

- November 18, 2019 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.
- November 22, 2019 – Budget Retreat – 9:00 a.m.

Jerry Yates arrived at 5:33 p.m.

XIV. Mission Statements/Accomplishments

- The Board thanked each school for their wonderful walk through and commended them on the schools looking the best they had ever seen.
- The Board congratulated Moorefield High School football team on their win over Pendleton County.
- The Board commended both East Hardy High School and Moorefield High School football teams for making it to the playoffs.
- The Board commended East Hardy High School volleyball team for playing in the sectionals tomorrow.
- The Board commended the cheerleaders for competing in the regionals on Saturday.
- The Board commended the CIS site coordinators; Ms. Melinda Judy, Ms. Tamara Wolfe and Ms. Megan Combs for the great jobs they are doing.
- The Board sent condolences to the Mr. Roger See family for the passing of his father.
- The Board congratulated Mr. Austin Duncan and Ms. Leanna Basye for earning the American FFA degree.

XV. Personnel

On the motion of Douglas Hines, seconded by Melvin Shook, the Board went into Executive Session at 5:35 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 6:04 p.m. with no action taken.

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Days Without Pay:

- Keith Smith: September 13, 2019 – 1 day

5-0 motion carried

On the motion of Douglas Hines seconded by Melvin Shook, the Board approved the following:

Professional Personnel Hirings:

- Andrew Kinkead: Math Teacher, Grades 9-12, EHHS, effective 2020-2021 SY
- Linda Philbrick: Long Term Substitute Math Teacher, Grades 9-12, EHHS, effective January 6, 2020
- Donna Simmons: Academic Support Co-Instructor, Part-Time/Temporary, MES, effective 2019-2020 SY only
- Susan K. Vetter: Substitute Teacher, effective 2019-2020 SY
- Theresa Kaminski: Substitute Teacher, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Extra-Curricular Professional Personnel Hirings:

- Brooklyn Reel: Academic Support Instructor, Extended Day, MMS, effective 2019-2020 SY only
- Stephanie Simmons: Academic Support Instructor, Extended Day, MMS, effective 2019-2020 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Athletic Hiring:

- Devin Hamilton: Authorized Certified Coach Without Pay, Boys' Basketball, EHEMS, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Volunteer:

- Beverly Coppe: Volunteer, MES, effective October 16, 2019

5-0 motion carried

XVI. Adjournment

On the motion of Douglas Hines, seconded by Jerry Yates, the meeting adjourned at 6:07 p.m.

5-0 motion carried

Nancy Hahn, President

Sheena Van Meter, Secretary

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Executive Session
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Douglas Hines, Vice President
Dixie Bean
Melvin Shook Jr.
Jerry Yates – Arrived at 5:33 p.m.

Others Present:

Sheena Van Meter, Superintendent

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