

**Hardy County Schools  
Regular School Board Meeting  
Hardy County Board of Education Office  
September 3, 2019**

**Members Present:**

Nancy Hahn, President  
Douglas Hines, Vice President  
Dixie Bean – Absent  
Melvin Shook Jr.  
Jerry Yates

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Steven Williams, Director of Administrative Programs  
Rebecca Lewis, Director of Child Nutrition

**Others Present:**

Shawn Cullers  
Jean Flanagan  
J. Brad Simmons  
Christy Landes  
Jesslyn Dunsmore

**Public Comments:**

**I. Call to Order – President**

Nancy Hahn, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Sheena Van Meter opened the meeting with prayer.

**III. Pledge of Allegiance**

Jerry Yates led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Melvin Shook, to approve the agenda with updated personnel actions.

4-0 motion carried

**VI. Presentation**

A. Hardy County Schools A Guided Improvement Effort

Ms. Sheena Van Meter, Superintendent, provided the Board with information on a guided improvement effort with areas of focus and alignment for Hardy County Schools. Hardy County School's employees were provided this information on opening day and split up into groups to provide feedback to make educating students a success.

**VII. Public Comments**

No Public Comments

**VIII. Consent Items**

- A. Board Minutes – August 19, 2019  
B. Transportation Request

- No Transportation Request

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved Consent Items.

4-0 motion carried

**IX. Unfinished Business**

A. Approval of Critical Need/Shortage – Substitute Teachers Policy – GCBA

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved Critical Need/Shortage – Substitute Teachers Policy – GCBA as presented.

4-0 motion carried

**X. New Business**

A. Discussion and Possible Approval of Machine and Tool Potential Posting

Mr. J. Brad Simmons discussed with the Board the Machine and Tool program at East Hardy High School. Mr. Simmons asked the Board to consider posting for an instructor over the summer for the 2020-2021 school year. If an instructor is not obtained for the program, the machinery will need to be considered for removal. The machinery which was purchased with federal funds through the CTE program will need to be offered to existing Machine and Tool CTE programs in the state.

B. Approval of In County/Out of County Transfers

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- M. C. from Grant County to Hardy County
- B. F. from Hampshire County to Hardy County
- N. G. from Grant County to Hardy County
- S. H. from Hampshire County to Hardy County

- I. M. from Mineral County to Hardy County
- A. M. from Moorefield to East Hardy Early Middle School
- J. P. from Hampshire County to Hardy County
- C. W. from Grant County to Hardy County

4-0 motion carried

#### **XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter provided the Board with an update on the restrooms at the East Hardy High School's athletic field. Maintenance worked all day today on the drain issue and several work orders were submitted to make the restrooms functional. A schedule was worked out between the schools for the restrooms to be cleaned and they will be kept locked when not in use.

Mr. Jerry Yates had concern with the teams and umpires not being able to get in the locker rooms after the game for a while. Mr. Yates asked Ms. Van Meter if she could find out what the issue was.

Mr. Douglas Hines stated he had never seen such a drop in enrollment numbers as this year.

Ms. Nancy Hahn stated Mr. Leatherman was having difficulty with grouping in his math class. Ms. Hahn suggested for him to speak with Ms. Nesselrodt and Ms. Van Meter.

#### **XII. Future Agenda Items**

- Envirothon Team Presentation – September 16, 2019
- EHEMS FFA Prepared Speech Winner Presentation – September 16, 2019
- Board Member Walk Through
- Budget Retreat – November 22, 2019

#### **XIII. Announcements**

- September 16, 2019 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.

#### **XIV. Mission Statements/Accomplishments**

- The Board commended Mr. Steve Arbaugh at South Branch Career and Technical Center for his dedication and passion while working with the program.
- The Board commended the football teams for a great start to the season.
- The Board commended all the bands for their fantastic performances Friday night.

#### **XV. Personnel**

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Service Personnel Hirings:

- Heather Shirk: Special Education Aide, Itinerant, EHHS, effective September 4, 2019
- Pamela Swick: Executive Secretary, Long-Term Substitute for Leave of Absence, Central Office, effective September 4, 2019
- Amy S. Eye: Substitute Custodian, Countywide, effective 2019-2020 SY

4-0 motion carried

On the motion of Douglas Hines seconded by Jerry Yates, the Board approved the following:

Professional Personnel Hirings:

- Lucy Webster: Long Term Substitute, English/Language Arts, Grades 9-12, MHS, effective September 4, 2019
- Shannon Propst: Speech Language Pathologist, Countywide, effective January 6, 2020
- Beverly Mathias: Academic Support Co-Instructor, Part-time/Temporary, MES, effective 2019-2020 SY
- Donna Riggelman: Academic Support Co-Instructor, Part-time/Temporary, MES, effective 2019-2020 SY
- Brenda See: Academic Support Co-Instructor, Part-time/Temporary, MES, effective 2019-2020 SY

4-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Extra-Curricular Professional Personnel Hirings:

- Kendra Weese: Team Leader, 3<sup>rd</sup> Grade, MIS, effective 2019-2020 SY only
- Holly Howard: Team Leader, 4<sup>th</sup> Grade, MIS, effective 2019-2020 SY only
- Bridget Sions: Team Leader, 5<sup>th</sup> Grade, MIS, effective 2019-2020 SY only
- Amber Shockey: Yearbook Coordinator, MIS, effective 2019-2020 SY only

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Extra Pay as Supervisory Aides:

