

**Hardy County Schools  
Regular School Board Meeting  
Hardy County Board of Education Office  
August 19, 2019**

**Members Present:**

Nancy Hahn, President  
Douglas Hines, Vice President  
Dixie Bean  
Melvin Shook Jr.  
Jerry Yates

**Administrators Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Steven Williams, Director of Administrative Programs  
Veeta Burgess, Director of Finance  
Beth Sager, Director of Student Support

**Others Present:**

Shawn Cullers  
Jean Flanagan  
Bill Hill  
Nancy Hill  
Nicole Snyder  
Arno Ketterman

**Public Comments:**

**I. Call to Order – President**

Nancy Hahn, President, called the meeting to order at 5:00 p.m.

**II. Prayer**

Dixie Bean opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Melvin Shook, to approve the agenda with updated personnel actions.

5-0 motion carried

**VI. Presentation**

A. Spirit of Hardy County Award

Ms. Sheena Van Meter, Superintendent, recognized all the nominees for the Spirit of Hardy County. The winner for August was Arno Ketterman. Congratulations to all who were nominated.

**VII. Public Comments**

No Public Comments

**VIII. Consent Items**

- A. Board Minutes – August 5, 2019
- B. Bank Reconciliation – July 31, 2019
- C. Treasurer’s Report – July 31, 2019
- D. Budget Journal Entries
- E. Invoices to be Approved
- F. Transportation Request

- No Transportation Request

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Consent Items.

5-0 motion carried

**IX. Unfinished Business**

A. Budget Updates

Ms. Veeta Burgess, Director of Finance, provided the Board with an update on the budget. Ms. Burgess reviewed the budget with the Board by object codes.

B. Update on Summer Work Projects – Steve Williams

Mr. Steve Williams, Director of Administrative Programs, provided the Board with an update on summer work projects. Most projects are nearly completed with some minor touch ups.

- The camera projects at the Hardy County Board Office and Moorefield High School are to start tomorrow.
- The Main Street project needs the electric hook-up and it will be complete.
- Steps at East Hardy Early Middle School will be retreaded once the materials arrive.

Mr. Shook asked about the LED lights on the exterior of the building at East Hardy Early Middle School. Mr. Williams stated the lights had not been changed.

**X. New Business**

A. Request for Pre-Approval of Invoices to be Paid

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Request for Pre-Approval of Invoices to be Paid as presented.

5-0 motion carried

B. Approval of Agreement for Hardy County Alternative Education Program Behavioral Health Component

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved Agreement for Hardy County Alternative Education Program Behavioral Health Component as presented.

5-0 motion carried

C. Approval to Use Telespeech and/or Contracted Speech Therapy

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved to Use Telespeech and/or Contracted Speech Therapy as presented.

5-0 motion carried

D. Fire Marshal Report

Mr. Steve Williams, Director of Administrative Programs, provided the Board with the Fire Marshal Report. Mr. Williams also addressed all findings from the report with responded corrections.

E. Approval of Home School Student to Participate in Classes

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved for student M. G. to participate in one Spanish class at East Hardy Early Middle School for the 2019-2020 school year.

5-0 motion carried

F. Approval of In County/Out of County Transfers

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Approved Transfer:

- L. L. from Moorefield Intermediate School to East Hardy Early Middle School

5-0 motion carried

**XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter provided the Board with handouts on the EPIC list of services and the CTE economic impact report. Ms. Van Meter asked the Board if they had any questions to please email them to her for answers.

Ms. Sheena Van Meter advised the Board of the upcoming training from the West Virginia Ethics Commission on September 11, 2019 at 1:00 p.m. to be held at the Grant County Courthouse.

Ms. Nancy Hahn discussed with the Board the concerns from the East Hardy Athletic Boosters concerning the cleaning and repairs to the bathroom at the East Hardy ball field.

## **XII. Future Agenda Items**

- Envirothon Team Presentation – September 16, 2019
- EHEMS FFA Prepared Speech Winner Presentation – September 16, 2019

## **XIII. Announcements**

- September 3, 2019 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.

## **XIV. Mission Statements/Accomplishments**

- The Board thanked Ms. Heather Shirk and Ms. Christina Smith for the outstanding job helping serve lunch for opening day staff.
- The Board thanked all vendors who participated in the opening day ceremony.
- The Board commended the staff for all the positive comments they heard for the opening day presenters and the provided lunch.

## **XV. Personnel**

On the motion of Douglas Hines, seconded by Jerry Yates, the Board went into Executive Session at 6:08 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 6:38 p.m. with no action taken.

