

# RECORD OF PROCEEDINGS

## Minutes of the Felicity-Franklin Board of Education Meeting

### Monday, August 15, 2016

The Felicity-Franklin Board of Education met in regular session on Monday, August 15, 2016 in the board conference room, President Chris Smith presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - absent, Mr. Randy McElfresh – present, Mr. Chris Smith – present, Mr. Donnie Woodall – present.

2016-164 Minutes for the July 18, 2016 regular board meeting were distributed. There being no objections or corrections the motion was made by Mrs. Baker, seconded by Mr. McElfresh to approve the minutes as presented. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed.

2016-165 Minutes for the August 2, 2016 special board meeting were distributed. There being no objections or corrections the motion was made by Mr. McElfresh, seconded by Mr. Woodall to approve the minutes as presented. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – abstained – Mr. Smith – yea; motion passed.

2016-166 Moved by Mrs. Baker, seconded by Mr. Smith:  
The Board reviewed and approved the following reports for the month of July, 2016 as presented by the treasurer.

List of expenditures CHKREG and CHEKPY

- 1) Financial FINSUMM Report by Funds
- 2) Financial FUNDSUM, FNDREVEX, and FNDEXP Reports
- 3) Appropriation Accounts Summary by Funds APPSUMS
- 5) Revenue Accounts Summary by Funds REVSUMS
- 6) Payroll Information: June 15<sup>th</sup> Payroll                      June 30<sup>th</sup> Payroll
- 7) Investments

General	\$ 1,225,150.95
All Other Funds	<u>\$ 153,970.35</u>
Total Expenditures	\$ 1,379,121.30

<u>Time Period</u>	<u>Amount</u>	<u>Type/Fund</u>	<u># Days / Months</u>	<u>Rate</u>
06/01/16 - 06/30/16	509,079.90	5/3 Investment Program	30 days	0.20%
08/14/14 - 08/13/16	248,000.00	5/3rd (CD Ally Bank UT)	24 Months	0.85%
01/09/14 - 01/09/17	152,000.00	5/3 (CD Goldman Sachs Bank NY)	36 Months	1.00%
01/14/15-01/17/17	250,000.00	5/3 (CD State Bank of India)	24 Months	1.10%
04/29/15-05/01/17	248,000.00	MBS Discover Bank	24 Months	0.80%
07/08/15-07/07/17	248,000.00	MBS Capital One Bank	24 Months	1.15%
01/13/16-01/16/18	98,000.00	5/3 (CD Goldman Sachs Bank NY)	24 Months	1.35%
05/04/16 - 05/03/19	245,000.00	MBS (Wells Fargo Bank Sioux Falls)	36 Months	1.25%

2015-2016 Interest:

General Fund	16,865.34
Lunchroom Fund	<u>230.15</u>
Total Interest	<u><u>\$17,095.49</u></u>

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Roll call: Mrs. Baker – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

- 2016-140 Moved by Mr. Woodall, seconded by Mr. McElfresh:  
Accepted the following **donations**:
- Felicity PTO - \$5,116.62 donation to reimburse for 2015-2016 field trip expenditures.
  - Class of 2016 - \$3,491.84 donation to be deposited into the yearbook fund.
- Roll call: Mr. Woodall – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.
- 2016-141 Moved by Mr. Smith, seconded by Mrs. Baker:  
Authorized the treasurer to issue **cash advances** for the 2016-2017 school year as follows: Food Services \$150, HS Athletics \$200, MS Athletics \$150. Roll call: Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; Mr. McElfresh – yea, Mr. Woodall – yea; motion passed unanimously.
- 2016-142 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:  
Accepted a \$1,500 grant from **The Forensic Sciences Foundation** on behalf of Leanne Moorman, authorized the creation of fund 014-9988, and increased appropriations and the certificate of estimated resources by the grant amount. Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker; motion passed unanimously.
- 2016-143 Moved by Mr. Woodall, seconded by Mrs. Baker:  
Approved the **NEOLA** new/revised/replaced/deleted policies, guidelines and forms as presented at the June 20, 2016 board meeting. Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith - yea; motion passed unanimously.
- 2016-144 Moved by Mr. McElfresh, seconded by Mrs. Broadwell:  
Approved an 8<sup>th</sup> grade trip to **Washington DC**. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker - yea; motion passed unanimously.
- 2016-145 Moved by Mrs. Baker, seconded by Mr. McElfresh:  
Approved a 2016-2017 agreement with **Clermont County Board of Developmental Disabilities** for an estimated \$25,820.91 plus \$2,868.99 per additional student per month. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell - yea; motion passed unanimously.

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2016-146 Moved by Mr. McElfresh, seconded by Mr. Woodall:

That the Felicity-Franklin Board of Education go into **executive session** for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee, official, or student. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell – yea; motion passed unanimously.

- Mr. Chris Smith reconvened the board into regular session.

