

**Hardy County Schools  
Regular School Board Meeting  
Hardy County Board of Education Office  
September 5, 2017**

**Members Present:**

Nancy Hahn, President  
Douglas Hines, Vice President  
Dixie Bean  
Margaret Shriver  
J. Brad Simmons

**Administrators Present:**

Matthew Dotson, Superintendent  
Sheena Van Meter, Assistant Superintendent  
Jody Shewbridge, Director of Human Resources/Attendance  
Steve Williams, Director of Administrative Programs  
Veeta Burgess, Director of Finance

**Others Present:**

Shawn Cullers  
Jean Flanagan  
Charles Hill  
Nancy Hill

**Public Comments:**

**I. Call to Order – President**

Nancy Hahn, President, called the meeting to order at 5:59 p.m.

**II. Prayer**

Margaret Shriver opened the meeting with prayer.

**III. Pledge of Allegiance**

J. Brad Simmons led the group in the Pledge of Allegiance.

**IV. Introductions**

Introductions were made around the room.

**V. Approval of Agenda**

A motion was made by Douglas Hines, seconded by Margaret Shriver, to approve the agenda with updated personnel actions and transportation request.

5-0 motion carried

**VI. Presentation**

No Presentation

**VII. Public Comments**

No Public Comments

## **VIII. Consent Items**

- A. Board Minutes – August 21, 2017
- B. Invoices to be Approved
- C. Transportation Request

- September 15-16, 2017 – Morgan See – Volleyball Team – MHS –Ravenswood, WV
- September 21-22, 2017 – Roy Harper – FFA – MMS – Cedar Lakes – Ripley, WV
- October 23-29, 2017 – Cody Dent – FFA – MHS – Indianapolis, IN
- October 24-28, 2017 – Roy Harper – FFA – MMS – Indianapolis, IN

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Consent Items.

5-0 motion carried

## **IX. Unfinished Business**

- A. Approval of Administrative Organization Plan Policy – CBB

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Administrative Organization Plan Policy – CBB as presented.

5-0 motion carried

- B. Bus Replacement Money

Dr. Matthew Dotson, Superintendent, shared with the board a letter that was received from Dr. Steve Paine. The appeal to use bus replacement money was approved and the money can be utilized as the county deems necessary.

- C. Discussion of Main Street Project

Mr. Steve Williams, Director of Administrative Programs, stated there is no update on the Main Street Project at this time. There is a meeting scheduled with RDA, Brownfield and Dr. Matthew Dotson on September 7, 2017 at 10:30 a.m. at the RDA building.

- D. Discussion of East Hardy Early Middle School Project

Mr. Steve Williams, Director of Administrative Programs, provided the Board with an update on the East Hardy Early Middle School Project.

- The access door on the roof will be completed on September 6, 2017.
- Twelve heat pumps were removed and new heat pumps were installed. Startup inspections were completed on all units.
- Water lines to the pressure tank were all removed and relocated for the boiler installation.
- The main office and nurses area units were removed and replaced.
- The cafeteria will be replaced tonight, September 5, 2017.

## **X. New Business**

- A. Beginning Teacher / Administrator Mentor Policy – GBDB

On the motion of Dixie Bean, seconded by Margaret Shriver, the Board tabled Beginning Teacher / Administrator Mentor Policy – GBDB until the next meeting.

5-0 motion carried

**B. Class Size Policy – IDFA**

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved Class Size Policy – IDFA for first reading.

5-0 motion carried

**C. Guidance / School Counseling Policy – ICF**

On the motion of J. Brad Simmons, seconded by Douglas Hines, the Board approved Guidance / School Counseling Policy – ICF with no changes as presented.

5-0 motion carried

**D. Lateral Positions Policy – GCF**

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Lateral Positions Policy – GCF for first reading.

5-0 motion carried

**E. Approval of Fundraisers**

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved East Hardy High School fundraisers as presented.

5-0 motion carried

**F. In County/Out of County Transfers**

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved to uphold the Superintendent and Principal's recommendation as presented.

Approved Transfer:

- A. S. from Hampshire County to Hardy County

Denied Transfer:

- S. M. from East Hardy Early Middle School to Moorefield Elementary School

5-0 motion carried

**XI. Future Agenda Items**

- County Topics Committee
- Michelle Holstein – STEM Camp – Wardensville Farmer's Market

- Bus Inspection Report
- Master Schedules for Middle and High Schools – With Number of Enrolled Students in Each Class
- CEP – Rebecca Lewis
- RESA 8 – Services Provided to County

## **XII. Announcements**

- September 25, 2017 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.

## **XIII. Mission Statements/Accomplishments**

- Ms. Veeta Burgess announced that she received the Medicaid reimbursement in the amount of around \$277,000 dollars. We will end the year in the black.
- The Board encouraged all staff to continue doing the great job they are doing with consistency.
- The Board congratulated the new principal and assistant principal at East Hardy Early Middle School for doing a great job with a positive attitude and the positive attitude of the staff and students.
- The Board thanked Steve Williams for the extra hours worked with the construction project.
- The Board thanked Nick Surface for the beautiful work that he completed in the girls' locker room.