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Leave of Absence:

- Stephanie Ours: August 10, 2019 through September 23, 2019

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Professional Personnel Hirings:

- Adam Glogau: Technology Systems Specialist, Countywide, effective August 20, 2019
- Kimberly Mohr: Truancy Diversion Specialist, Central Office, effective August 20, 2019
- Tammie Ayers: School Librarian/Media Specialist, MHS, effective August 20, 2019
- Janet Rose: Academic Support Co-Instructor, Part-time/Temporary, effective 2019-2020 SY
- Debra Hubbard: Academic Support Co-Instructor, Part-time/Temporary, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Extra-Curricular Professional Personnel Hirings:

- Jessica Baker: Leadership Team, History, EHHS, effective 2019-2020 SY only
- Angela Mathias: Leadership Team, Science, EHHS, effective 2019-2020 SY only

- Robert Thompson: Leadership Team, Related Arts, EHHS, effective 2019-2020 SY only
- Michelle Wolfe: Leadership Team, English, EHHS, effective 2019-2020 SY only
- Randall Wolfe: Leadership Team, Math, EHHS, effective 2019-2020 SY only
- Henry Hodges: British Literature Common Core Standards for Dual Credit, EHHS, effective 2019-2020 SY only

5-0 motion carried

On the motion of Dixie Bean, seconded by Jerry Yates, the Board approved the following:

Athletic Position Hirings:

- Jacob Metheny: Assistant Football Coach, MHS, effective 2019-2020 SY
- Alicia Sanders: Girls' Track Coach, EHHS, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Athletic Position Hirings:

- Steven Miller: Assistant Football Coach, EHHS, effective 2019-2020 SY
- Christopher Hahn: Assistant Volleyball Coach, EHHS, effective 2019-2020 SY

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Extra Pay as Supervisory Aides:

- Teresa Myers: MIS, effective 2019-2020 SY only
- Kristy See: MIS, effective 2019-2020 SY only
- Kathy Beasley: MIS, effective 2019-2020 SY only
- Sandy Hedrick: MMS, effective 2019-2020 SY only
- Cheryl Ward: MMS, effective 2019-2020 SY only
- Susan Whetzel: MMS, effective 2019-2020 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Three-Step Salary Increase:

- Tammy Gilbert: Math, MMS, effective 2019-2020 SY only
- Brooklyn Reel: Math, MMS, effective 2019-2020 SY only
- Jennifer Rush: Math, MMS, effective 2019-2020 SY only
- Erin Everson: Special Education, MMS, effective 2019-2020 SY only
- Stephanie Simmons: Special Education, MMS, effective 2019-2020 SY only
- Betsy Swick: Special Education, MMS, effective 2019-2020 SY only
- Heath Hershberger: Special Education, Gifted, Countywide, effective 2019-2020 SY only

- Randall Wolfe: Math, EHHS, effective 2019-2020 SY only
- Scott Conners: Special Education, EHHS, effective 2019-2020 SY only
- Tracy Craig: Special Education, MIS, effective 2019-2020 SY only
- Jessica Saville: Special Education, MIS, effective 2019-2020 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Extra Pay for Specialized Health Care Procedures:

- Sandy Hedrick: MMS, effective 2019-2020 SY only
- Rhonda Sites: MMS, effective 2019-2020 SY only
- Regena Whetzel: MIS, effective 2019-2020 SY only
- Connie Turner: MHS, effective 2019-2020 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Rescinding of Termination:

- Lisa Snyder: Extra-Curricular Bus Run, Special Education, effective July 30, 2019

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Reclassification of Service Personnel:

- Aletha Ross: Reclassify from Custodian II, Pay Grade B to Custodian III, Pay Grade C, effective July 1, 2019

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Resignations:

- Jacob Metheny: Authorized Certified Coach Without Pay, Football, MHS, effective August 19, 2019
- Alicia Sanders: Authorized Certified Coach Without Pay, Girls' Track, EHHS, effective August 19, 2019
- Amanda Dantzic: Substitute Cook, effective August 12, 2019
- Amanda Dantzic: Substitute Custodian, effective August 12, 2019
- Kimberly Mohr: Tri-County Truancy Diversion Specialist, effective August 19, 2019
- Karen Sue Kyle: Substitute Cook: effective August 14, 2019
- Kristie Cost: Substitute Teacher, effective August 16, 2019
- Kristie Cost: Substitute Aide, effective August 16, 2019

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Volunteers:

- Ashley Crites: Volunteer, Team Support Personnel, Football, MMS, effective August 20, 2019
- Joshua Eye: Volunteer, Team Support Personnel, Football, MMS, effective August 20, 2019
- Heather Hinz: Volunteer, Team Support Personnel, Cheerleading, MMS, effective August 20, 2019
- Michelle Williams: Volunteer, MMS, effective August 20, 2019
- George Kidwell: Volunteer, Team Support Personnel, Football, EHEMS, effective August 20, 2019

5-0 motion carried

On the motion of Nancy Hahn, seconded by Douglas Hines, the Board approved the following:

Approved Job Posting:

- Speech Language Pathologist, Countywide, (revised from half-time position to full-time position)

5-0 motion carried

## **XVI. Adjournment**

On the motion of Douglas Hines, seconded by Jerry Yates, the meeting adjourned at 6:58 p.m.

5-0 motion carried

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools**  
**Executive Session**  
**August 19, 2019**

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Douglas Hines, Vice President  
Dixie Bean  
Melvin Shook Jr.  
Jerry Yates

**Others Present:**

Sheena Van Meter, Superintendent

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**