

# RECORD OF PROCEEDINGS

## Minutes of the Felicity-Franklin Board of Education Meeting

### Monday, September 19, 2016

The Felicity-Franklin Board of Education met in regular session on Monday, September 19, 2016 in the board conference room, President Chris Smith presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Randy McElfresh – present, Mr. Chris Smith – present, Mr. Donnie Woodall – present.

■ Public Participation: Mr. Danielle Campbell and Mr. Bill Dabney addressed the Board.

2016-180 Minutes for the August 15, 2016 regular board meeting were distributed. There being no objections or corrections the motion was made by Mr. McElfresh, seconded by Mrs. Baker to approve the minutes as presented. Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.

2016-181 Moved by Mrs. Broadwell, seconded by Mr. Woodall:  
The Board reviewed and approved the following reports for the month of August, 2016 as presented by the treasurer.

List of expenditures CHKREG and CHEKPY

- 1) Financial FINSUMM Report by Funds
- 2) Financial FUNDSUM, FNDREVEX, and FNDEXP Reports
- 3) Appropriation Accounts Summary by Funds APPSUMS
- 5) Revenue Accounts Summary by Funds REVSUMS
- 6) Payroll Information: August 15<sup>th</sup> Payroll                      August 30<sup>th</sup> Payroll
- 7) Investments

General	\$	869,747.39
All Other Funds	\$	87,921.62
Total Expenditures	\$	957,669.01

<u>Time Period</u>	<u>Amount</u>	<u>Type/Fund</u>	<u># Days / Months</u>	<u>Rate</u>
08/01/16-08/30/16	508,881.61	5/3 Investment Program	30 days	0.20%
01/09/14 - 01/09/17	152,000.00	5/3 (CD Goldman Sachs Bank NY)	36 Months	1.00%
01/14/15-01/17/17	250,000.00	5/3 (CD State Bank of India)	24 Months	1.10%
04/29/15-05/01/17	248,000.00	MBS Discover Bank	24 Months	0.80%
07/08/15-07/07/17	248,000.00	MBS Capital One Bank	24 Months	1.15%
01/13/16-01/16/18	98,000.00	5/3 (CD Goldman Sachs Bank NY)	24 Months	1.35%
05/04/16 - 05/03/19	245,000.00	MBS (Wells Fargo Bank Sioux Falls)	36 Months	1.25%
08/18/16-08/20/18	248,000.00	5/3 (CD Ally Bank UT)	24 Months	1.10%

2016-17 Interest

General Fund		6,431.40
Lunchroom Fund		38.85
Total Interest		<u>\$6,470.25</u>

Roll call: Mrs. Broadwell – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

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2016-182 Moved by Mr. McElfresh, seconded by Mr. Woodall:  
 Approve the 2016-2017 Permanent Appropriations and Certificate of Estimated Resources:

