



Ojai Unified School District Board of Education Regular Meeting Agenda

📅 Mon December 14, 2020

🕒 4:45pm - 9:30pm PST

📍 Notice of Teleconference Meeting will be accessible electronically to members of the Public.



NOTICE OF REMOTE VIEWING OPTIONS FOR MEETING:

Due to the COVID-19 "Stay at Home" mandate, The Ojai Unified School District Regular Board Meeting, scheduled for Monday, December 14, 2020, will be a video-conference meeting. Members of the Board and District staff will attend the meeting via video conference. The meeting will be livestreamed for the public during open session.

4:45 p.m. - 5:30 p.m. Closed Session, 5:30 p.m. Open Session begins.

This teleconference is being held in accordance with Governor Newsom's Executive Orders N-33-20 and N-29-20 respectively in regards to the COVID-19 virus.

NOTICE OF MEANS BY WHICH MEMBERS OF THE PUBLIC MAY OBSERVE THE MEETING:

Members of the public may view the Meeting via District Youtube channel OR via District Facebook <https://www.youtube.com/user/adminojaiusdorg>

<https://www.facebook.com/ojaiusd.org>

NOTICE OF MEANS BY WHICH MEMBERS OF THE PUBLIC MAY OFFER PUBLIC COMMENTS:

Members of the public have the right to present public comments in two ways:

1. Prior to 4 pm the day of the meeting public comments can be made in writing by clicking this link: [Make a Public Comment](#)
Written comments should be limited to 450 words.
2. Members of the public who wish to make public comments after 4 pm the day of the meeting may make live comments from the Board Room at 414 E. Ojai Avenue. Due to COVID safety protocols, the number of individuals in the Board Room will be limited and masks will be required at all times.

Welcome to a meeting of the Ojai Unified School District Board of Education. Here are a few things to know:

- *The President of the Board will inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the special meeting agenda, or on any issue within the jurisdiction of the Governing Board. The speaker will email comments, prior to the beginning of the meeting. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item.*
- *In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent who will receive and present the public comments in open session.*
- *Comments are greatly appreciated, however please note that the Board cannot enter into a formal discussion, nor can a decision be made on any item that is not already on the agenda. Items the Board wishes to consider for future discussion can be placed on an upcoming agenda.*
- *Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board can pull an item from the Consent Calendar and move the item to the agenda for discussion.*
- *Individuals who require special accommodation to participate in a board meeting, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office 48 hours prior to the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting.*

*All documents provided within 72 hours before the meeting to members of the board concerning open session items addressed in this meeting may be viewed by the public at the Superintendent's office at the **Ojai Unified School District, 414 East Ojai Avenue**. You can also subscribe to our agenda mailing list by contacting Kathy Smith at ksmith@ojaiusd.org*

Open session of this meeting will be recorded and available at ojaiusd.org

Attendance:

Shelly Griffen, President

Jane Weil, Vice President

Kevin Ruf, Clerk

Michael Shanahan, Member

Thayne Whipple, Member

Rebecca Chandler, Member-elect

Administrators:

Tiffany Morse, Ph.D., Superintendent

Sherrill Knox, Ed.D., Assistant Superintendent

Minutes Secretary:

Kathy Smith

1 Closed Session 4:45 p.m.

45 mins

1. At 4:45 p.m. Meeting called to order the Board will adjourn to Closed Session

- - Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment [G.C. 54957(b)(1)]
 - Conference Regarding Labor Negotiations - [G.C. 54957.6 (f)]

2 **Call Meeting to Order, Reconvene in Open Session at 5:30 p.m.**

5 mins


2.1 **Flag Salute**


2.2 **Report on Closed Session action taken, if any** Action

2.3 **Emergency Additions/Modifications to Agenda**

2.4 **Approval of Agenda** Action

2.5 **Approval of Minutes of the November 18, 2020, and December 3, 2020, Meetings** Action

 2.5 12-3-20 MINUTES.pdf

 2.5 11-18-2020 minutes.pdf

3 **Annual Organizational Meeting**

20 mins


3.1 **Swearing in Ceremony of Newly Elected Board Members**

Dr. Morse will administer the oath of office to Board member Shelly Griffen, Trustee Area 4 and Rebecca Chandler, Trustee Area 2.

3.2 **Election of Governing Board President**

The Board will elect the Governing Board President. The elected president will preside over the remainder of the meeting.

Action

 3.2 Election of President.pdf

3.3 **Election of Governing Board Vice President**

The Board will elect the Governing Board Vice President.


