

Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
August 7, 2017

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver
J. Brad Simmons

Administrators Present:

Matthew Dotson, Superintendent
Jody Shewbridge, Director of Human Resources/Attendance
Steve Williams, Director of Administrative Programs
Veeta Burgess, Director of Finance
Beth Sager, Director of Student Support Services

Others Present:

Shawn Cullers
Jean Flanagan
Charles Hill
Nancy Hill
Cynthia Walters
Juliana Rafferty
Elizabeth Metheny
Rodney Hardman
Jerry Yates
Wade Armentrout
Karen Shingleton
Jackie Duncan

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 6:00 p.m.

II. Prayer

Dixie Bean opened the meeting with prayer.

III. Pledge of Allegiance

Douglas Hines led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Margaret Shriver, seconded by Dixie Bean, to approve the agenda with updated personnel actions and leave of absences.

5-0 motion carried

VI. Presentation

A. KinderCamp-Wade Armentrout

Mr. Wade Armentrout, Principal of Moorefield Elementary School, provided the Board with an update on KinderCamp. This program provides students the opportunity to build skills such as socialization, taking turns, eating habits, working in small groups, music and movement, and story time which are skills needed for Kindergarten.

Ms. Jackie Duncan and Ms. Karen Shingleton, KinderCamp teachers, explained to the Board the importance of being able to build these skills in small groups and identifying areas of concern for teachers to assist students earlier.

This is the fourth year for KinderCamp, with eighteen students attending this year.

B. EL Summer School – Juliana Rafferty/Cynthia Walters

Ms. Cynthia Walters and Ms. Juliana Rafferty, EL Summer School Teachers, provided the Board with a report and power point. Ms. Walters discussed the schedule and number of students by grade. The program served fifty-three students all together.

Ms. Rafferty showed videos in her power point that highlighted the EL Summer School program and what the students had learned.

C. Energy Express – Elizabeth Metheny

Ms. Elizabeth Metheny, West Virginia Extension Office Agent, provided the Board with an overview on the 2017 Energy Express Program. The program was held at East Hardy High School this year with the ability to serve 40 students.

The hope is to have two sites next year for Energy Express.

VII. Public Comments

No Public Comments

VIII. Consent Items

- A. Special Board Minutes – July 18, 2017
- B. Board Minutes – July 24, 2017
- C. Special Board Minutes – July 27, 2017
- D. Invoices to be Approved
- E. Transportation Request

- No Transportation Request

On the motion Margaret Shriver, seconded by Dixie Bean, the Board approved Consent Items.

5-0 motion carried

IX. Unfinished Business

A. Discussion of Main Street Project

Mr. Steve Williams, Director of Administrative Programs, stated there is no update on the Main Street Project at this time.

B. Discussion of East Hardy Early Middle School Project

Mr. Steve Williams, Director of Administrative Programs, provided the Board with an update on the East Hardy Early Middle School Project.

There was a meeting held with Darnold Mechanical Inc. on Thursday, July 27, 2017. Darnold Mechanical Inc. was onsite on Monday, July 31, 2017. The goal is to remove all old fire alarm equipment and have the new equipment installed and approved by August 16, 2017.

The hope is to have minimal disruptions to the staff and students. At this time there should only be a few parking areas affected by trash containers.

In the near future we will be working with the athletic department to create a schedule to replace the existing HVAC units in the gym and cafeteria. Twenty-one of the HVAC units should arrive on Friday, August 11, 2017.

Roof bids were open today, August 7, 2017 with Don Largent being awarded the project.

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the re-roofing bid from Don Largent as presented.

5-0 motion carried

X. New Business

A. Policy to Promote School Board Effectiveness – BFB

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Policy to Promote School Board Effectiveness – BFB for first reading.

5-0 motion carried

B. Critical Need/Shortage – Substitute Teachers – GCBA

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Critical Need/Shortage – Substitute Teachers – GCBA for first reading.