#### FY17 Certificate of Estimated Resources

FUND	CC	DESCRIPTION	PRIOR YEAR ACTUALS (FY15-16)	ORIGINAL CERTIFICATE 7/1/16	INCR/(DECR) OVER PRIOR YEAR	AUGUST INCR/(DECR)	ADJUSTED CERTIFICATE- 08/30/16	INCR/ (DECR)	ADJUSTED CERTIFICATE- 09/30/16
001		GENERAL	10,285,836.27	10,573,544.64	287,708.37		10,573,544.64		10,573,544.64
018		PUBLIC SCHOOL SUPPORT	20,285.43	19,700.00	(585.43)		19,700.00		19,700.00
034		CLASSROOM FACILITY MAINTENANCE FUND	77,825.12	73,900.00	(3,925.12)		73,900.00		73,900.00
035		SEVERANCE FUND	50,000.00	50,000.00			50,000.00		50,000.00
300		DISTRICT MANAGED ACTIVITIES (ATHLETICS)	187,697.42	211,800.00	24,102.58		211,800.00	5,000.00	216,800.00
451	9217	DATA COMMUNICATION FUND	5,400.00	5,400.00	0.00		5,400.00		5,400.00
461	9213	HSTW/MSTW	0.00	595.59	595.59		595.59		595.59
461	9215	HSTW/MSTW	6,300.06	7,176.32	876.26		7,176.32		7,176.32
461	9217	HSTW/MSTW		8,000.00			8,000.00		8,000.00
461	9317	AGRICULTURE ED 5TH QTR		8,391.60			8,391.60		8,391.60
516	9216	TITLE VH-IDEA-B SPECIAL EDUCATION	200,287.11		(200,287.11)		0.00		0.00
516	9217	TITLE VH-IDEA-B SPECIAL EDUCATION		204,210.22			204,210.22		204,210.22
536	9215	TITLE I SUB A-SCHOOL IMPROVEMENT	40,593.57		(40,593.57)		0.00		0.00
536	9216	TITLE I SUB A-SCHOOL IMPROVEMENT	16,054.50	9,036.11			9,036.11		9,036.11
536	9217	TITLE I SUB A-SCHOOL IMPROVEMENT		0.00			0.00		0.00
572	9215	TITLE I-SCHOOLWIDE	57,285.64		(57,285.64)		0.00		0.00
572	9216	TITLE I-SCHOOLWIDE	250,431.64	73,935.00	(176,496.64)		73,935.00		73,935.00
572	9217	TITLE I-SCHOOLWIDE		299,404.85			299,404.85		299,404.85
587	9216	TITLE-EALY CHILDHOOD SPEC EDUCATION-IDEA	3,717.79		(3,717.79)		0.00		0.00
587	9217	TITLE-EALY CHILDHOOD SPEC EDUCATION-IDEA		3,901.86			3,901.86		3,901.86
590	9215	TITLE II-A TEACHER QUALITY	7,732.24	0.00	(7,732.24)		0.00		0.00
590	9216	TITLE II-A TEACHER QUALITY	59,726.65	3,834.97	(55,891.68)		3,834.97		3,834.97
590	9217	TITLE II-A TEACHER QUALITY		63,530.05			63,530.05		63,530.05
002	9095	BOND RETIREMENT-1997 BOND ISSUE	113,102.05	111,000.00	(2,102.05)		111,000.00		111,000.00
002	9202	BOND RETIREMENT-2002 BOND ISSUE	129,926.03	128,500.00	(1,426.03)		128,500.00		128,500.00
003	0000	PERMANENT IMPROVEMENT FUND			0.00		0.00		0.00
010	9212	ENERGY CONSERVATON IMPROVEMENT PROJECT HB264			0.00		0.00		0.00
006	0000	FOOD SERVICES	451,411.81	430,825.00	(20,586.81)		430,825.00		430,825.00
006	9994	FOOD SERVICE SUMMER SCHOOL LUNCH PROGRAM			0.00		0.00		0.00
006	9999	FOOD SERVICES EZPAY STUDENT LUNCHES			0.00		0.00		0.00
014		ROTARY-INTERNAL SERVICES	16,232.94	17,500.00	1,267.06		17,500.00		17,500.00
022	0000	UNCLAIMED FUNDS	25.87	0.00			0.00		0.00
200		STUDENT MANAGED ACTIVITY	74,353.89	68,850.00	(5,503.89)		68,850.00		68,850.00
466		STRAIGHT A GRANT-LEVEL UP					0.00	566,509.00	566,509.00
		<b>TOTAL ALL FUNDS</b>	<b>12,062,985.15</b>	<b>12,373,036.21</b>	<b>(261,584.14)</b>	<b>0.00</b>	<b>12,373,036.21</b>	<b>571,509.00</b>	<b>12,944,545.21</b>

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#### FY17 Appropriations

FUND	DESCRIPTION	PRIOR YEAR ACTUALS (FY15-16)	TEMPORARY APPROPRIATIONS 07/01/2016	INCR/(DECR) OVER PRIOR YEAR	AUG INCR/DECR	TEMPORARY APPROPRIATIONS	SEPT INCR/ (DECR)	ADJUSTED CERTIFICATE- 09/30/16
001	GENERAL	9,907,488.80	10,457,396.00	549,907.20		10,457,396.00	35,000.00	10,492,396.00
018	PUBLIC SCHOOL SUPPORT	16,480.07	25,085.00	8,604.93		25,085.00		25,085.00
022	UNCLAIMED FUNDS	0.00	25.87			25.87		25.87
034	CLASSROOM FACILITY MAINTENANCE FUND	137,844.05	125,759.00	(12,085.05)		125,759.00		125,759.00
035	SEVERANCE	0.00	50,000.00			50,000.00		50,000.00
300	DISTRICT MANAGED ACTIVITY	196,194.05	219,558.37	23,364.32		219,558.37	5,000.00	224,558.37
451	DATA COMMUNICATION FUND	6,131.00	5,400.00	(731.00)		5,400.00		5,400.00
461	CAREER TECH (HSTW & 5TH QTR)	16,531.03	16,987.19	456.16		16,987.19		16,987.19
506	RESIDENT EDUCATOR GRANT	0.00	0.00	0.00		0.00		0.00
516	IDEA PART B GRANTS	200,287.11	204,210.22	3,923.11		204,210.22		204,210.22
536	TITLE I SCHOOL IMPROVEMENT SUB A	31,232.33	0.00	(31,232.33)		0.00		0.00
572	TITLE I SCHOOLWIDE	300,864.88	326,538.91	25,674.03		326,538.91		326,538.91
587	TITLE-EALY CHILDHOOD SPEC EDUCATION-IDEA	3,717.79	3,901.86	184.07		3,901.86		3,901.86
590	TITLE II-A TEACHER QUALIFY	63,561.61	63,530.06	(31.55)		63,530.06		63,530.06
002	BOND RETIREMENT	239,164.05	283,954.00	44,789.95		283,954.00		283,954.00
003	PERMANENT IMPROVEMENT FUND	0.00	0.00	0.00		0.00		0.00
010	ENERGY CONSERVATION IMPROVEMENT PROJECT H	0.00	0.00	0.00		0.00		0.00
006	FOOD SERVICES	470,473.41	489,688.70	19,215.29		489,688.70		489,688.70
014	ROTARY-INTERNAL SERVICES	19,809.66	25,113.94	5,304.28		25,113.94		25,113.94
200	STUDENT MANAGED ACTIVITY	76,179.30	62,918.17	(13,261.13)		62,918.17		62,918.17
466	STRAIGHT A GRANT-LEVEL UP						566,509.00	566,509.00
	<b>TOTAL ALL FUNDS</b>	<b>11,685,959.14</b>	<b>12,360,067.29</b>	<b>624,082.28</b>	<b>0.00</b>	<b>12,360,067.29</b>	<b>606,509.00</b>	<b>12,966,576.29</b>

Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

2016-183 Moved by Mr. Woodall, seconded by Mrs. Baker:  
 Approve a contract with *Auxier Gas* for 6 loads of propane at \$.8043 per gallon between October 1, 2016 and June 30, 2017. Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

2016-184 Moved by Mr. McElfresh, seconded by Mr. Smith:  
 Approve the purchase of a full-page ad in the 2016-2017 Felicity-Franklin Local School yearbook at the cost of \$160. Roll call: Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

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- 2016-185 Moved by Mrs. Baker, seconded by Mr. Woodall:  
Approve the request from the Felicity-Franklin FFA to attend the following events:
- The 89<sup>th</sup> National FFA Convention on October 18-22, 2016 in Indianapolis, Indiana.
  - The Ag Science Competition in Boston, Massachusetts, on September 15-18, 2016.
- Roll call: Mrs. Baker – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.
- 2016-186 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:  
Approve a contract with **Forward Edge**, effective July 1, 2016 to provide the following services:
- Onsite Technology Support Services - \$72,800 per year for 6 years
  - Network Administration Managed Services - \$24,350 per year for 6 years
  - Curriculum and Technology Integration - \$44,995 per year for 2 years
  - Other Potential Custom Projects – to be determined as needed
- Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.
- 2016-187 Moved by Mr. Smith, seconded by Mrs. Baker:  
Approve a contract with **Vaulted Foundation (Angela Hefflin)** for **Evaluation Services** for the Straight A Grant, effective July 1, 2016 for a 6 year term for \$39,655.67 (7% of Grant Award). Roll call: Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-188 Moved by Mr. McElfresh, seconded by Mrs. Baker:  
Approve a three-year contract with **TransformEd Consulting (Lauren Angelone)** for **Blended Learning** professional development services, effective August 1, 2016, not to exceed \$94,000. Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-189 Moved by Mr. McElfresh, seconded by Mrs. Broadwell:  
Approve a contract with **Total Systems Integration (TSI)** for infrastructure updates, effective July 1, 2016 in the amount of \$104,526.95. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.
- 2016-190 Moved by Mrs. Baker, seconded by Mr. McElfresh:  
That the Felicity-Franklin Board of Education go into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, or student. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell – yea; motion passed unanimously.
- Mr. Chris Smith reconvened the board into regular session.

