

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
November 8, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean – Arrived at 6:08 p.m.
Margaret Shriver
Douglas Boswell

Administrators Present:

Sheena Van Meter, Interim Superintendent
Jody Shewbridge, Director of Human Resources/Attendance
Veeta Burgess, Director of Finance
Steve Williams, Director of Administrative Programs
Beth Sager, Director of Student Support Services

Others Present:

Shawn Cullers
Nancy Hill
Charles Hill
J. Brad Simmons
Jennifer Strawderman
Vicki Johnson
Ali Judy
Penny Morgan-Rinker
Jay Crites
Michelle Holstein
Monica Combs
Amber Champ

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 6:00 p.m.

II. Prayer

Douglas Boswell opened the meeting with prayer.

III. Pledge of Allegiance

Margaret Shriver led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Douglas Hines, seconded by Margaret Shriver, to approve the agenda with updated transportation request and personnel actions.

4-0 motion carried

VI. Presentation

Dixie Bean arrived at 6:08 p.m.

A. Stream Camp

Ms. Michelle Holstein, teacher at East Hardy Early Middle School and Ms. Vicki Johnson, Director of Partnerships and Development for the Wardensville Garden Market, provided the Board a presentation on the stream camp and the Wardensville Garden Market. The Wardensville Garden Market is a one hundred acre non-profit farm with a bakery. The market provides educational classes for the farm assistants, public, and the stream camp for middle school students. Everything sold through the Wardensville Garden Market is one hundred percent invested back in the program. There were five scholarships awarded this year in the amount of \$2,000.00 from the proceeds. The Wardensville Garden Market was founded in 2016 by the JDL Foundation.

B. Review of Guidance School Counselors Plan

Ms. Penny Morgan-Rinker, Guidance Counselor, provided the Board a presentation on the roles of the guidance counselors. Ms. Morgan-Rinker also reviewed the accountability, management, delivery and foundation of the counselors.

C. Special Education Monitoring Report

Ms. Beth Sager, Director of Student Support Services, provided the Board with an overview of the recent monitoring. Ms. Sager reviewed the findings and corrective actions from the monitoring report.

VII. Public Comments

No Public Comments

VIII. Consent Items

- A. Board Minutes – October 23, 2017
- B. Bank Reconciliation – October 31, 2017
- C. Treasurer's Report – October 31, 2017
- D. Budget Journal Entries
- E. Invoices to be Approved
- F. Transportation Request

- November 9, 2017 – Deana Williams – 3rd Grade – EHEMS – Washington, D.C.
- November 14-15, 2017 – Melinda Bremer – FCCLA – MMS/EHEMS – Ripley, WV

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Consent Items.

5-0 motion carried

IX. Unfinished Business

A. Budget Update

Ms. Veeta Burgess, Director of Finance, provided the Board with an update on the budget. Ms. Burgess discussed the finances this year versus last year. The expenditures have decreased from last year.

B. Approval of Beginning Teacher/Administrator Mentor Policy – GBDB

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Beginning Teacher/Administrator Mentor Policy – GBDB as presented.

5-0 motion carried

C. Approval of Administrative Organization Plan Policy – CBB

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Administrative Organization Plan Policy – CBB as presented.

5-0 motion carried

D. Approval of Racial, Sexual, Religious/Ethnic Harassment and Violence Policy – GAD

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Racial, Sexual, Religious/Ethnic Harassment and Violence Policy – GAD as presented with minor corrections.

5-0 motion carried

E. Approval of Expected Behavior in Safe and Supportive Schools – JDA

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved Expected Behavior in Safe and Supportive Schools – JDA as presented.

5-0 motion carried

F. Discussion of Main Street Project

No New Updates on the Main Street Project

The Board asked for the WV Extension Office to be contacted regarding their interest in getting high tunnels installed.

G. Discussion of East Hardy Early Middle School Project

Mr. Steve Williams, Director of Administrative Programs, provided the Board with an update on the East Hardy Early Middle School Project. The roof project is now underway. The original change order for the roof project that reduced the amount of money it would cost to complete was modified. The county will still save \$28,000 dollars from the original estimate. The areas that are completed are the gym, stage, ground level floor. The 5/6 hallway will be completed by the end of the week. The completion close out is scheduled for November 23, 2017.

X. New Business

A. Approval of Experiential Learning Sites 2017-2018 School Year

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the East Hardy High School Experiential Learning Sites for SAE for the 2017-2018 school year.

5-0 motion carried

B. Discussion of Saturday and After School Detention

Ms. Van Meter, Interim Superintendent, discussed with the Board the Saturday and after school detention program. The student's teachers are notified when they are to attend the detention program. This allows the teachers to send any incomplete work and additional work to be completed.

