

**Hardy County Schools
Regular School Board Meeting
Hardy County Board of Education Office
July 24, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean – Absent
Margaret Shriver
J. Brad Simmons

Administrators Present:

Matthew Dotson, Ed. D., Superintendent
Jody Shewbridge, Director of Human Resources/Attendance
Veeta Burgess, Director of Finance
Steve Williams, Director of Administrative Programs

Others Present:

Shawn Cullers
Jean Flanagan
Charles Hill
Nancy Hill
Melvin Shook
Emily Morris

Public Comments:

I. Call to Order – President

Nancy Hahn, President, called the meeting to order at 6:00 p.m.

II. Prayer

Margaret Shriver opened the meeting with prayer.

III. Pledge of Allegiance

J. Brad Simmons led the group in the Pledge of Allegiance.

IV. Introductions

Introductions were made around the room.

V. Approval of Agenda

A motion was made by Douglas Hines, seconded by Margaret Shriver, to approve the agenda with updated personnel actions.

4-0 motion carried

VI. Presentation

No Presentations

VII. Public Comments

No Public Comments

VIII. Consent Items

- A. Board Minutes – July 3, 2017
- B. Bank Reconciliation – June 30, 2017
- C. Treasurer's Report – June 30, 2017
- D. Invoices to be Approved
- E. Prior Approval for Pre-Approval of Invoices to be Paid – 2017-2018
- F. Transportation Request

- No Transportation Request

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Consent Items.

4-0 motion carried

IX. Unfinished Business

A. Budget Update

Ms. Veeta Burgess, Director of Finance, provided the Board with an update on the budget for the fiscal year 2017. Ms. Burgess stated that if the Medicaid reimbursement is granted the year will end in the black with approximately \$50,000 dollars. If Medicaid reimbursement is not granted the county will end the year in a deficit with approximately \$200,000 dollars.

B. Acceptance of the Audit Proposal

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the acceptance of the audit proposal for Tetrick & Bartlett accounting firm.

4-0 motion carried

C. Approval of East Hardy Early Middle School HVAC Proposal

The Board approved the East Hardy Early Middle School HVAC proposal in a Special Board Meeting held on July 18, 2017.

D. Approval of Telecommunications Acceptable Use Policy – IED

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Telecommunications Acceptable Use Policy – IED as presented.

4-0 motion carried

E. Approval of Transportation of Students (Non Buses) Policy – EBAA

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Transportation of Students (Non Buses) Policy - EBAA as presented.

4-0 motion carried

F. Discussion of Ludwig Property Memorandum of Understanding

Dr. Matthew Dotson, Superintendent, updated the Board on the Memorandum of Understanding. Prosecutor Lucas See reviewed the Memorandum of Understanding and stated that Hardy County Board of Education needed to be utilized instead of Hardy County Schools. The information was sent back to the Ludwig family and the official copy should be here in the near future.

G. Discussion of Main Street Project

Mr. Steve Williams, Director of Administrative Programs, updated the Board on the Main Street Project. The ARC grant is still pending at this time. A USDA grant in the amount of \$50,605 dollars is being processed for use with the farmer's market and open vendor spaces. Also the WVDEP storm water management grant is still in process with a 50/50 match in the amount of \$101,000 dollars.

Mr. Williams sent the asbestos report to the consultants from the high school projects for a free evaluation on recommendations of how to proceed.

H. Discussion of East Hardy Early Middle School Project

Mr. Steve Williams, Director of Administrative Programs, provided the Board with an update on the East Hardy Early Middle School Project. The approved contractor for the HVAC and fire alarm system was Darnold Mechanical Inc.; they will be proceeding with a letter from the SBA.

Roofing pre-bid meeting will be held at 10:00 a.m. on Thursday, July 27, 2017. The roofing consultant is in the process of writing the bid specifications for the roofing contract.

X. New Business

A. Review Policy to Promote School Board Effectiveness – BFB

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved Policy to Promote School Board Effectiveness – BFB as presented.

4-0 motion carried

B. In County/Out of County Transfers

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board voted to approve the following transfers.

- D. M. from East Hardy Early Middle School to Moorefield Elementary School
- A. R. from Grant County to Hardy County
- K. R. from Grant County to Hardy County

4-0 motion carried

XI. Future Agenda Items

- County Concerns Committee
- Administrative Organizational Plan – CBB
- Lateral Positions Chart
- Energy Express
- EL Summer Program
- KinderCamp

XII. Announcements

- August 7, 2017 – Hardy County Board of Education Meeting – BOE – 6:00 p.m.