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- 2016-191 Moved by Mr. McElfresh, seconded by Mrs. Broadwell:  
Accept the *resignation* from **Melissa Dickson** as Middle School Cheerleader Advisor for the 2016-2017 school year. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.
- 2016-192 Moved by Mr. Woodall, seconded by Mrs. Broadwell:  
Accept the *resignation* from **Cory Kidwell** as Assistant High School Boys Basketball Coach for the 2016-2017 school year. Roll call: Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mrs. Baker - yea; motion passed unanimously.
- 2016-193 Moved by Mrs. Broadwell, seconded by Mrs. Baker:  
Employ **Chris Van Huss, Kerri Bram, and Brett Harris** as mentors for the 2016-2017 **Resident Educator Program** at the rate of \$300 per mentor. Roll call: Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-194 Moved by Mr. McElfresh, seconded by Mrs. Baker:  
Issue the following *supplemental contracts* for the 2016-2017 school year, per the supplemental salary schedule, pending proper certification and background checks:
- |   |   |
|---|---|
| High School Boys Varsity Basketball Coach | Brett Harris  |
| Senior Class Sponsor                      | Kerry Stamper   |
| Sophomore Class Sponsor                   | Becky McClellan   |
| Freshman Class Sponsor                    | Samantha Cahall   |
| High School Art Club Advisor              | Kerri Bram  |
| LPDC Committee                            | Rene Henson, Brad Ellis,<br>Joe Pfeffer, Brian Binion,<br>Holly Goodpaster                                |
| Elementary BLT                            | Amanda Moore, Jill Everett,<br>Amanda Louderback,<br>Jennifer Guy, Dawn Stephens,<br>Carolyn Ammerman     |
| Middle School BLT                         | Holli Roehm, Marie Pollitt,<br>Holly Goodpaster,<br>Daniel Rothwell, Beth Francis,<br>Jill Stinchcombe    |
| High School BLT                           | Ashton Sutter, Chris Van Huss,<br>Jayson Lumpkin,<br>Leanne Moorman,<br>Nicole Maupin,<br>Becky McClellan |
- Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-195 Moved by Mr. Woodall, seconded by Mr. McElfresh:  
Employ **Tara Beard** as a sub classified employee, per the 2016-2017 sub salary schedules, pending proper certification and background checks. Roll call: Mr. Woodall – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

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- 2016-196 Moved by Mrs. Baker, seconded by Mrs. Broadwell:  
Employ *Stephanie Waters* as a *sub secretary* for the 2016-2017 school year per the sub salary schedule, pending proper certification and background checks. Roll call: Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-197 Moved by Mr. McElfresh, seconded by Mr. Woodall:  
Employ all *classified subs* from the Clermont County Educational Service Center (CCESC) sub list that indicate they wish to sub at Felicity-Franklin Local Schools for the 2016-2017 school year, pending proper certification and background checks. Roll call: Mr. McElfresh - yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.
- 2016-198 Moved by Mrs. Broadwell, seconded by Mrs. Baker:  
Employ *Amy Ninichuck* as a *sub Family Reading Night aide* for the 2016-2017 school year. Roll call: Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-199 Moved by Mr. Smith, seconded by Mrs. Baker:  
Approve an *unpaid leave of absence* request from *Kathy Rodenberg* in accordance with ORC 3319.13 beginning September 20, 2016 and ending October 21, 2016 (to return to work on October 24, 2016). Roll call: Mr. Smith – yea – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-200 Moved by Mr. McElfresh, seconded by Mr. Woodall:  
Approve a *Parental Transportation Contract* with *Tangela Thompson* to and from the Clermont County Genesis Center, mileage paid at the federal reimbursable rate of \$.565 per mile. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

■ Legislative *Liaison Report*: Randy McElfresh- discussed HB346/SB297/HB571

■ Student *Achievement Liaison*: Jennifer Broadwell discussed the following items:

- Straight A Grant
- Chromebook Rollout for Grades 6, 9 and 12
- Schoology
- Professional Development
- ProgressBook
- Curriculum Revision/Adoption
- ACT Required for Juniors
- New Programs for the 2016-2017 School Year
- Ohio School Report Card
- Current/Upcoming Testing
- Building Principals' Reports

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- U.S. Grant J.V.S Report: No Report given
  
- *Miscellaneous Business- Discussed the following:*
  - 1.) *Ms. Goodpaster: 2016 8<sup>th</sup> Grade Europe Trip*
  - 2.) *OAPSE Update*
  - 3.) *SOITA Discussion*
  - 4.) *Principal Salary Schedule*
  - 5.) *Capital Conference*
  - 6.) *Superintendent and Treasurer approve the following contracts/agreements*
    - *Child Focus: ODE Office for Child Nutrition School Food Service Agreement for the 2016-2017 school year*
    - *Clermont County ESC: Service Agreement to provide 5 hours/week of home instruction to a Felicity HS student at \$20/hr. for the 2016-2017 school year*
    - *Sunguard Financial Software Package*

2016-201 Moved by Mr. Mr. McElfresh, seconded by Mr. Woodall:  
Adjourned this regular meeting of the Felicity-Franklin Board of Education. Roll call:  
Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr.  
Smith – yea; motion passed unanimously.

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Christina L. Laubach, Treasurer/CFO  
Felicity-Franklin Board of Education

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Chris Smith, Board President  
Felicity-Franklin Board of Education