C. In County/Out of County Transfers

No In County/Out of County Transfers

XI. Future Agenda Items

- 8th Grade Science Class – EHEMS – Renee Reed

XII. Announcements

- November 17, 2017 – Budget Workshop – Kesner Cabin – 9:00 a.m. to 2 p.m.
- November 20, 2017 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.
- December 4, 2017 – Hardy County Board of Education Meeting – EHEMS – 6:00 p.m.

XIII. Mission Statements/Accomplishments

- The Board commended Ms. JoBeth Delawder and Mr. Cody Whetzel for receiving the American Farmer Degree.
- The Board congratulated the MHS and EHHS volleyball teams for going to the state playoffs.
- The Board congratulated Ms. Marsha Hahn for having 225 wins and 12 consecutive Regional Championships in volleyball.
- The Board congratulated EHHS football team for making the playoff games.
- Ms. Van Meter congratulated the following teachers for being selected as the County Employees of the month.
 - Mr. Bob Thompson, October
 - Mr. Lucas Moyers, November

XIV. Personnel

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board went into Executive Session at 7:45 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 8:34 p.m. with no action taken.

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Leave of Absences:

- Susan Whetzel – November 2, 2017 through November 26, 2017

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hirings:

- William Hunt: School Bus Operator, Old Fields Road, Shockey Road, Fish Pond Road, Portion of Route 220 to Old Fields Bridge, effective November 9, 2017
- David Howell, Jr.: Custodian II, EHEMS/EHHS, effective November 9, 2017
- Diana L. Goodwin: Substitute Cook, effective 2017-2018 SY
- Robert Gribble: Substitute Custodian, effective 2017-2018 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Professional Personnel Hirings:

- Crystal Crites: 5th Grade Teacher, Long Term Substitute for Leave of Absence, MIS, effective December, 2017, start date to be determined for the remainder of the 2017-2018 SY
- Constance G. Thomas: Substitute Teacher, effective 2017-2018 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Professional Personnel Hiring:

- Joseph M. Hahn: Substitute Teacher, effective 2017-2018 SY

4-0 motion carried

1 abstain

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Athletic Hirings:

- Noah Orndorff: Game Manager, EHEMS, effective 2017-2018 SY
- Stephanie Tison: Authorized Certified Coach Without Pay, Cheerleading, EHHS, effective 2017-2018 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Athletic Hirings:

- Joseph Hahn: Authorized Certified Coach Without Pay, Boys' Basketball, EHEMS, effective 2017-2018 SY
- Joseph Hahn: Authorized Certified Coach Without Pay, Boys' Basketball, EHHS, effective 2017-2018 SY

4-0 motion carried

1 abstain

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Approved Rescind Job Postings:

- Early Childhood Classroom Assistant Teacher/Aide, Kindergarten, Long Term Substitute, MES
- Academic Support Co-Instructor, 2 positions, EHEMS

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Resignations:

- Sheena Moyers: Substitute Aide, effective October 24, 2017
- Sheena Moyers: Substitute Cook, effective October 24, 2017
- James R. Miller, Bus Operator, effective November 17, 2017
- Rodney Hardman: School Leadership Team, CTE, effective October 23, 2017
- Robert Miller: Principal, MHS, effective November 6, 2017
- Constance G. Thomas: Business Education Teacher, MHS, effective November 24, 2017, due to retirement
- Constance G. Thomas: Yearbook Coordinator, MHS, effective November 24, 2017, due to retirement
- Eva Sine: Art Teacher, EHEMS/EHHS, effective January 2, 2018

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Approved Volunteers:

- Loyette Mathias: MES, effective 2017-2018 SY
- Sharon S. Parker: MES, effective 2017-2018 SY
- Amy Clower: MIS, effective 2017-2018 SY
- Ellen Riggleman: MIS, effective 2017-2018 SY
- Davida Wolfe: MIS, effective 2017-2018 SY
- Kathryn Whitney: EHEMS, effective 2017-2018 SY
- Celia Good: EHEMS, effective 2017-2018 SY

5-0 motion carried

XV. Adjournment

On the motion of Douglas Hines, seconded by Margaret Shriver, the meeting adjourned at 8:38 p.m.

5-0 motion carried

Nancy Hahn, President

Sheena Van Meter, Secretary

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Executive Session
November 8, 2017**

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Douglas Hines, Vice President
Dixie Bean – Arrived at 6:08 p.m.
Margaret Shriver
Douglas Boswell

Others Present:

Sheena Van Meter, Interim Superintendent
Jody Shewbridge, Director of Human Resources/Attendance

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