

**Hardy County Schools  
Regular School Board Meeting  
Hardy County Board of Education Office  
July 15, 2019**

**Members Present:**

Nancy Hahn, President – Arrived at 5:01 p.m.  
Douglas Hines, Vice President  
Dixie Bean  
Melvin Shook Jr.  
Jerry Yates – Arrived at 5:08 p.m.

**Administrators Present:**

Sheena Van Meter, Superintendent  
Steven Williams, Director of Administrative Programs

**Others Present:**

Shawn Cullers  
Jean Flanagan  
Bill Hill  
Nancy Hill  
Diane Miller

**Public Comments:**

**I. Call to Order – President**

Douglas Hines, Vice President, called the meeting to order at 5:00 p.m.

Nancy Hahn arrived at 5:01 p.m.

**II. Prayer**

Dixie Bean opened the meeting with prayer.

**III. Pledge of Allegiance**

Douglas Hines led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Melvin Shook, to approve the agenda with updated personnel actions and leave of absence.

4-0 motion carried

Jerry Yates arrived at 5:08 p.m.

## **VI. Presentation**

### A. Birth to 3 Presentation – Diane Miller

Ms. Diane Miller, OT with West Virginia Birth to 3, provided the Board with information concerning upcoming students. Ms. Miller recommended considering a three-year old program for students with delays. Ms. Miller said the most important structure for students with delays is consistence in their schedules.

## **VII. Public Comments**

No Public Comments

## **VIII. Consent Items**

- A. Board Minutes – June 17, 2019
- B. Board Minutes – July 1, 2019
- C. Bank Reconciliation – June 30, 2019
- D. Treasurer’s Report – June 30, 2019
- E. Invoices to be Approved
- F. Transportation Request

- July 26-August 3, 2019 – Gretchen Cremann – Moorefield High School – Envirothon Team – Raleigh, NC

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Consent Items.

5-0 motion carried

## **IX. Unfinished Business**

### A. Pre-Approved Transfers and Budget Supplements – No Action Needed

The Board was provided with an update on the pre-approved transfers and budget supplements.

## **X. New Business**

### A. Approval of Personal Leave / Leave of Absence Policy – GBQ

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved Personal Leave / Leave of Absence Policy - GBQ for first reading.

5-0 motion carried

### B. Approval of Prevention Resource Officer Agreement

A motion was made by Dixie Bean, seconded by Douglas Hines to approve the Prevention Resource Officer Agreement.

On the motion of Jerry Yates, seconded by Douglas Hines, the Board tabled Prevention Resource Officer Agreement as presented for updated changes.

5-0 motion carried

C. Approval of the Termination of the Ludwig Orchard Memorandum of Understanding

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the termination of the Ludwig Orchard Memorandum of Understanding with Hardy County Schools.

5-0 motion carried

D. Discussion of HC206 Summary

Ms. Van Meter provided the Board with a summary of changes for Hardy County Schools with the HC206 bill.

E. Approval of In County/Out of County Transfers

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Approved Transfers:

- M. B. from Grant County to Hardy County
- A. B. from Hampshire County to Hardy County
- M. C. from Grant County to Hardy County
- M. H. from Grant County to Hardy County
- B. K. from Grant County to Hardy County
- K. L. from Hampshire County to Hardy County
- M. L. from Hampshire County to Hardy County
- K. P. from Grant County to Hardy County
- T. R. from Hampshire County to Hardy County
- W. P. from Hardy County to Grant County

5-0 motion carried

**XI. Board Members/Superintendent Discussion – No Action May Be Taken**

Ms. Sheena Van Meter provided the Board with information about 15.97 acres owned by the Hardy County Board of Education behind Moorefield Elementary School and Summit Community Bank. Ms. Van Meter would like to look into timbering the land to help cover the cost of the athletic field lighting.

Ms. Sheena Van Meter provided the Board with the opening day lunch menu and asked the Board to help in serving the lunch.

Ms. Sheena Van Meter discussed with the Board about installing a new heating and cooling unit for the Central Office. With several units running and replacing old units it would be more cost efficient.

**XII. Future Agenda Items**

- CTE Economic Impact Report

**XIII. Announcements**

- August 5, 2019 – Hardy County Board of Education Meeting – BOE – 5:00 p.m.

#### **XIV. Mission Statements/Accomplishments**

- The Board thanked Diane Miller for the Birth to 3 presentations.
- The Board commended Mr. Armentrout and the Baseball Team for their volunteer efforts helping flood victims in Harman, WV.
- The Board commended all the students successfully competing in competitions over the summer.

#### **XV. Personnel**

On the motion of Douglas Hines, seconded by Jerry Yates, the Board went into Executive Session at 6:34 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 6:47 p.m. with no action taken.

