

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
June 4, 2018**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver
Douglas Boswell

Administrators Present:

Sheena Van Meter, Superintendent
Jody Shewbridge, Director of Human Resources/Attendance
Steve Williams, Director of Administrative Programs
Rebecca Lewis, Director of Child Nutrition

Others Present:

Shawn Cullers
Jean Flanagan
Charles Hill
Nancy Hill
Melvin Shook
Jerry Yates
Kim Yates
Ugoeze Otome, MD
Sharon Auville
Cheyenna Miller
Yvette Miller
Isaiah Fluelling
Dylan White
Kristal Roberson
Kay Shook
Jasmine Abrell
Jordan Mongold
Ashley Yates
Molly Yates

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 5:59 p.m.

II. Prayer

Sheena Van Meter opened the meeting with prayer.

III. Pledge of Allegiance

Douglas Boswell led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Douglas Hines, seconded by Dixie Bean, to approve the agenda with updated personnel actions.

5-0 motion carried

VI. Presentation

A. Newly Elected Board Members Oath

Mrs. Shawn Cullers, Executive Secretary/Notary, administered the oath to the newly elected board members. The board members that took the oath were Dixie Bean, Douglas Hines, Melvin Shook Jr., and Jerry Yates.

B. East Hardy High School FBLA – Presentation

The East Hardy High School FBLA presented a skit to the board called Mask Off: Mastering Mental Health. The students partnered with Diana Kettermann-Thorne to develop this project to make students aware of mental health and provide resources about mental health.

C. Concussion Training – Dr. Otome

Dr. Ugoeze Otome provided training to the Board concerning concussions. Dr. Otome provided information on concussion signs, dangerous signs and symptoms, management and treatment, post-concussion syndrome, prognosis, and recovery delay.

VII. Public Comments

No Public Comments

VIII. Consent Items

A. Board Minutes – May 21, 2018

B. Transportation Request

- June 27-July 3, 2018 – Mary Catherine Slack – FCCLA – Moorefield High School – Bridgeport, WV

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Consent Items.

5-0 motion carried

IX. Unfinished Business

A. Discussion of Main Street Project

Ms. Sheena Van Meter, Superintendent, provided the board with an update on the Main Street Project. The old Good Times building was taken down and removed from the property. We are working on building structures and raised beds from the grants that were obtained for this project.

X. New Business

- A. Approval of West Virginia Department of Agriculture Food Distribution Program Annual Agreement to Participate for School Year 2018-2019

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved West Virginia Department of Agriculture Food Distribution Program Annual Agreement to Participate for School Year 2018-2019 as presented.

5-0 motion carried

- B. Approval of WVDE Office of Child Nutrition Memorandum of Understanding for the 2018-2019 School Year

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved WVDE Office of Child Nutrition Memorandum of Understanding for the 2018-2019 school year as presented.

5-0 motion carried

- C. West Virginia Department of Health and Human Resources General Sanitation Inspection Report Review

Mr. Steve Williams, Director of Administrative Programs, provided the Board an update on the inspection from the Department of Health and Human Resources. Overall the report was in good standards with minor repairs that will be completed over the summer.

- D. Approval of Fire Marshal Report

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Fire Marshal Report as presented.

5-0 motion carried

XI. Future Agenda Items

- Update Hardy County Dress Code for Personnel Policy
- First Energy Electric Usage Study
- Review Policy BDA School Board Meetings

XII. Announcements

- June 6, 2018 – Retirement Dinner – MHS – 5:00 p.m.
- June 18, 2018 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.

XIII. Mission Statements/Accomplishments

- The Board commended the East Hardy High School FBLA members for an excellent presentation on Mental Health.

- The Board commended the Moorefield High School Baseball Team, Staff and Administration for becoming the state champions.
- The Board thanked Dr. Otome for the concussion presentation.

XIV. Personnel

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board went into Executive Session at 7:10 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 8:00 p.m. with no action taken.

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Non-work Days Carry Over per Policy GBW:

- Shawn Cullers – 10 days
- Jody Shewbridge – 9 days

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Days Without Pay:

- Day Detinburn: May 24-25, 2018 – 2 days

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Days Without Pay:

- Day Detinburn: May 31, 2018 – 1 day

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Leave of Absence:

- Melinda Bremer: May 19, 2018 through June 12, 2018 - intermittently

4-1 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Service Personnel Hirings:

