

Emerson Elementary Parent and Family Engagement Policy

PART I. GENERAL EXPECTATIONS

Emerson Elementary School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will ensure that the required school level parental engagement policy meets the requirements of section 1118 of the ESEA, and includes, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental engagement requirements, to the extent practicable, Emerson Elementary School will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- Emerson Elementary involves parents in the development of the program plan by holding yearly meetings. If the Emerson Elementary school-wide plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
 - Title I funds will be used for mainly professional development, parental engagement, and general instruction. Funds may also be used to pay transportation, childcare, home visit expenses and trainings.
- Emerson Elementary School will involve the parents of children served in Title I, Part A schools in decisions about how the 1% of Title I, Part A funds reserved for parental engagement is spent. The school will build its own and the parent's capacity for strong parental engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- Emerson Elementary School will provide parental engagement activities under section 1118 of the ESEA in the areas of improving student achievement, child development, child rearing and additional topics parents may request. This will be done by providing events, trainings, technology and literature.

- Emerson Elementary School will be governed by the following statutory definition of parental engagement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL ENGAGEMENT POLICY COMPONENTS

1. Emerson Elementary School shall take the following actions to involve parents in the joint development and review of its school parental engagement policy under section 1118 of the ESEA:

Emerson Elementary School will form a school Parent Planning Committee for planning and review of all components of the Title I plan.

- Parent representatives will meet a minimum of three times each year.
- Meetings will involve development and/or review of the Parent Engagement Policy. Copies of minutes, agendas, and sign-in sheets will be submitted to the Title I director following each meeting.

2. Emerson Elementary School shall take the following actions to involve parents in the process of planning, joint development of the program, review and improvement of programs under Title I Part A of the ESEA :

Emerson Elementary School will form a school Parent Planning Committee for planning and review of all components of the Title I plan.

- Parent representatives will meet a minimum of three times each year.
- Meetings will involve development and/or review of the school compact, reviewing the Title I plan as contained in the Strategic Plan, reviewing of budget considerations, and parent engagement activities.
- Copies of minutes, agendas, and sign-in sheets will be submitted to the Title I director following each meeting.

3. Emerson Elementary School shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.

Emerson Elementary School Title I staff and administrators will address such a meeting during the school's open house held in September.

4. Emerson Elementary School shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

- Title I staff/administrator/classroom teachers will address the programs at the meeting held during the school's open house in September.
- Grade level expectations will be available to parents in a written form to be distributed at the September open house and in the classroom's weekly newsletter.

5. Emerson Elementary School shall, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Personal contact by phone, email, or written communication
- Appointment at school with teacher and/or administrator

6. Emerson Elementary School shall provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- GSA results are sent to parents/guardians as soon as they are available

7. Emerson Elementary School shall take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002):

- Written notification will be sent through the U.S. Postal Service

8. Emerson Elementary School shall provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below --

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I Part A,
- how to monitor their child's progress, and
- how to work with educators:

* During the first parent planning committee meeting, in the fall of each year, the principal will provide information concerning the above stated topics.

* During the spring of each year, the Title I staff will review with the parent planning committee the Title I requirements regarding the school's role in providing parents with an understanding of the above stated topics.

* The Title I staff and administrator will review the school's strategic plan to ensure that each Title I school has planned activities regarding each of the above stated topics.

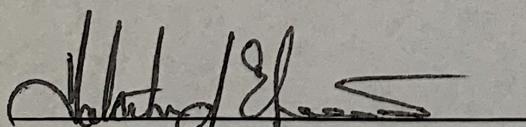
* Agendas/program descriptions, handouts, minutes, parent evaluations, and sign-up sheets associated with the above named sessions will be submitted to the Title I director.

9. Emerson Elementary School shall provide materials and training to help parents work with their children in the areas of improving student achievement (including literacy training and using technology), child development, child rearing, and additional topics parents may request.
- Refer to section 5 Parent Engagement Activity in the Five-Year Strategic Plan
10. Emerson Elementary School shall, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Providing training activities for teachers, pupil services personnel, principals, and other staff in working with parents
11. Emerson Elementary School shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- To ensure that correspondence to parents is written in clear and understandable language, Emerson Elementary will involve parents in the composition of documents sent to parents including the school's parental engagement policy; the parent-school compact; announcements dealing with the parents' right to know; parental training initiatives; and other correspondence dealing with parental engagement. Parents with limited English proficiency will receive translated versions of these documents whenever possible.

PART III ADOPTION

This School Parental Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by agendas/minutes and sign-up sheets of meetings with the Emerson Parent Planning Committee.

This policy was adopted by the Emerson Elementary School on October 8, 2020 and will be in effect for the period of 2020-2021 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before November 1, 2020.


(Signature of Authorized Official)

10/28/2020
(Date)