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Leave of Absences:

- Stephanie Ours: June 28, 2019 through August 10, 2019
- Barbara Stickley: July 1, 2019 through October 31, 2019

5-0 motion carried

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Professional Personnel Hirings:

- Kristi Smith: School Nurse, Moorefield Schools, effective 2019-2020 SY
- Tyler Mongold: PE Teacher, MES/MIS, effective 2019-2020 SY
- Bettina Sperry: Long Term Substitute, Family and Consumer Science Teacher, EHEMS/MMS, effective 2019-2020 SY
- Leanna Showe: Music Teacher, MES/MIS, effective 2019-2020 SY
- Theresa Eades: Substitute Teacher, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Extra-Curricular Professional Personnel Hirings:

- Jennifer Butts: Leadership Team, MIS, effective 2019-2020 SY only
- Tracy Craig: Leadership Team, MIS, effective 2019-2020 SY only
- Jessica Saville: Leadership Team, MIS, effective 2019-2020 SY only
- Sharon Auville: Leadership Team, MIS, effective 2019-2020 SY only
- Amber Shockey: Attendance Leadership Team Coordinator, MIS, effective 2019-2020 SY only
- Jennifer See: SAT Leadership Coordinator, MIS, effective 2019-2020 SY only
- Michelle Holstein: SAT Coordinator, EHEMS, effective 2019-2020 SY only
- Michelle Holstein: WVEIS Coordinator, EHEMS, effective 2019-2020 SY only
- Amanda Hamilton: Lead Teacher, EHEMS, effective 2019-2020 SY only
- Renee Reed: Lead Teacher, EHEMS, effective 2019-2020 SY only

- Alicen Adkins: Leadership Team, MMS, effective 2019-2020 SY only
- Bonnie Crites: Leadership Team, MMS, effective 2019-2020 SY only
- Deanna Shirk: Leadership Team, MMS, effective 2019-2020 SY only
- Stephanie Simmons: Leadership Team, MMS, effective 2019-2020 SY only
- Brooklyn Reel: Team Leader, 6<sup>th</sup> Grade, MMS, effective 2019-2020 SY only
- Jeremy Simmons: Team Leader, 7<sup>th</sup> Grade, MMS, effective 2019-2020 SY only
- Deanna Shirk: Team Leader, 8<sup>th</sup> Grade, MMS, effective 2019-2020 SY only
- Stephanie Simmons: Team Leader, Special Education, MMS, effective 2019-2020 SY only
- Heather Armentrout: Leadership Team, Math, MHS, effective 2019-2020 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Extra-Curricular Professional Personnel Hiring:

- Marsha Hahn: Lead Teacher, EHEMS, effective 2019-2020 SY only

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Athletic Position Hiring:

- Katherine Strawderman: Volleyball Coach, EHEMS, effective 2019-2020 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Athletic Position Hiring:

- Marsha Hahn: Volleyball Coach, EHHS, effective 2019-2020 SY

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Resignations:

- Joshua Vetter: Authorized Certified Coach Without Pay, Football, MHS, effective July 2, 2019
- Paul See: Authorized Certified Coach Without Pay, Football, MHS, effective July 2, 2019
- Shannon Smith: Pre-K Special Needs Teacher, ½ Time Position, MES, effective July 2, 2019
- Vivian Carr: Authorized Certified Coach Without Pay, Girls' Basketball, MMS, effective July 8, 2019
- Noah Orndorff: Authorized Certified Coach Without Pay, Football, EHEMS, effective July 15, 2019
- Joseph Sherman: Game Manager, MMS, effective July 15, 2019

5-0 motion carried

On the motion of Douglas Hines, seconded by Melvin Shook, the Board approved the following:

Approved Reclassifications of Service Personnel:

- Terry J. Miller: Reclassify from Custodian I, Pay Grade A to Custodian II, Pay Grade B, effective July 1, 2019
- Beverly Mongold: Reclassify from Custodian I, Pay Grade A to Custodian II, Pay Grade B, effective July 1, 2019

5-0 motion carried

On the motion of Douglas Hines, seconded by Jerry Yates, the Board approved the following:

Approved Rescinding of Job Posting:

- Authorized Certified Coach Without Pay, Softball, MHS

5-0 motion carried

#### **XVI. Adjournment**

On the motion of Nancy Hahn, seconded by Melvin Shook, the meeting adjourned at 6:51 p.m.

5-0 motion carried

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**

**Hardy County Schools**  
**Executive Session**  
**July 15, 2019**

**Members Present:**

Nancy Hahn, President – Arrived at 5:01 p.m.  
Douglas Hines, Vice President  
Dixie Bean  
Melvin Shook Jr.  
Jerry Yates – Arrived at 5:08 p.m.

**Others Present:**

Sheena Van Meter, Superintendent  
Jennifer Strawderman, Assistant Superintendent  
Amber Champ

On the motion of Douglas Hines, seconded by Jerry Yates, the Board went into Executive Session at 6:34 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**