- David Vetter: Bus Operator, KinderCamp/EL Summer School and Energy Express, pick up students at designated Moorefield stops transport to MES/MIS and return to designated Moorefield stops, effective June 18, 2018-July 26, 2018, excluding June 20, 2018, July 4, 2018 and July 23, 2018
- William Hunt: Bus Operator, Energy Express, pick up students at designated Baker stop(s) transport to MES and return to designated Baker stop(s), effective June 18, 2018-July 20, 2018, excluding June 20, 2018 and July 4, 2018
- Amanda Dantzic: Cook III, Energy Express, MES, effective June 18, 2018-July 26, 2018, excluding June 20, 2018, July 4, 2018 and July 23, 2018
- Diane K. Miller: Cook II, MES/MHS, effective 2018-2019 SY
- Teresa Cook: Cook II, MMS, effective 2018-2019 SY
- Ronald Hess: Bus Operator, Waites Run, Carpenter Avenue and Sandfield Road, effective 2018-2019 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Professional Administrative Personnel Hiring:

- Jennifer Strawderman: Assistant Superintendent, effective July 1, 2018

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Professional Personnel Hirings:

- Amanda Campbell: Teacher, PE, MES and MIS, effective 2018-2019 SY
- Laura Ramirez: Teacher, EL, MIS and Countywide, effective 2018-2019 SY
- Rachel E. Baker: Substitute Teacher, effective 2018-2019 SY
- Jesslyn Dunsmore: Substitute Teacher, effective 2018-2019 SY
- Susan Ruddle-Jones: Substitute Teacher, effective 2018-2019 SY
- W. Jordan Ours: Teacher, Credit Recovery Summer Program, MHS, effective June 2018 dates to be determined
- Keith Miller: Teacher, Credit Recovery Summer Program, EHHS, effective June 2018 dates to be determined

5-0 motion carried

On the motion of Douglas Hines, seconded by Douglas Boswell, the Board approved the following:

Extra-Curricular Professional Personnel Hirings:

- Tanya McGregor: Leadership Team, Pre-K, MES, effective 2018-2019 SY
- Karen Shingleton: Leadership Team, Kindergarten, MES, effective 2018-2019 SY
- Shanda Walker: Leadership Team, 2nd Grade, MES, effective 2018-2019 SY

- Jeremy Rumer: Leadership Team, Special Education, MES, effective 2018-2019 SY
- Alicen Adkins: Leadership Team, MMS, effective 2018-2019 SY
- Bonnie Crites: Leadership Team, MMS, effective 2018-2019 SY
- Deanna Shirk: Leadership Team, MMS, effective 2018-2019 SY
- Stephanie Simmons: Leadership Team, MMS, effective 2018-2019 SY
- Justin Campbell: Leadership Team, MHS, effective 2018-2019 SY
- Cody Dent: Leadership Team, MHS, effective 2018-2019 SY
- Jaclyn See: Leadership Team, MHS, effective 2018-2019 SY
- Mary Catherine Slack: Leadership Team, MHS, effective 2018-2019 SY
- Megan Dispanet: Leadership Team, EHEMS, effective 2018-2019 SY
- Marguerite Glogau: Leadership Team, EHEMS, effective 2018-2019 SY
- Marsha Hahn: Leadership Team, EHEMS, effective 2018-2019 SY
- Amanda Hamilton: Leadership Team, EHEMS, effective 2018-2019 SY
- Melody Leatherman: Leadership Team, EHEMS, effective 2018-2019 SY
- Renee Reed: Leadership Team, EHEMS, effective 2018-2019 SY
- Sara Smouse: Leadership Team, EHEMS, effective 2018-2019 SY
- Carrie Vance: Leadership Team, EHEMS, effective 2018-2019 SY
- Jessica Baker: Leadership Team, EHHS, effective 2018-2019 SY
- Stephanie Miller: Leadership Team, EHHS, effective 2018-2019 SY
- Robert Thompson: Leadership Team, EHHS, effective 2018-2019 SY
- Michele Wolfe: Leadership Team, EHHS, effective 2018-2019 SY

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Athletic Hirings:

- Taylor Zuber: Athletic Trainer, MHS, effective 2018-2019 SY
- Ashley Taylor: Volleyball Coach, EHHS, effective 2018-2019 SY
- Marsha Hahn: Assistant Volleyball Coach, EHHS, effective 2018-2019 SY
- W. Jordan Ours: Assistant Football Coach, MHS, effective 2018-2019 SY
- Mason Gray: Assistant Football Coach, EHHS, effective 2018-2019 SY

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Rehire Lists:

- Temporary/Part-time Employees, effective 2018-2019 SY
(See Attached Rehire List)
- Professional Extra-Curricular Contracts, effective 2018-2019 SY
(See Attached Rehire List)
- Central Office Staff, effective 2018-2019 SY
(See Attached Rehire List)

- School Administrative Staff, effective 2018-2019 SY
(See Attached Rehire List)

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Renewal of Central Office Service Personnel Contracts:

- Central Office Service Personnel, effective 2018-2019 SY
- (See Attached Rehire List)

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Resignations:

- Stephanie Tison: Cheerleading Coach, EHHS, effective May 23, 2018
- Chad Williams: Assistant Principal, EHHS, effective June 30, 2018
- Heath Hershberger: Teacher, Alternative School, After School Program, effective June 30, 2018
- Melvin Shook Jr.: Substitute Bus Operator, effective May 23, 2018
- Melvin Shook Jr.: Substitute Custodian, effective May 23, 2018

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Approved Rescinding of Termination:

- Kendra Weese: Classroom Teacher, Grade 5, MIS

5-0 motion carried

XV. Adjournment

On the motion of Douglas Hines, seconded by Douglas Boswell, the meeting adjourned at 8:10 p.m.

5-0 motion carried

Nancy Hahn, President

Sheena Van Meter, Secretary

Hardy County Schools
Executive Session
June 4, 2018

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver
Douglas Boswell

Others Present:

Sheena Van Meter, Superintendent

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board went into Executive Session at 7:10 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

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Nancy Hahn, President

Sheena Van Meter, Secretary

Renewal of Contracted Services for 2018-2019

Charles R. Landes: Temporary/Part-Time Technical Support, Countywide
140 day employment for a total of \$28,000
July 1, 2018 – June 30, 2019

B. Leticia Rinard: Temporary/Part-Time Interpreter, Countywide
\$40 per hour plus travel for a maximum of 50 hours
July 1, 2018 – June 30, 2019

Rehire of Professional Extra-Curricular Contracts

2018-2019 School Year

Bremer, Melinda	FCCLA Advisor, EHEMS & MMS	\$400.00
Dent, Cody	FFA Advisor, MHS	\$200.00
Hardman, Rodney L.	FFA Advisor, EHHS	\$200.00
Harper, Roy P.	FFA Advisor, MMS	\$200.00
	Teacher, Alternative School, After School Program	\$25.00 per hour, 3:30 p.m. to 6:30 p.m., 2 days per week as needed, for the 2018-2019 SY
Holler, Rebecca	FFA Advisor, EHEMS	\$200.00
Kelican, Shelia	Yearbook Advisor, EHHS	\$1,500.00
Roberson, Kristal	FBLA Advisor, EHHS	\$200.00
See, Sarah	Yearbook Advisor, MHS	\$1,500.00
Slack, Mary Catherine	FCCLA Advisor, MHS	\$200.00
Snyder, Nicole R.	FCCLA Advisor, EHHS	\$200.00
Thompson, Robert	Band Director/Activities, EHHS	\$765.00
Vetter-Crites, Sara B.	Band Director/Activities, MHS	\$765.00

Rehire of Central Office Staff
2018-2019 School Year

Burgess, Veeta B.	Finance Director, 240 Days
	Assistant Superintendent, 240 days
Lewis, Rebecca	Director of Child Nutrition, 240 days
Sager, Beth	Director of Student Support, 240 days
Shewbridge, Jody	Director of Human Resources/Attendance, 240 days
Williams, Steven B.	Director of Admin. Programs, 240 days

Rehire of School Administrative Staff
2018-2019 School Year

Armentrout, L. Wade	Principal, MES, 240 days
Champ, Amber	Principal, MIS, 240 days
Stutler, Scott	Principal, MMS, 240 days
Morris, Emily	Principal, EHEMS, 240 days
Strawderman, Jennifer	Principal, EHHS, 240 days
McGregor, Patrick A.	Principal, MHS and Alternative Educ. School, 240 days
Bodkins, Donna L.	Assistant Principal, MMS, 220 days
Parks, Derick	Assistant Principal, EHEMS, 220 days
Root, Martha	Assistant Principal, MHS, 220 days
	Assistant Principal & Athletic Director, EHHS, 220 days

Renewal of Central Office Service Personnel Contracts
2018-2019 School Year

Barr, Rodney	Maintenance/Carpenter II, 240 days
Cullers, Shawn	Executive Secretary/Superintendent, 240 days
Mongold, Lisa	Coordinator of Student Support Services, 240 days
Ours, Stephanie	Executive Secretary, 240 days
Redmon, David	Transportation Supervisor/School Bus Supervisor/Bus Operator, 240 days
Roberts Jr., John H.	General Maintenance/Electrician II, 240 days
Robinson, Barbie	Coordinator of Accounts Payable/Titles, 240 days
Stull, Patricia	Personnel Coordinator, 240 days
Surface, Nicholas	Maintenance Supervisor, 240 days
Williams, Peggy	Coordinator of Payroll/School Secretary Coordinator, 240 days