5-0 motion carried

C. Approval of the 2017-2018 Bread Bid from Bimbo Bakeries

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the 2017-2018 Bread Bid from Bimbo Bakeries as presented.

5-0 motion carried

D. Collection/Billing Policy – EDD

On the motion of Dixie Bean, seconded by Douglas Hines, the Board approved Collection/Billing Policy – EDD for first reading.

5-0 motion carried

E. In County/Out of County Transfers

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board voted to approve the following transfers.

- V. C. from East Hardy High School to Moorefield High School
- P. D. from East Hardy Early Middle School to Moorefield Elementary School
- C. R. from Hampshire County to Hardy County
- O. R. from Hampshire County to Hardy County
- Z. R. from Hampshire County to Hardy County
- J. S. from Grant County to Hardy County
- S. S. from Grant County to Hardy County

5-0 motion carried

XI. Future Agenda Items

- Ludwig Property Memorandum of Understanding
- County Topics Committee
- Administrative Organization Plan – CBB
- Lateral Positions Chart
- Education Service Corporation (ESC)
- Every Student Succeeds Act (ESSA)
- Hardy County Policy GBDB – Beginning Teacher/Administrator Mentor
- County Test Scores

XII. Announcements

- August 14, 2017 – Opening Day for Hardy County Schools Staff – MHS
- August 21, 2017 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.
- Mr. Veeta Burgess announced that she received the certification for the Medicaid cost report and the amount of money for the settlement that we will be receiving is \$277,660.86 dollars. If this money is received by August 30, 2017 we will end the year in the black.

XIII. Mission Statements/Accomplishments

- Ms. Jean Flanagan, Moorefield Examiner, commended Ms. Stephanie Ours for getting all the back to school information to the paper.
- The Board commended Dr. Matthew Dotson and Ms. Veeta Burgess for their work on getting the budget back in order.
- The Board thanked the ladies and gentlemen for their commitment in making the summer school programs a success for the students.
- Ms. Veeta Burgess stated the Tri-County fair was beautiful and thanked everyone for their hard work and efforts for making the fair a success.
- The Board commended the Moorefield High School FCCLA group for their professional catering at the Tri-County Fair.

XIV. Personnel

On the motion of Margaret Shriver, seconded by Dixie Bean, the Board went into Executive Session at 7:29 p.m. Policy BDE, Item 2, Authorization A.

5-0 motion carried

The Board reconvened into regular session at 8:50 p.m. with no action taken.

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Leave of Absences:

- Meaghan Mace – August 2017 through December 31, 2017
- Michelle Sites – August 6, 2017 through Six weeks Post-Delivery
- Jane Yokum – August 17, 2017 through June 4, 2018 intermittently

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Days Without Pay:

- Katelyn Roden – September 29, 2017 through October 9, 2017 – 7 days

5-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Service Personnel Hiring:

- Diana L. Goodwin: Substitute Aide, effective 2017-2018 SY

5-0 motion carried

On the motion of J. Brad Simmons, seconded by Margaret Shriver, the Board approved the following:

Administrative Professional Personnel Hiring:

- Amber Champ: Principal, MIS, effective remainder of 2017-2018 SY

5-0 motion carried

On the motion of Margaret Shriver, seconded by Dixie Bean, the Board approved the following:

Professional Personnel Hirings:

- Randall Shockey: Teacher, Special Education, Grades K-8, Itinerant, EHEMS, effective 2017-2018 SY
- Michelle Holstein: Teacher, Grades K-6, EHEMS, effective 2017-2018 SY
- Probationary Professional Rehire List, effective 2017-2018 SY
(See Attached List)

5-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Extra-Curricular Professional Personnel Hiring:

- Sharon Auville: Mentor for 5th Grade Teacher, MIS, effective 2017-2018 SY

5-0 motion carried

On the motion of J. Brad Simmons, seconded by Douglas Hines, the Board approved the following:

