

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
September 25, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver

Administrators Present:

Sheena Van Meter, Interim Superintendent
Jody Shewbridge, Director of Human Resources/Attendance
Veeta Burgess, Director of Finance
Steve Williams, Director of Administrative Programs
Beth Sager, Director of Student Support Services

Others Present:

Shawn Cullers
Jean Flanagan
Melvin Shook
Greg Greenwalt

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 6:01 p.m.

II. Prayer

Dixie Bean opened the meeting with prayer.

III. Pledge of Allegiance

Douglas Hines led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Douglas Hines, seconded by Margaret Shriver, to approve the agenda with updated personnel actions.

4-0 motion carried

VI. Presentation

A. Bus Inspection Report – Melvin Shook

Mr. Melvin Shook, Transportation/Bus Supervisor, provided the Board with a bus inspection report. The report provided the number of students transported, students enrolled, total miles traveled and description of defects from 2014-2015 school year until present. All defects that were indicated were minor defects and no buses were placed out of service. These defects were also identified as no harm to students.

VII. Public Comments

No Public Comments

VIII. Consent Items

- A. Board Minutes – September 5, 2017
- B. Emergency Board Minutes – September 7, 2017
- C. Special Board Minutes – September 12, 2017
- D. Bank Reconciliation – August 31, 2017
- E. Treasurer's Report – August 31, 2017
- F. Budget Journal Entries
- G. Invoices to be Approved
- H. Transportation Request

- October 2-4, 2017 – Wade Armentrout – Golf Team – MHS – Wheeling, WV
- October 6, 2017 – Mr. Harper – FFA – MMS/MHS – Virginia State Fair – Richmond, VA
- November 9-11 – Morgan See – Volleyball Team – MHS – Charleston, WV

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved Consent Items.

4-0 motion carried

IX. Unfinished Business

- A. Approval of Class Size Policy – IDFA

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Class Size Policy – IDFA as presented.

4-0 motion carried

- B. Approval of Lateral Positions Policy – GCF

On the motion of Margaret Shriver, seconded by Dixie Bean, the Board approved Lateral Positions Policy as presented.

4-0 motion carried

- C. Tabled Beginning Teacher/Administrator Mentor Policy – GBDB

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved to bring Beginning Teacher/Administrator Mentor Policy – GBDB off the table for discussion.

4-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved Beginning Teacher/Administrator Mentor Policy – GBDB for first reading.

D. Discussion of Main Street Project

Mr. Steve Williams, Director of Administrative Programs, updated the Board on the Main Street Project. A meeting was held at the RDA building on September 7, 2017. The RDA entered in to a contract with the USDA for funding on the Main Street project, this money is to be utilized for greenhouses and raised beds. This grant is for the amount of \$50,625 dollars and is available only for one year.

E. Discussion of East Hardy Early Middle School Project

Mr. Steve Williams, Director of Administrative Programs, provided the Board with an update on the East Hardy Early Middle School Project.

The following items have been completed for the HVAC installation:

- Sixty-six heat pumps are currently installed with forty-four completely finished.
- The 7/8 hallway is completed with the ceiling reinstalled.
- On September 25, 2017 the cafeteria, gym, locker rooms, band room, and 5/6 hallway will be completed.

X. New Business

A. Acceptance of the Fiscal Year Ending 2017 Financial Statement

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the acceptance of the fiscal year ending 2017 financial statement.

4-0 motion carried

B. Discussion and Approval of CACFP

Discussion and Approval of CACFP was moved to executive session

C. Approval of Graduation Requirements – IDK

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Graduation Requirements – IDK for first reading.

4-0 motion carried

D. Approval of Experiential Learning Sites 2017-2018 School Year

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the Experiential Learning Sites for 2017-2018 with corrections.

4-0 motion carried

E. Approval of Hardy County Board of Education Meeting Schedule Update

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the Hardy County Board of Education Meeting Schedule update as presented.

4-0 motion carried

F. Approval of School Fundraisers

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved School Fundraisers as presented.

4-0 motion carried

G. Approval of Moorefield High School Parent-Teacher Organization

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Moorefield High School Parent-Teacher Organization.

4-0 motion carried

H. In County/Out of County Transfers

No In County/Out of County Transfers

XI. Future Agenda Items

- County Concerns Committee
This meeting will be held twice a year. One meeting each semester.
The members will consist of one person from leadership team and the principal from each school.
- Michelle Holstein – STEM Camp – Wardensville Farmer's Market
- CEP – Rebecca Lewis – October 23, 2017
- Review of Guidance School Counselors Plan – Meetings in November
- Master Schedules for Middle and High Schools – With number of enrolled students in each class.
- RESA 8 Services provided to Hardy County – October 4, 2017

XII. Announcements

- October 4, 2017 – Hardy County Board of Education Meeting – BOE – 3:30 p.m.
- October 4, 2017 – Tri-County Board of Education Meeting – Grant County – 5:30 p.m.

