

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
October 23, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver
Douglas Boswell

Administrators Present:

Sheena Van Meter, Interim Superintendent
Jody Shewbridge, Director of Human Resources/Attendance
Veeta Burgess, Director of Finance
Steve Williams, Director of Administrative Programs
Beth Sager, Director of Student Support Services
Rebecca Lewis, Director of Child Nutrition

Others Present:

Shawn Cullers
Jean Flanagan
Greg Greenwalt
Nancy Hill
Charles Hill
Scott Darnold
John Berg
Mike Kennedy
Jerry Yates

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 5:59 p.m.

II. Prayer

Dixie Bean opened the meeting with prayer.

III. Pledge of Allegiance

Margaret Shriver led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Margaret Shriver, seconded by Douglas Hines, to approve the agenda with updated personnel actions.

4-0 motion carried

VI. Approval of Appointment of Board Member

On the motion of Dixie Bean, seconded by Margaret Shriver, the Board approved to appoint Mr. Douglas Boswell to fill the vacant board seat created by J. Brad Simmons's resignation.

4-0 motion carried

VII. Swearing-in of New Board Member

Ms. Sheena Van Meter, Interim Superintendent, administered the oath of office to Mr. Douglas Boswell the newly appointed board member.

VIII. Presentation

A. CEP – Rebecca Lewis

Ms. Rebecca Lewis, Director of Child Nutrition, presented the board with a PowerPoint on the Community Eligible Provision (CEP) Progress Report. Ms. Lewis showed the increase from the 2016-2017 school year to the current 2017-2018 school year. The meal participation has increased drastically by adding the high schools to the Community Eligible Provision Program. Ms. Lewis provided the Board with pictures of the fully stocked fresh fruits and vegetable bar before and after students were served. This program continues to be a success.

IX. Public Comments

No Public Comments

X. Consent Items

- A. Board Minutes – September 25, 2017
- B. Board Minutes – October 4, 2017
- C. Bank Reconciliation – September 30, 2017
- D. Treasurer's Report – September 30, 2017
- E. Budget Journal Entries
- F. Invoices to be Approved
- G. Transportation Request

- October 24-29, 2017 – Rodney Hardman – FFA – EHHS – Indianapolis, IN
- November 9-11, 2017 – Chad Williams – Volleyball Team – EHHS – Charleston, WV
- December 1-3, 2017 – Chad Williams – Cheerleading Team – EHHS – Wheeling WV

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Consent Items.

5-0 motion carried

XI. Unfinished Business

A. Budget Update

Ms. Veeta Burgess, Director of Finance, provided the Board with an update on the budget. Ms. Burgess stated the finance department is working to keep the encumbrances close to the invoices and are updating them monthly.

B. Approval of Graduation Requirements Policy - IDK

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Graduation Requirements Policy as presented.

5-0 motion carried

C. Approval of Beginning Teacher/Administrator Mentor Policy – GBDB

A motion was made by Dixie Bean, seconded by Douglas Hines to approve Beginning Teacher/Administrator Mentor Policy – GBDB as presented.

On the motion of Dixie Bean, seconded by Margaret Shriver, the Board approved Beginning Teacher/Administrator Mentor Policy – GBDB for seconded reading with updated corrections.

5-0 motion carried

D. Discussion of Main Street Project

No New Updates on the Main Street Project

E. Discussion of East Hardy Early Middle School Project

Mr. Steve Williams - Director of Administrative Programs, Mr. Scott Darnold - Darnold Mechanical, Mr. John Berg - OWPR, and Mike Kennedy - Superintendent of EHEMS project, provided the Board with an update on the East Hardy Early Middle School Project. The project was completed in three months with the punch-out taking place on October 17, 2017. There were zero change orders with the project and everyone worked together to accomplish what needed to be done.

The roof project is now underway. There was a change order for the roof project that reduced the amount of money it would cost to complete.

XII. New Business

A. Approval of Administrative Organization Plan Policy – CBB

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Administrative Organization Plan Policy – CBB for first reading.

5-0 motion carried

B. Approval of Racial, Sexual, Religious/Ethnic Harassment and Violence Policy – GAD

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved Racial, Sexual, Religious/Ethnic Harassment and Violence Policy – GAD for first reading.

5-0 motion carried

C. Approval of Expected Behavior in Safe and Supportive Schools – JDA

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Expected Behavior in Safe and Supportive Schools – JDA for first reading.

5-0 motion carried

D. Approval of School Fundraisers

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved School Fundraisers as presented.

5-0 motion carried

E. Approval of Northern Spain Trip

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Moorefield High School Northern Spain Trip pending world travel and number of chaperones at the time of the trip.

5-0 motion carried

F. Approval of Experiential Learning Sites 2017-2018 School Year

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the Moorefield High School Experiential Learning Sites for SAE for the 2017-2018 school year.

5-0 motion carried

G. Discussion of Nurses Duties

Ms. Beth Sager, Director of Student Support Services, provided the Board with a list of nurses' duties and answered questions from the Board.

H. Discussion of Master Schedules from Middle and High Schools

Master Schedules from Middle and High Schools was moved to November 17, 2017. This will be the Board Workshop.

I. In County/Out of County Transfers

On the motion of Dixie Bean, seconded by Douglas Hines, the Board voted to approve the following transfers.