Action

 3.3 Election of Board Vice President.pdf

3.4 **Election of Governing Board Clerk**

The Board will elect the Governing Board Clerk.

Action

 3.4. Election of Board Clerk.pdf

3.5 **Certification of School Board Representative to the Ventura County Nominating Committee on School District Organization**

Staff recommends the Board certify the school board representative to the nominating committee.


Action

 3.5 Election of School Board Rep for VC nominating committee.pdf

3.6 **Approval of Board of Education Meeting Dates for 2021**

Staff recommends the approval of the Board of Education meeting dates for 2021.

Action

 3.6 Summary Board meeting schedule 2021.pdf

4 **Recognitions**

20 mins

4.1 **OUSD Value Award**

Recognition of Topa Topa student Daisy Elizalde Valle for the OUSD value of Creativity and Chaparral student Robert Miears for the OUSD value of Creativity.

4.2 **OUSD Volunteer**

Recognition of Ben Roman, mural artist for Matilija Music Building painting.

5 **Monthly Communications**

15 mins

5.1 **Public Comments**

5.1.1 **Public Comments**

5.1.2 **Student Advisory Council (SAC)**

5.2 **Employee Union Presidents' Comments**

5.2.1 **California School Employee Association (CSEA) president Chuck Crawford**

5 mins

5.2.2 **Ojai Federation of Teachers (OFT) president Angie Genasci**


5 mins

5.3 **Superintendent's Report**

6 **Presentations**

6.1 Return to Campus Update

Dr. Morse will provide up-to-date information regarding the District's Return to Campus plans.

 6.1 Return to Campus.pdf

6.2 School Spotlight: Nordhoff High School


Dave Monson, Principal of Nordhoff High School, will present information about programs and services in the 2020-21 school year.

 6.2 School Spotlight- Nordhoff.pdf

6.3 Diversity, Equity and Inclusion Update

Dr. Morse will provide up-to-date information regarding the District's Diversity, Equity and Inclusion work. The presentation will include information on:

- The Guiding Coalition on Diversity, Equity and Inclusion
- New initiatives
- Professional development plans
- Curriculum updates

 6.3 Diversity, Equity and Inclusion Update.pdf


7 Information/Action Items

7.1 Adoption of Consent Calendar

5 mins

Action

7.1.1 Human Resources Certification and Classified Changes

 7.1.1 Board HR actions 12-14-20.pdf

7.1.2 Purchase Order - PO # 21-00477 to 21-00578, dated December 1, 2020

 7.1.2 Board PO Report.pdf

7.1.3 Blanket Purchase Orders - BO# 21-00266 to 21-00278, dated December 1, 2020

 7.1.3 Board Blanket PO.pdf

7.1.4 Warrant Register - #5020036643 - 5020036806, dated December 4, 2020

 7.1.4 Check Detail.pdf


7.1.5 Deposit Detail - Report dated December 9, 2020

 7.1.5 Deposit Detail.pdf


7.1.6 General Overview of Fiscal Accounts

 7.1.6 General Overview of Fiscal Accounts.pdf


7.1.7 **Appoint the Secretary to the Board**

 7.1.7 Appointment of Board Secretary.pdf


7.1.8 **Approval of Resolution #20-21-12 : Certification of Signatures**

 7.1.8 Authorized Resolution 20-21-12 signatures.pdf


7.1.9 **Approval of Resolution #20-21-15: Authorized Agents**

 7.1.9 2020-2021 Resolution 20-21-15 Board Authorized Agents.pdf

7.1.10 **Approval of Resolution #20-21-16: Certification of Authorized Agents for Bank of the Sierra Accounts**

 7.1.10 Summary resolution 20-21-16 Authorized Signatures Bank of Sierra.pdf


7.1.11 **Notice of Completion of One Measure J Project**

 7.1.11 Notice of Completion Quality Paving MO.pdf


7.1.12 **Approval of of the Name Change and Grade Level Updates for Summit School**

Staff recommends the formal name change of Ojai Independent School to Summit School and updates the grades served from grades 6-12 to grades TK-12.

Action

 7.1.12 Summary Summit School TK-12.pdf

7.1.13 **Adoption of Resolution #20-21-19: ByLaws Governing the Citizens' Oversight Committee (COC)**

 7.1.13 Resolution # 20-21-19 and COC Bylaws.pdf

7.2 **Human Resources**

5 mins

7.2.1 **Consideration of Permanent Bond Maintenance Position**

Staff recommends the Board approve the transition of the bond maintenance position from a three-month position to a permanent position.

