

Tuxedo Union Free School District
1 Tornado Drive
Tuxedo Park, New York 10987

Addendum No. 2

Attached please find Addendum No. 2 to the Transportation Specifications for the Tuxedo Union Free School District, who has a Bid opening date of December 15, 2020. Your firm was either in attendance at the pre-Bid conference or has previously received specifications. This Addendum is three (3) pages (including this cover page).

Please acknowledge your receipt of this Addendum by signing this cover memo in the space provided below and submitting this acknowledgement with your Bid document on December 15, 2020.

We look forward to your participation in this contracting opportunity.

ACKNOWLEDGMENT:

Addendum No. 2 was received:

PRINT DATE: _____

SIGNATURE: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT COMPANY: _____

**Tuxedo Union Free School District
1 Tornado Drive
Tuxedo Park, New York 10987**

**ADDENDUM TO THE SPECIFICATIONS AND BID FORMS FOR STUDENT TRANSPORTATION
BID DUE DECEMBER 15, 2020**

ADDENDUM No. 2

December 8, 2020

Pursuant to the terms of the Transportation Specifications issued by the Tuxedo Union Free School District with a Bid opening date of December 15, 2020, this Addendum will clarify or modify certain identified aspects of the Specifications. This Addendum is made a part of the contract and is enforceable under the same terms and conditions as the original Specifications.

Whenever a page number, section or appendix is referred to in the following modifications/clarifications, the page, section or appendix refers to the Transportation Specifications as issued by the Tuxedo Union Free School District as described above. In locations where paragraph numbers are identified, they are identified utilizing the paragraph symbol (§) and the paragraph number refers to the full paragraphs on the designated page (not carry-over paragraphs from the previous page).

The following addendum is added to the Bid specifications:

The following questions were asked subsequent to the issuance of Addendum No. 1th.

Ques. 1: The School District answered that it “can” define fixed costs, as it pertains to Covid-19 shutdown negotiated payments. Will it share the fixed cost definition with the Bidders before the Bid?

Should it be construed that the School District/Town will allow the Contractor use of its parking lot and fueling site for no rental/lease charges for all four-and-a-half (4.5) years?

The amount of substitute drivers “required” is now officially set at 2? And monitors set at 1?

The first official day of live operation of the routes is expected to be January 19th? Is that date for just the in-School District runs or all in-School District, non-public, and special education runs?

Ans. 1: The School District has an understanding of what costs a school bus Contractor will continue to incur in the event there is a required shut-down of schools due to COVID-19. It is more than willing to meet with the Contractor who will receive the award to operate the School District’s transportation service and come to an agreement on what on-going costs will be considered and what verified percentage of the cost of the School District’s transportation services it will continue to pay. The School District feels that informing prospective Bidders in advance that it will work with the successful Bidder to pay its reasonable share to “keep the company whole” is fair and appropriate. This is as far as this discussion is going to go at this time. Presently, it’s not going to share lists with every prospective Bidder as to what the School District and each of the prospective Bidders consider fixed costs. As answered in Question No. 4 that was included in Addendum No. 1 to the Bid specifications, when a Bidder is informed that it will be given an award to operate the School District’s transportation service, a more detailed discussion can take place.

Although the School District has been utilizing the Town owned lot on Warwick Brook Road for many years at no cost, the arrangement has been informal. Presently, the School District intends to formalize this arrangement and include in its arrangements with the Town the option to allow its school bus

Contractor to utilize the lot for School District purposes at no cost. A contact has been made to the Town for this arrangement. It is the intention of the School District to allow its school bus Contractor to utilize the lot as it has been permitted to do, namely, at no cost, and this utilization will be for the four-and-a-half (4½) years of the contract.

There is no statement in the Bid specifications or in Addendum No. 1 as to the number of "required" substitute drivers and substitute attendants/monitors. The Bid specifications in Item 8.8.13 on page 57 clearly uses the phrase "shall not be less than". Therefore, the correction is, "The number of stand-by drivers shall not be less than two (2) and the number of stand-by attendants/monitors shall not be less than one (1)". In effect, the numbers provided are the "minimum" not the "requirement" for the School District's transportation program. In the event of an absent driver or an absent attendant/monitor on a vehicle operating for the School District, the School District requires a qualified substitute for the operation of the route.

Presently, the School District intends to return to in-person instruction for students attending its schools on January 19th. However, this is subject to the Covid-19 conditions that exist at that time. The School District may have to delay its in-person instruction to a later date, and this delay can be made by State and local officials in addition to the School District. Therefore, the January 19th date is not a guaranteed or an absolute date for a full return to in-person instruction. It's the currently planned date for the School District's return to full in-person instruction.

Transportation needs to School District resident students attending non-public schools and special education schools are subject to the instructional structure (in-person, remote, and/or hybrid) of those schools. This was stated in the answer to Question No. 5 in Addendum No. 1. The School District can be operating its instructional program in one or more structures, and the non-public schools as well as the special education schools to which resident students are transported can be operating in the same manner or differently. This will affect the transportation service.

Ques. 2: As of today, how many sick and personal days have the School District's four (4) full-time employees used in the 2020-2021 school year?

Ans. 2: The School District is not going to provide the requested information. It does not release detailed personal information about any individual, group, or classification of employees even if the employees are not specifically identified.

Note that in accordance with the Bid specifications, if any of the four (4) full-time School District employees are absent from their school bus driving assignment, the School District will reimburse the Contractor for the cost of the substitute driver at the submitted live hourly rate in Contract Alternate No. 2.3 on page 103 of the Bid specifications. This is clearly stated in the last paragraph on page 3 of the Bid specifications, and it is repeated again in the second paragraph of Item 8.4.2 on page 47 of the Bid specifications. Based on this provision within the Bid specifications, the Contractor will not incur any expenses for a substitute driver if any of the four (4) school bus drivers who are School District employees are absent from their school bus driving responsibilities.