XIII. Mission Statements/Accomplishments

- The Board congratulated the Moorefield Junior League Girls' and Boys' for playing in the Championship games.
- The Board thanked Carl Holcomb from the Moorefield Examiner for the phenomenal job he does in covering the sporting events for Hardy County.
- The Board thanked school staff for giving back to the community in the summer serving as coaches.

XIV. Personnel

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board went into Executive Session at 6:49 p.m. Policy BDE, Item 2, Authorization A.

4-0 motion carried

The Board reconvened into regular session at 7:31 p.m. with no action taken.

On the motion of J. Brad Simmons, seconded by Douglas Hines, the Board approved the following:

Service Personnel Hiring:

- Ruby Shupe: Substitute Cook, effective 2017-2018 SY

4-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Professional Personnel Hirings:

- Kimberly Mohr: Truancy Diversion Specialist, effective 2017-2018 SY
- Bridget Sions: Teacher, Art, Grades K-12, Long Term Substitute, EHMS and EHHS, effective August 17, 2017-December 21, 2017
- Kathalyn Maxson: English/Language Arts Teacher, Grades 9-12, MHS, effective 2017-2018 SY
- Katelyn Roden: Speech Language Pathologist, Countywide, Pre-K-Adult, effective 2017-2018 SY
- Linda VanHorn: Substitute Teacher, effective 2017-2018 SY

4-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Extra-Curricular Professional Hiring:

- Jennifer Strawderman: Mentor, Assistant Principal, MHS, effective 2017-2018 SY

4-0 motion carried

On the motion of Margaret Shriver, seconded by J. Brad Simmons, the Board approved the following:

Approved Athletic Hirings:

- Paul See: Boys' Basketball Coach, MMS, effective 2017-2018 SY
- Robert Kerr: Assistant Football Coach, EHHS, effective 2017-2018 SY
- Jeremy Simmons: Assistant Certified Coach Without Pay, Softball, MHS, effective 2017-2018 SY
- Jared Wratchford: Assistant Coach, Boys' Basketball, MHS, effective 2017-2018 SY

4-0 motion carried

On the motion of Margaret Shriver, seconded by J. Brad Simmons, the Board approved the following:

Approved Resignations:

- Jared Wratchford: Substitute Teacher, effective July 11, 2017
- Kendra Weese: Substitute Teacher, effective July 7, 2017
- Tasha Whetzel: Substitute Teacher, effective July 11, 2017
- Lindsay Wilson: Substitute Teacher, effective July 18, 2017
- Rafael Ordonez: Machine Tool Technology Instructor, Grades 9-12, East Hardy High School, effective July 10, 2017

- Cassie Evans: Volleyball Coach, Moorefield Middle School, effective July 7, 2017
- Tamera Miller: Assistant Volleyball Coach, East Hardy High School, effective July 24, 2017

4-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Approved Rescinding Reduction in Force:

- Lisa Snyder: Extra-Curricular Transportation Aide of Special Education Bus Run, effective 2017-2018 SY

4-0 motion carried

On the motion of J. Brad Simmons, seconded by Douglas Hines, the Board approved the following:

Approved Rehire of Extra-Curricular Contract:

- Lisa Snyder: Extra-Curricular Transportation Aide of Special Education Bus Run, effective 2017-2018 SY

4-0 motion carried

On the motion of Douglas Hines, seconded by J. Brad Simmons, the Board approved the following:

Approved Rescinding of Job Posting:

- Authorized Certified Coach Without Pay, Girls' Basketball, MMS

0-4 motion denied

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Job Description:

- Sign Language Specialist

4-0 motion carried

On the motion of Douglas Hines, seconded by Margaret Shriver, the Board approved the following:

Approved Job Posting:

- Sign Language Specialist

4-0 motion carried

On the motion of Margaret Shriver, seconded by Douglas Hines, the Board approved the following:

Approved Volunteers:

- Ronnette Pope: MES, effective 2017-2018 SY
- Micheline Williams: MES, effective 2017-2018 SY

4-0 motion carried

XV. Adjournment

On the motion of Douglas Hines, seconded by Margaret Shriver, the meeting adjourned at 7:43 p.m.

4-0 motion carried

Nancy Hahn, President

Matthew Dotson, Ed. D., Secretary

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Executive Session
July 24, 2017**

Members Present:

Nancy Hahn, President
Douglas Hines, Vice President
Dixie Bean – Absent
Margaret Shriver
J. Brad Simmons

Others Present:

Matthew Dotson, Superintendent

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