- T. B. from Hardy County to Hampshire County
- R. H. from Hardy County to Grant County
- L. L. from Hampshire County to Hardy County

5-0 motion carried

XIII. Future Agenda Items

- Michelle Holstein – STEM Camp – Wardensville Farmer's Market – November 8, 2017
- Review of Guidance School Counselors Plan – November 8, 2017
- 8th Grade Science Class – EHEMS – Renee Reed

XIV. Announcements

- November 8, 2017 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.
- November 20, 2017 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.
- December 4, 2017 – Hardy County Board of Education Meeting – EHEMS – 6:00 p.m.

XV. Mission Statements/Accomplishments

- The Board commended all staff, students, and contractors on the EHEMS project for a job well done.
- The Board sent condolences to the Ann Hodges family.
- The Board thanked all EHHS personnel for showing their appreciation to the Ann Hodges family.
- The Board congratulated the MHS Cheerleaders for becoming the PVC champions.
- The Board congratulated Ethan George, Moorefield High School Senior, for being nominated for the Presidential CTE Award.
- Ms. Van Meter thanked Ms. Slack and students for serving the RESA 8 meeting. They did a very nice job and the food was wonderful.
- The Board congratulated MMS and EHEMS for playing in the PVL championship game.

XVI. Personnel

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board went into Executive Session at 7:41 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 8:32 p.m. with no action taken.

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Leave of Absences:

- Jason Keplinger – August 31, 2017 through October 31, 2017
- Rebecca Strawderman – October 4, 2017 through October 16, 2017
- Wanda Kuykendall – October 4, 2017 through June 30, 2018 intermittently
- Debra Greenwalt – October 19, 2017 through November 6, 2017
- Chere' Link – November 9, 2017 through November 27, 2017

5-0 motion carried

On the motion of Dixie Bean, seconded by Douglas Boswell, the Board approved the goals of the Superintendent.

Superintendent's Goals:

- To improve the culture and effectiveness of the central office by establishing a system of communication and organization that leads to productivity and a positive work climate.
- To increase student engagement by forming a collaborative, county-wide approach to implementation and monitoring of researched based student engagement strategies.
- Establish and sustain trust between the superintendent's office and the board of education, community, and school employees for the 2017-2018 school year.

5-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Service Personnel Hirings:

- Sheena Moyers: Sign Support Specialist, Special Education, Itinerant, effective October 30, 2017
- Jennifer Champ: ECCAT/Aide, Kindergarten, MES, effective 2018-2019 SY
- David Redmon: Supervisor of Transportation/School Bus Supervisor/Bus Operator, effective October 24, 2017
- Wanda Bensenhaver: Substitute Aide, effective January 2, 2017

5-0 motion carried

On the motion of Douglas Boswell, seconded by Douglas Hines, the Board approved the following:

Professional Personnel Hirings:

- Cara Williams-Reel: English Language Arts Teacher, Long Term Substitute Until Filled by a Qualified Candidate, MMS, effective October 24, 2017
- Donna Simmons: Academic Support Co-Instructor, EHEMS, effective maximum of 100 days for the 2017-2018 SY
- Melissa Sine: Academic Support Co-Instructor, EHEMS, effective maximum of 100 days for the 2017-2018 SY
- Lisa L. Appel: Substitute Teacher, effective 2017-2018 SY
- Allen D. Arthur: Substitute Teacher, effective 2017-2018 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Extra-Curricular Professional Hiring:

- Janet Sisler: Mentor, Remedial Specialist, EHEMS, effective 2017-2018 SY only

5-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Approved Athletic Hirings:

- Joseph Sherman: Authorized Certified Coach Without Pay, Boys' Basketball, MMS, effective 2017-2018 SY
- Tracey S. Miller: Wrestling Coach, EHHS, effective 2017-2018 SY
- Steven L. Miller: Authorized Certified Coach Without Pay, Wrestling, EHHS, effective 2017-2018 SY

5-0 motion carried

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Approved Rescind of Extra-Curricular Job Posting:

- CTE Work Experiential Coordinator, EHEMS

5-0 motion carried

On the motion of Douglas Hines, seconded by Douglas Boswell, the Board approved the following:

Approved Resignations:

- Dawn Halterman: Substitute Cook, effective October 16, 2017
- Dawn Halterman: Substitute Custodian, effective October 16, 2017

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Volunteers:

- Heather Hinz: MIS, effective 2017-2018 SY
- Ann Nesbit: MIS, effective 2017-2018 SY
- Robin Walters: MIS, effective 2017-2018 SY
- Amy Clower: MES, effective 2017-2018 SY
- Robin Walters: MES, effective 2017-2018 SY
- Davida Wolfe: MES, effective 2017-2018 SY
- Bethany Stotler: EHEMS, effective 2017-2018 SY
- Shelley Wilkins: EHEMS, effective 2017-2018 SY
- Stephen Page: EHHS, effective 2017-2018 SY
- Diana Ketterman Thorne: EHHS, effective 2017-2018 SY

5-0 motion carried

XVII. Adjournment

On the motion of Margaret Shriver, seconded by Douglas Hines, the meeting adjourned at 8:38 p.m.

5-0 motion carried

Nancy Hahn, President

Sheena Van Meter, Secretary

**Hardy County Schools
Executive Session
October 23, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver
Douglas Boswell

Others Present:

Sheena Van Meter, Interim Superintendent
Jody Shewbridge, Director of Human Resources/Attendance

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board went into Executive Session at 7:41 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 8:32 p.m. with no action taken.

Nancy Hahn, President

Sheena Van Meter, Secretary