XIII. Mission Statements/Accomplishments

- The Board congratulated the EHHS football team.
- The Board thanked Melvin Shook for all his service to Hardy County Schools as the transportation/bus supervisor.
- Mrs. Sheena Van Meter thanked the Service Personnel in Hardy County for all their hard work and dedication.

XIV. Personnel

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board went into Executive Session at 7:08 p.m. Policy BDE, Item 2, Authorization A.

4-0 motion carried

The Board reconvened into regular session at 8:52 p.m. with no action taken.

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved to discontinue the CACFP program effective September 30, 2017.

4-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Leave of Absences:

- Wanda Kuykendall – September 12, 2017 through June 30, 2018 intermittently
- Bonnie Crites – October 5, 2017 through November 17, 2017
- Amanda Burgess – December, 2017 through June, 2018

4-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Extension of Bereavement Days:

- Sherri Schaler Dotson

4-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hirings:

- Sharon Fink: Cook II, MHS/MES, effective remainder of 2017-2018 SY
- Amanda L. Pumphrey: Substitute Aide, effective 2017-2018 SY
- Theresa L. Turbin: Substitute Cook, effective 2017-2018 SY
- Melvin Shook: Substitute Bus Driver, effective 2017-2018 SY
- Melvin Shook: Substitute Custodian, effective 2017-2018 SY

Professional Personnel Hirings:

- Heath Hershberger: Social Studies Teacher, Grades 7/8, EHEMS, effective 2018-2019 SY
- Robin See: Remedial Specialist, Grades K-5, EHEMS, effective remainder of 2017-2018 SY

- Noel Mielzarek: Substitute Teacher, effective 2017-2018 SY
- Mary Rose Junkins: Substitute Teacher, effective 2017-2018 SY
- Larry W. Dolly: Substitute Teacher, effective 2017-2018 SY

Extra-Curricular Professional Hirings:

- Tammie Ayers: iReady/Learning Schools Coordinator, MHS, effective 2017-2018 SY only
- Tammie Ayers: British Literature Common Core Standards for Dual Credit Classes, MHS, effective 2017-2018 SY only
- Stephanie Simmons: CTE Work Experiential Coordinator, MMS, effective 2017-2018 SY only
- Madeline Vance: Team Leader, Grade 4, MIS, effective 2017-2018 SY only
- Sharon Auville: Team Leader, Grade 5, MIS, effective 2017-2018 SY only
- Morgan Hill-See: Title I Parent Liaison, effective 2017-2018 SY only
- Rachel Schetrom: Title III Parent Liaison, effective 2017-2018 SY only

4-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Approved Athletic Hirings:

- Paul See: Authorized Certified Coach Without Pay, Football, MHS, effective 2017-2018 SY
- Donna Riggleman: Authorized Certified Coach Without Pay, Golf, MHS, effective 2017-2018 SY
- Ashley Dove: Authorized Certified Coach Without Pay, Volleyball, EHHS, effective 2017-2018 SY

4-0 motion carried

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Approved Resignations:

- Melvin Shook: Transportation/Bus Supervisor effective September 29, 2017
- Paul See: Authorized Certified Coach Without Pay, Boys' Basketball, MMS, effective September 19, 2017
- Sherri Dotson: English/Language Arts Teacher, Grade 7, MMS, effective October 6, 2017

4-0 motion carried

On the motion of Douglas Hines, seconded by Dixie Bean, the Board approved the following:

Approved Volunteers:

- Sheena Moyers: EHEMS, effective 2017-2018 SY
- Amanda Combs: EHEMS, effective 2017-2018 SY
- Annette M. Chaney: EHEMS, effective 2017-2018 SY
- Monica Wilkins: EHEMS, effective 2017-2018 SY

- Larry Foster: MIS, effective 2017-2018 SY
- Evelyn Chehi: MES, effective 2017-2018 SY
- Marcia Fisher: MES, effective 2017-2018 SY
- Mary H. Gunter: MES, effective 2017-2018 SY
- Holly Landes: MES, effective 2017-2018 SY
- Beverly Mathias: MES, effective 2017-2018 SY
- Mary Petry: MES, effective 2017-2018 SY
- Emily Sherman: MES, effective 2017-2018 SY

4-0 motion carried

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Approved Reclassification of Service Personnel:

- Karen Sager: From Cook II to Cook III (according to Hardy County Schools Policy GDC), EHEMS/EHHS, effective 2017-2018 SY
- Libby Miller: From Cook II to Cook III (according to Hardy County Schools Policy GDC), EHEMS, effective 2017-2018 SY

4-0 motion carried

XV. Adjournment

On the motion of Douglas Hines, seconded by Margaret Shriver, the meeting adjourned at 9:01 p.m.

4-0 motion carried

Nancy Hahn, President

Sheena Van Meter, Secretary

**Hardy County Schools
Executive Session
September 25, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver

Others Present:

Sheena Van Meter, Interim Superintendent
Jody Shewbridge, Director of Human Resources/Attendance

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Nancy Hahn, President

Sheena Van Meter, Secretary