Action

 7.2.1 Board item for consideration Bond Position.pdf

7.3 **Curriculum/Instruction**


5 mins

7.3.1 **Approval of Chromebook purchase**

We have solicited bid requests for a Total of 400 Lenovo 100e G2 Chromebooks for students for a total of \$98,171 and 25 teacher Chromebooks for a total of \$14,365.

The Chromebooks will be distributed based on need and our identified plan for 1:1 devices to be used during distance and hybrid learning. Funds are from one-time CARES (COVID) funding.

Action

 7.3.1 Summary Chromebook Purchase.pdf

7.4 Business/Operations/Facilities

7.4.1 **Approval and Certification of the First Period Interim Financial Report for the Period Ending October 31, 2020 and Resolution #20-21-13**

Staff recommends the Board approve the certification of the District's 2020-2021 First Interim Report and Resolution #20-21-13.

Action

 7.4.1 First Interim Resolution #20-21-13.pdf

7.4.2 **2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents**

Assembly Bill 1808 requires that school districts develop the Budget Overview for Parents.

This overview is intended to be additional information to the Local Control Accountability Plan (LCAP). For the 2020-21 school year only, the LCAP has been replaced with the Learning Continuity Plan, which was approved by the Board on August 12, 2020.

Action

 7.4.2 Budget Overview for Parents.pdf

7.4.3 **Approval of Resolution # 20-21-14: Resolution Authorizing an Increase to the Maximum Amount of Borrowing of Funds for Fiscal Year 2020-2021**

Tax and Revenue Anticipation Notes (TRANS) are short-term debt instruments issued by a school district to meet the cash flows needs of the district. These needs occur as a result of a timing mismatch between receipt of revenues and the expenditure of general fund monies. This was anticipated due to revenue deferrals from the state.

In order to ensure that the district can meet its financial obligations, the Board is asked to approve the revised resolution for additional borrowing capacity.


Action

 7.4.3 Updated TRANS Resolution #20-21-14.pdf

7.4.4 **Adoption of Resolution #20-21-18: Certifying Results of Measure K Bond Election Results to the Board of Supervisors of Ventura County**

Staff recommends that the Board certify to the Board of Supervisors of Ventura County that the election results of the Measure K Bond have been approved with more than 55% of the votes cast in the November 3, 2020 General Election.


Action

 7.4.4 Measure K Resolution # 20-21-18 Certification of Results.pdf

7.4.5 **Approval of Resolution # 20-21-17: Authorizing Issuance of General Obligation Bonds**

Staff recommends the Board approve Resolution # 20-21-17: Authorizing the Issuance of and Sale of Measure K General Obligation Bonds.


Action

 7.4.5 Resolution #20-21-17 Measure K Bond Series A.pdf

7.4.6 **Public Hearing and Approval of Resolution #20-21-11: Annual and Five Year Accounting of Development Fees for 2019-2020 Fiscal Year in the Capital Facilities Fund**

Staff recommends the Board hold a public hearing and approve Resolution #20-21-11.

Public Hearing/Action


 7.4.6 Resolution #20-21-11 Developer Fees.pdf

7.4.7 **Measure J Update**

30 mins

Presentation - Monthly report regarding Measure J projects and finances.

Information

 7.4.7 Measure J Update.pdf

7.4.8 **Ratification of Contract with McLeod Construction for the Mira Monte Restroom Upgrade Project**

Staff recommends the Board ratify the contract with McLeod Construction in the amount of \$59,995 for the upgrading of Mira Monte restrooms.

Action

 7.4.8 Mira Monte Restroom Project.pdf

7.4.9 **Approval of Contract with KYA Service for the Matilija Flooring Replacement Project**

Staff recommends the Board approve the contract with KYA Services in the amount of \$324,035 for installation of new flooring at Matilija.

Action

 7.4.9 Matilija Flooring Contract.pdf

7.4.10 **Approval of Skate Park Lease Renewal with the City of Ojai**

Staff recommends that the Board approve the renewal and extension of the Skate Park Lease with the City of Ojai.

Action


 7.4.10 Skate Park Lease Renewal.pdf

7.5 **Governing Board/Superintendent**

7.5.1 **First Reading of California School Board Association (CSBA) Recommended Board Policies**

Staff recommends the Board review the updates recommended by CSBA to selected policies.

Discussion/Action

 7.5.1 First Reading Board Policy.pdf

7.5.2 **Board Members' Report**

Board Members have the opportunity to present information regarding items of current interest.

7.5.3 **Future Agenda Items**

The Board may discuss items for future agenda discussion.

 7.5.3 Summary Future Agenda Items.pdf

8 **Adjourn Meeting**