- Mary Eye: MHS, effective 2019-2020 SY only
- Nicole Cook-Tusing: MHS, effective 2019-2020 SY only
- Lisa Snyder: MHS, effective 2019-2020 SY only
- Patricia Baker: MES, effective 2019-2020 SY only
- Kimberly Barb: MES, effective 2019-2020 SY only
- Jennifer Champ: MES, effective 2019-2020 SY only
- Jackie Cullers: MES, effective 2019-2020 SY only
- Rhonda Susie Dolly: MES, effective 2019-2020 SY only
- Denise Heare: MES, effective 2019-2020 SY only
- Ronda Kesner: MES, effective 2019-2020 SY only
- Amy Ketterman: MES, effective 2019-2020 SY only
- Sandra Kline: MES, effective 2019-2020 SY only
- Eileen Mongold: MES, effective 2019-2020 SY only
- Tammy Shingleton: MES, effective 2019-2020 SY only
- Angela Todd: MES, effective 2019-2020 SY only
- Stephanie Vance: MES, effective 2019-2020 SY only
- Jesseca Walker: MES, effective 2019-2020 SY only
- Susan Evans: EHEMS, effective 2019-2020 SY only
- Diana Lipscomb: EHEMS, effective 2019-2020 SY only
- Peggy Phebus: EHEMS, effective 2019-2020 SY only
- Patricia Simmons: EHEMS, effective 2019-2020 SY only
- Rebecca Strawderman: EHEMS, effective 2019-2020 SY only

- Leslie Tingler: EHEMS, effective 2019-2020 SY only
- Anne Webster: EHEMS, effective 2019-2020 SY only
- Heather Shirk: EHHS, effective 2019-2020 SY only

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Three-Step Salary Increase:

- Timothy Crites: Special Education, MHS, effective 2019-2020 SY only
- Jillian Rhea: Special Education, MHS, effective 2019-2020 SY only
- Heather Armentrout: Math, MHS, effective 2019-2020 SY only
- Jeffrey Rush: Math, MHS, effective 2019-2020 SY only
- Tanya McGregor: Special Education, MES, effective 2019-2020 SY only
- Melanie Mongold: Special Education, MES, effective 2019-2020 SY only
- Jeremy Rumer: Special Education, MES, effective 2019-2020 SY only
- Tasha Whetzel: Special Education, MES, effective 2019-2020 SY only
- Sherry Brown: Math, EHEMS, effective 2019-2020 SY only
- Melody Leatherman: Math, EHEMS, effective 2019-2020 SY only
- Megan Dispanet: Math, EHEMS, effective 2019-2020 SY only
- Mark Harclerode: Math, EHEMS, effective 2019-2020 SY only
- Karen Bowman: Special Education, EHEMS, effective 2019-2020 SY only
- Heather Evans: Special Education, EHEMS, effective 2019-2020 SY only
- John Adam Simmons: Special Education, EHEMS, effective 2019-2020 SY only
- Marsha Hahn: Special Education, EHEMS, effective 2019-2020 SY only

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Planning Period Buy-Out:

- Timothy Crites: To provide supervision to Alternative School students at MHS during the instructor's planning period daily, effective 2019-2020 SY only
- Jessica Markwood: To provide instruction during all eight periods to allow large freshman class access and to offer courses for completers, effective 2019-2020 SY only
- Scott Connors: To provide supervision to his students throughout the day, effective 2019-2020 SY only

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Extra Pay for Specialized Health Care Procedures:

- Sherrie Barb: MES, effective 2019-2020 SY only
- Angela Todd: MES, effective 2019-2020 SY only
- Patricia Baker: MES, effective 2019-2020 SY only
- Tammy Shingleton: MES, effective 2019-2020 SY only
- Theresa Rudy: EHHS, effective 2019-2020 SY only
- Leslie Tingler: EHEMS, effective 2019-2020 SY only
- Deedee Fridley: EHEMS, effective 2019-2020 SY only

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Reclassification of Service Personnel:

- Sandy Hedrick: Reclassify from Aide II, Pay Grade B to Aide III, Pay Grade C, effective August 12, 2019

4-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Letter of Agreement:

- Linda Wright: Current Assignment – Teacher, Math and Science at Moorefield High School  
Assignment Beginning August 12, 2019 – Teacher, Math, Science, TIS, and Virtual School at Moorefield High School and Teacher, Virtual School and TIS at East Hardy High School

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Resignations:

- Adam Glogau: Substitute Teacher, effective August 20, 2019
- Cara Williams-Reel: Substitute Teacher, effective August 20, 2019
- Steven Miller: Authorized Certified Coach Without Pay, Football, EHHS, effective August 20, 2019
- James Robert Miller: Substitute Bus Operator, effective September 3, 2019
- Scott Friddle: Substitute Bus Operator, effective September 3, 2019

4-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Volunteers:

- Micheline Williams: Volunteer, MIS, effective September 4, 2019
- Cheryl George: Volunteer, EHEMS, effective September 4, 2019
- Angela Funk: Volunteer, EHEMS, effective September 4, 2019
- Crystal A. Heavener: Volunteer, Team Support Personnel, Volleyball, MMS, effective September 4, 2019

4-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Rescinding of Job Posting:

- School Psychologists, Countywide

4-0 motion carried

**XVI. Adjournment**

On the motion of Douglas Hines, seconded by Jerry Yates, the meeting adjourned at 6:08 p.m.

4-0 motion carried

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**