2016-147 Moved by Mr. Woodall, seconded by Mr. McElfresh:

Accepted the resignation from **Jerod Jodrey** with stretch pay and benefits ending 08/31/2016. Roll call: Mr. Woodall, Mr. McElfresh – yea, Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell; motion passed unanimously.

2016-148 Moved by Mrs. Baker, seconded by Mr. Smith:

Accepted the resignation from **Tracy Jewett** with stretch pay and benefits ending 08/31/2016. Roll call: Mrs. Baker – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea; motion passed unanimously.

2016-149 Moved by Mrs. Broadwell, seconded by Mr. Woodall:

Accepted a resignation from **Renee White** as MS Volleyball Coach for the 2016-2017 school year effective immediately. Roll call: Mrs. Broadwell – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

2016-150 Moved by Mr. Woodall, seconded by Mrs. Baker:

Approved that the classified and certified non-union bargaining unit employees in the district, with the exception of the Superintendent and Treasurer, receive a **base increase of 2%** for the 2016-2017 contract year. Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – abstain, Mr. Smith – yea; motion passed.

2016-151 Moved by Mr. Woodall, seconded by Mr. McElfresh:

Issued a part time Superintendent's Secretary contract, to **Regina Rudd** at Step 22 with 4 weeks vacation and 15 sick days, effective 07/01/16. Roll call: Mr. Woodall – yea, Mr.

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McElfresh – yea, Mr. Smith – yea, Mrs. Baker– yea, Mrs. Broadwell – yea; motion passed unanimously.

2016-152 Moved by Mrs. Baker, seconded by Mr. Woodall:

Issued a part time teacher contract (120 days), effective with the 2016-2017 school year, pending proper certification and background checks to:

- **Jenny Hayden**-retire/rehire contract at Bachelor’s Step 4 of the 2016-2017 salary schedule on a per diem hrly/daily rate, pending proper certification/licensure and background check.
- **Gina Peck**- part time teacher at the Masters Step 9 of the teacher’s salary schedule calculated on the per diem hrly/daily rate, pending proper certification/licensure and background check.

Roll call: Mrs. Baker – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh– yea, Mr. Smith yea; motion passed unanimously.

2016-153 Moved by Mr. Smith, seconded by Mr. McElfresh

Employed the following personnel as Cafeteria Cooks on Step 1 of the 2016-2017 salary schedule, pending proper certification and background checks:

- **Jennifer Reeves**- part time at 5 hours per day
- **Tracie Wilson, Vicki Jacobs, Maureen Smith, and Kathy White**- part time at 4 hours per day.

Roll call: Mr. Smith – yea, Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

2016-154 Moved by Mr. Woodall, second by Mrs. Baker

Employed the following, per the 2015-2016 salary schedule, pending proper certification and background checks:

**Sub Bus Drivers**

Ami Blakley  
Amanda Dick  
James Denune  
Joe Glassmeyer  
Monica Harless  
Beth Lahmer  
Ted Lewin  
Steve Tatman  
Brenda Wise

**Sub Cooks**

Karen Donovan  
Ashley Jennings  
Beth Lahmer  
Lindsay Donovan

**Sub Aides/Secretaries**

Debi Broadwell  
Tracey Foley  
Lindsay Donovan

**Sub Nurse**

Anna Butts  
Bethany Belt

**Sub Sweepers**

Jennifer Reeves  
Tracie Wilson  
Dustin Tull

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Leanne Mooreman

Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

2016-155 Moved by Mr. Woodall, seconded by Mrs. Baker

Issued an As-Needed Non-Certificated Contract to **Patricia Casnellie** as a transportation/health aide for the 2016-2017 school year, at \$12.25 per hour, maximum of 25 hours per week, no benefits, pending proper certification/licensure and background checks. Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

2016-156 Moved by Mr. Woodall, seconded by Mr. McElfresh

Issued an As-Needed Non-certificated Contract to **Ashley Guthrie, Ashley Jennings, Amy Ninichuck, and Megan Roesch** as educational aides for the 2016-2017 school year at \$11.23 per hour pending proper certification /licensure and background checks. Roll call: Mr. Woodall – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

■ Legislative *Liaison Report*: Randy McElfresh- no report given

■ Student *Achievement Liaison*: Jennifer Broadwell- deferred report to Kathy Frye in Miscellaneous update below.

■ U.S. Grant J.V.S Report: No Report given

■ *Miscellaneous Business- Discussed the following:*

- 1.) *Superintendent/Treasurer approved a \$4,995 contract with Turnitin, LLC*
- 2.) *The Ohio Coalition for Equity and Adequacy*
- 3.) *CIA Update presented by Kathy Frye*

2016-157 Moved by Mr. Woodall, seconded by Mrs. Baker:

Adjourned this regular meeting of the Felicity-Franklin Board of Education. Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

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Christina L. Laubach, Treasurer/CFO  
Felicity-Franklin Board of Education

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Chris Smith, Board President  
Felicity-Franklin Board of Education