## **XIV. Personnel**

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hiring:

- Charles M. Cost: Substitute Cook, effective 2017-2018 SY

5-0 motion carried

On the motion of J. Brad Simmons, seconded by Douglas Hines, the Board approved the following:

Professional Personnel Hirings:

- Crystal D. Crites: Substitute Teacher, effective 2017-2018 SY
- Sherry L. Watts: Substitute Teacher, effective 2017-2018 SY
- Mason Gray: Substitute Teacher, effective 2017-2018 SY

5-0 motion carried

On the motion of Dixie Bean, seconded by J. Brad Simmons, the Board approved the following:

Extra-Curricular Professional Personnel Hirings:

- Ali Judy: Mentor, Guidance Counselor, EHEMS, effective 2017-2018 SY
- Michelle Holstein: WVEIS/Technology Coordinator, EHEMS, effective 2017-2018 SY

- Jennifer Strawderman: Mentor, Guidance Counselor, MHS, effective 2017-2018 SY
- Cody Dent: CTE Work Experiential Coordinator, MHS, effective 2017-2018 SY
- Sheila Kelican: CTE Work Experiential Coordinator, EHHS, effective 2017-2018 SY
- Jennifer See: SAT Coordinator, MIS, effective 2017-2018 SY
- Mary Beth Hardy: Team Leader, Grade 6, MMS, effective 2017-2018 SY
- Jeremy Simmons: Team Leader, Grade 7, MMS, effective 2017-2018 SY
- Deanna Shirk: Team Leader, Grade 8, MMS, effective 2017-2018 SY
- Stephanie Simmons: Team Leader, Special Education, MMS, effective 2017-2018 SY
- Bonnie Crites: WVEIS Coordinator, MMS, effective 2017-2018 SY
- Paul Keplinger: Safety Committee Chair, Pest Control Chair, Facility/Maintenance Monitor & Crisis Team Member, MMS, effective 2017-2018 SY
- Amber Shockey: WVEIS Coordinator, MIS, effective 2017-2018 SY
- Jamin Hershberger: Technology Coordinator, MIS, effective 2017-2018 SY
- Christy Landes: Yearbook Coordinator, MIS, effective 2017-2018 SY
- Amber Shockey: Team Leader, Grade 3, MIS, effective 2017-2018 SY

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Athletic Hirings:

- Joseph Sherman: Game Manager, MMS, effective 2017-2018 SY
- Rachel Shanholtz: Authorized Certified Coach Without Pay, Volleyball, MMS, effective 2017-2018 SY
- Sheila Kelican: Cheerleading Coach, EHHS, effective 2017-2018 SY

5-0 motion carried

On the motion of Margaret Shriver, seconded by Dixie Bean, the Board approved the following:

Approved Rescind of Position:

- Title I Reading/Math Specialist, EHEMS

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Job Posting:

- Remedial Specialist, Grades K-5, EHEMS, Paid through Title I funds

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Resignations:

- Todd Wilson: Teacher, 7<sup>th</sup>/8<sup>th</sup> Grade, Social Studies, EHEMS, effective September 8, 2017
- Susan Wojtowicz: Substitute Teacher, effective August 19, 2017
- Scott Mongold: Wrestling Coach, EHHS, effective August 25, 2017
- Karen Shingleton: Boys' Track Coach, MMS, effective August 31, 2017
- Charles M. Cost: Cook II, MES/MHS, effective September 6, 2017

5-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Approved Reclassification:

- Rebecca Strawderman: Supervisory Aide II, Pay Grade C to Early Childhood Classroom Assistant Teacher/Aide, Kindergarten, Pay Grade E, effective August 14, 2017

5-0 motion carried

On the motion of Dixie Bean, seconded by Margaret Shriver, the Board approved the following:

Approved Volunteer:

- Dixie Lee Murray: Volunteer, MIS, effective 2017-2018 SY
- Janelle Whetzel: Volunteer, MIS, effective 2017-2018 SY
- W. Dale Phillips: Volunteer, MHS, effective 2017-2018 SY
- Ashley Wilkins: Volunteer, EHHS, effective 2017-2018 SY
- Angela Funk: Volunteer, EHEMS, effective 2017-2018 SY

5-0 motion carried

On the motion of J. Brad Simmons, seconded by Douglas Hines, the Board approved the following:

Approved Removal from Substitute Cooks' List:

- Amanda Barrett: Due to non-return of Substitute Cooks' Contract for 2017-2018 SY

5-0 motion carried

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved the following:

Approved Removal from Substitute Aides' List:

- Amanda Barrett: Due to non-return of Substitute Aides' Contract for 2017-2018 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Approved Removal from Athletics:

- Benjamin Whetzel: Due to non-return of Authorized Certified Coach without Pay, Football, MHS, Contract for 2017-2018 SY

5-0 motion carried

On the motion of Dixie Bean, seconded by Margaret Shriver, the Board approved the following:

Approved Removal from Substitute Teachers' List:

- Tyler Gahr: Due to non-return of Substitute Teachers' Contract for 2017-2018 SY
- Casey Hamilton: Due to non-return of Substitute Teachers' Contract for 2017-2018 SY
- Benjamin Whetzel: Due to non-return of Substitute Teachers' Contract for 2017-2018 SY

5-0 motion carried

**XV. Adjournment**

On the motion of Margaret Shriver, seconded by Douglas Hines, the meeting adjourned at 7:15 p.m.

5-0 motion carried

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**Nancy Hahn, President**

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**Sheena Van Meter, Secretary**