Approved Athletic Hirings:

- Mason Gray: Authorized Certified Coach Without Pay, Football, EHHS, effective 2017-2018 SY
- Vivian Carr: Authorized Certified Coach Without Pay, Girls' Basketball, MMS, effective 2017-2018 SY

5-0 motion carried

On the motion of J. Brad Simmons, seconded by Margaret Shriver, the Board approved the following:

Approved Resignations:

- Robert Kerr: Authorized Certified Coach Without Pay, Football, EHHS, effective July 25, 2017
- Paul See: Authorized Certified Coach Without Pay, Football, MMS, effective July 31, 2017
- Tyler Kerr: Substitute Teacher, effective July 31, 2017
- Kimberly Sherman: Substitute Teacher, effective July 31, 2017

- Jared Wratchford: Authorized Certified Coach Without Pay, Boys' Basketball, MHS, effective August 3, 2017
- Rebecca Holler: PE/Health Teacher, Long Term Substitute, EHEMS, effective August 7, 2017
- Michelle Holstein: Title I Reading/Math Specialist, EHEMS, effective August 7, 2017
- Bridget Sions: Art Teacher, Grades K-12, Long Term Substitute, EHEMS and EHHS, effective August 7, 2017
- Amber Champ: Assistant Principal, EHEMS, effective August 7, 2017

5-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Approved Removal from Substitute Aides' List:

- Marci Rohrbaugh: Due to non-compliance with Hardy County Schools Substitute Personnel Policy – GDD, effective 2017-2018 SY
- Rebecca Mifflin: Due to non-compliance with Hardy County Schools Substitute Personnel Policy – GDD, effective 2017-2018 SY

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Removal from Substitute Cooks' List:

- Carolyn Ecker: Due to non-compliance with Hardy County Schools Substitute Personnel Policy – GDD, effective 2017-2018 SY

5-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Rescinding of Position:

- Machine Tool Technology Instructor, Grades 9-12, East Hardy High School, effective 2017-2018 SY

5-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Approved Rescinding of Job Posting:

- Sign Support Specialist, Special Education, Itinerant, EHEMS

5-0 motion carried

On the motion of Nancy Hahn, seconded by Margaret Shriver, the Board approved the following:

Approved Job Posting:

- Educational Sign Language Interpreter

4-0 motion carried

On the motion of Margaret Shriver, seconded by J. Brad Simmons, the Board approved the following:

Approved Rescinding Reduction in Force:

- Rebecca Holler: Agriculture Education Teacher, EHHS, EHEMS, and MHS, effective 2017-2018 SY

5-0 motion carried

On the motion of Margaret Shriver, seconded by Dixie Bean, the Board approved the following:

Approved Letter of Agreements:

- Rebecca Holler: Agriculture Education Teacher, from EHHS, EHEMS, and MHS, to Agriculture Education Teacher, EHHS and EHEMS, effective 2017-2018 SY
- Roy Harper: Agriculture Education Teacher, from MMS and EHEMS, to Agriculture Education Teacher, MMS and MHS, effective 2017-2018 SY

4-1 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Volunteer:

- Linda VanHorn: Volunteer, MES, effective 2017-2018 SY

5-0 motion carried

XV. Adjournment

On the motion of Douglas Hines, seconded by J. Brad Simmons, the meeting adjourned at 9:00 p.m.

5-0 motion carried

Nancy Hahn, President

Matthew Dotson, Ed. D, Secretary

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Executive Session
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Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean
Margaret Shriver
J. Brad Simmons

Others Present:

Matthew Dotson, Superintendent
Jody Shewbridge, Director of Human Resources/Attendance

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Nancy Hahn, President

Matthew Dotson, Ed. D, Secretary

HARDY COUNTY SCHOOLS

PROBATIONARY AND CONTINUING CONTRACTS

2017 – 2018

SECOND YEAR CONTRACT – PROFESSIONAL (P2)

Rebecca Holler